



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		D.A.V. COLLEGE MALOUT
Name of the head of the Institution		Dr. Ekta Khosla
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01637265288
Mobile no.		6284253110
Registered Email		principaldavcmlt@gmail.com
Alternate Email		ekta1999@gmail.com
Address		Sekhu Road
City/Town		Malout
State/UT		Punjab
Pincode		152107
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Megh Raj Goyal
Phone no/Alternate Phone no.	01637262188
Mobile no.	9216564138
Registered Email	mrgoyal69@gmail.com
Alternate Email	iqacdavmlt@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://davcollegemalout.com/documents/AQAR18-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://davcollegemalout.com/documents/AC.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.30	2017	23-Jan-2017	24-Jan-2022

6. Date of Establishment of IQAC	20-Feb-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online Teaching Training	22-Sep-2020 1	25
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
NIL	NIL
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College follows the Syllabus/Curriculum prescribed by Panjab University therefore the college has no scope of internal curriculum designing. The affiliating University has an effective mechanism for well-planned curriculum and documentation. The process of designing and development of the curriculum in each subject is undertaken by the members of respective Board of Studies and approved by the University. To execute the curriculum completion in time the university prepares an annual Academic calendar very meticulously and uploads the semester wise syllabus and teaching workload alongwith the pattern of the exams on the Panjab university website before the academic year commences. The institution has two-fold effective mechanism for completion of curriculum within the stipulated time to attain the programme outcomes effectively • The Institution/IQAC chalks out its own academic plans at the beginning of each academic session, with reference to academic calendar provided by the affiliated university, which is uploaded in the college website. Students are informed about this plan/academic calendar of the college notifying the probable teaching days, listing of holidays and tentative dates of internal examinations in each semester well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time. • As per teaching workload given by heads of each department an effective time table for all faculties is prepared and circulated among the staff and communicated to students on notice board/ college website. The appointments of the teachers are done well in advance before the commencement of the academic year so that teaching is not hampered. • During the session 2019-20 from the month of March the country is passing through a very unexpected and crucial phase of covid-19 pandemic and various lockdown has been observed for wellness of everyone of us. As a result this session was prolonged upto september 2020 and teachers were bound to take their classes through different online mode to complete the syllabus during lockdown period. • The library has facility to access the e- resources such as N-LIST Subscription and open resources, automation using software E-granthalya, BSNL and Connect internet broadband connection is available. The facility of air-conditioned NCR enriched with e-resources and internet is also available in the college for staff and students for effective delivery of curriculum. • All the head of departments take their departmental meetings on the regular basis with Principal/IQAC Coordinator to supervise the teaching-learning process. Different innovative teaching methodologies, creative pedagogies, new initiatives and activities to be organised and implemented to complete the curriculum effectively are discussed in the departmental meetings. • The departmental timetable is prepared and workload is distributed by head of department among the teachers. Every teacher follows allotted time table Class / course wise and complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish. As per suggestions of IQAC, the teachers give extra time for slow learners who are at higher risk of failure.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	General	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in E-Banking	01/07/2019	5
Certificate course in E-Commerce	01/07/2019	3
Diploma course in E-Banking	01/07/2019	3
Diploma course in E-Commerce	01/07/2019	2
Advance Diploma course in E-Banking	01/07/2019	3
Advance Diploma course in E-Commerce	01/07/2019	1
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>• Feedback on the teaching-learning process is received from students on Feedback proforma based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and students can drop their filled in feedback form in the feedback receiving boxes present in the college campus. • Feedback from the students is communicated directly to the Principal. members of anti ragging committee/discipline committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the suggestion box" installed adjacent to Principal's office. Feedback regarding discipline is discussed in the Discipline Committee/Grievances Cell. • Parents, Alumni and community provides feedback on curriculum and teaching-learning in non-formal way through the faculty, principal and local management and same is communicated/ suggested to the University for the redesigning of the courses through the members of concerned bodies of University. • Teachers and various club/committee provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. • Feedback collected from all the stakeholders is analyzed and the proposals/recommendations obtained from different committees and departments are discussed in the meeting of IQAC of the college and based on the outcomes of the meeting, necessary action and various modifications are made pertaining with respect to different aspects such as curriculum, teaching-learning process and infrastructure. • The constructive feedback is deliberated to develop new strategies and programmes to address the issues flagged by stakeholders and to make the delivery of curriculum/working more effective. In case of any grievance the appropriate department initiate an enquiry and proposes suitable action for necessary improvement to the principal of the college. • Feedback regarding Strength and weakness of the college are also taken into consideration for overall improvement of the college. All the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities for overall development of the college. Feedback is vital as it aids to gauge the effectiveness of the institution as a whole.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	NIL	60	14	14
BCA	NIL	40	14	14
BSc	Medical & Non-Medical	37	37	37
BA	NIL	185	185	185
BCom	NIL	60	45	45

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	773	Nil	38	Nil	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	38	14	5	Nil	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution works through informally built mechanism to address the problems faced by our student community. It is notified that every teacher acts as full time mentor and resolves different issues to the best satisfaction of the student. For this purpose student groups comprising 30 students have been constituted to facilitate direct communication with all of them thereby solving their institutional, domestic and societal queries to distress them at the optimum level. It is no gainsaying that they are aptly counselled to opt for suitable career option. Teachers along with teaching the regular syllabi also focus on their holistic personality development. Through formal as well informal means, The faculty inculcate the traits of ethical integrity, scientific temper, humanism, spirit of enquiry duty sensitivity towards self, family, nation and society as a whole. As mentoring is an unending process, co-curricular and extracurricular activities in the form of subject based extension lectures, seminars and debates on societal related issues, awareness rallies from different perspective, such as human rights enhancement drive are organised to create an atmosphere of peaceful coexistence. The institution also works upon proper structural mechanism to financially assist the weaker sections and under privileged students. To accomplish the goal of 'Maximum help, Minimum pain' to our students, monetary help through different modes such as fee concession, waiving off stipulated amount to fatherless child is practiced. Not only this even the meritorious students are weighed and screened to provide them opportunities to excel their performance either at academic level or extra-curricular level. All the teachers vow to manage the psychological stress of the students even before and during examination thereby preparing them not to be affected by exam phobia. Our College takes pride in involving even other stakeholders of the society to mentor the behavioural health of our students under any extenuating situations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
773	38	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	38	Nil	20	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. R. K. Uppal	Associate Professor	Innovative Economist of the year Award-2019 from Nelson Mandela University, USA
2020	Dr. R. K. Uppal	Associate Professor	Research Excellence Award-2020 from Institute of Scholars
2020	Dr. R. K. Uppal	Associate Professor	Amity Excellence Award for Best Academic Author in the area of Banking from Amity University
2020	Dr. R. K. Uppal	Associate Professor	Most Educated and Innovative Academician from OMG Book of Records

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	0032	EVEN	22/09/2020	09/10/2020
BCom	0016	EVEN	27/09/2020	21/10/2020
BSc	0006	EVEN	10/01/2020	14/10/2020
BA	0006	EVEN	01/10/2020	17/10/2020
PGDCA	1220	EVEN	28/09/2020	24/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution has initiated varying modern methods and procedures to continuously review internal evaluation system. CIE works as a powerful tool to strengthen the true holistic potential of the student community. Among these methods the institution commits itself to adopt diagnostic, formative, summative and career oriented guidance methods to enhance innovative teaching and learning process. As the teaching begins, the faculty engages in shelling out the true potential of the students through diagnostic evaluation. The teachers earmark the slow learners to pay extra attention in the form of written material and vow to devote extra time if need arises. The meritorious

students are enthusiastically encouraged to head towards intensive as well as extensive study to achieve excellence in different perspectives. As the academic session progresses, our institution works upon both internal as well external evaluation mechanism. To prepare the students, formative method is adopted to test their intelligence not only academically but also in co-curricular and extra-curricular genre .To accomplish this goal, class tests, Class discussions, projects, Extension lectures, seminars, Written assignments, debates ranging from subject specific issues to general management issues and current affairs and internal midterm semester exams are timely conducted to monitor the progress of the students and motivate them to expand their horizon. In the aftermath of Corona pandemic, the faculty made use of ICT tools such as zoom, Whatsupp, Facebook, Google meet, Youtube to enable students to update their ambit of subject. Even similar resources are used to periodically evaluate the students through online class discussions. The institution also conducted mid semester online tests to prepare them for the final online tests of the University. Towards the end of the session, the students are also counseled to pursue their career according to their capability. Before the commencement of final university exams, internal assessment of the students is forwarded to the University. Finally, the institution relies upon summative evaluation of the students through proper university guided mechanism of final theory as well as practical examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our institution mainly observes academic calendar designed and approved by Panjab University, Chandigarh. Admission as well as teaching schedule largely banks upon the university guidelines. In the beginning of the session, the college informs the students regarding timely university notices and circulars related to examination through students' notice board. All the students are duly updated concerning norms of internal assessment in each of their subjects. The institution also adopts the method of assessing the academic performance of the students by conducting midterm internal written examination. Towards the end of teaching of each semester, the departments are instructed to submit the internal assessment of the students to the examination branch. Subsequently, the consolidated assessment report is forwarded to the affiliated university (Panjab University). Every guideline issued by the affiliating university is adhered to by the institution but in the wake of corona pandemic observance of academic calendar was poorly affected and the whole schedule was setup in concurrence with the timely guidelines of Covid protocol issued by the government.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://davcollegemalout.com/documents/POCOPSO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0006	BA	NIL	177	177	100
0006	BSc	Medical & Non Medical	29	29	100
0032	BCA	NIL	6	6	100

0016	BCom	NIL	43	43	100
1220	PGDCA	NIL	3	3	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://davcollegemalout.com/pages/sss1920>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	9	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HISTORY	2
HINDI	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	17	Nil	7
Presented papers	Nil	1	Nil	1
Resource persons	1	Nil	Nil	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mask Distribution	NSS	4	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Dr. Mukta Mutneja	Appreciation Award	District Administration on Independence Day	20

Dr. Mukta Mutneja	Appreciation Award	District Administration on Republic Day	26
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swacchta Abhyaan	N.C.C.	Cleanliness activities	1	14
Annual Training Camp	N.C.C .	Annual Training Camp	1	5
Republic Parade	N.C.C (D.A.V College, Malout	Republic Parade	1	26
National ALCI	N.C.C.	ALCI	1	4
N.C.C. Parade	N.C.C.	Independence Day Parade	1	26
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nil	Nil	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	5.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Granthalaya	Partially	2007(3.0)	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33517	1000000	Nil	Nil	33517	1000000
Reference Books	1243	100000	2	370	1245	100370
e-Books	Nil	Nil	31000	5900	31000	5900
CD & Video	132	14076	Nil	Nil	132	14076
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	3	0	1	0	9	18	50	0
Added	5	5	0	0	0	0	0	0	0

Total	65	8	0	1	0	9	18	50	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3	3.31	5	6.47

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

D.A.V. College, Malout follows a standard procedure for augmentation, upgradation and maintenance of infrastructure for physical, academic and administrative facilities. For the maintenance of campus facilities, college has separate committees for carrying out specific tasks. On the basis of the requirement regarding structural maintenance of the various departments of the college, it is as per requirement of advisory committee. Standing Advisory Committee of senior most faculty is also there for suggestions. The student strength and nature of the academic programmes offered by the institution are factored in. For general maintenance and repairs, college has its own development fund there are well established procedures and systems for utilizing these funds. College has in-charge electricity, in-charge construction committee and campus cleanliness to handle the problems of repair and maintenance. Classrooms: Classrooms are allocated according to the class strength in time table by in-charge Time table. HODs and teachers of their respective departments take care of the teaching of the students. Special emphasis is laid on for use of ICT technology enabled tutorials and techniques are done. Laboratories: Lab assistant of different laboratories prepare record of stock, consumption and write off of the material and equipment under the supervision and guidance of concerned HODs. Stock verification is done at the end of the academic year and submitted to the office. For computers, the work of facility augmentation and maintenance is carried out by recommendation of the computer department in charge. For classrooms rest of the premises maintenance, caretaker administration in-charge is responsible. Sports facility: Teacher In charge of the sports department with the help of attendant looks after the maintenance of college grounds as well as sports activities. Regular purchase and stock verification is done during every academic year. Best facilities are provided to the staff and students. Library: Library Advisory committee discuss the purchase, rules and regulation of the purchase of library material, issue and return, weeding out of damaged and old reading material. Students are motivated to use various online e-resources subscribed and freely accessible for update of knowledge in general and their areas of interest. Administrative Block: All administrative work is fully automated. All the offices in campus have computers. The accounts, Examination branch is fully computerized and makes use of computers for the day to day work.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Support	162	351380
Financial Support from Other Sources			
a) National	Dr. B.R. Ambedkar Post Metric National Scholarship Scheme and N.S.P.	201	3799313
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Celebration of International Yoga day	21/06/2020	146	NCC and NSS

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance and Counseling	Nil	263	Nil	5

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc. Non - medical	Science	DAV College Abohar	M.Sc. Mathematics
2020	1	B.Sc. Medical	Science	DAV College Abohar	M.Sc. Chemistry
2020	2	B.Sc. Medical	Science	GNDU	M.Sc. Microbiology
2020	5	B.Sc. Non - medical	Science	D.A.V College Malout	Diploma in Lab Technition
2020	7	B.Sc. Non - medical	Science	G.G.S.Coll ege Tehri	B.Ed.
2020	1	B.Sc. Non - medical	Science	Kalgidhar Institute of Higher Education	B.Ed.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day Celebration	College Level	20
Lecture on domestic violence	College Level	55
Swachh Pakhwara by NSS	College Level	34
Fit India movement on National Sports day by NSS	College Level	24
Poster making competition under save water movement by NSS	College Level	31
Lohri celebration by EMA	College Level	212

Teachers day celebration by NSS	College Level	33
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	2	Nill	1427	Ranjeet Singh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Formal Student Council not constituted however students do participate in management and student activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

No Meetings/activities organized by Alumni Association

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has adopted a proper mechanism for the due purpose of decentralization and participative management. For the decentralization and participative management purpose, the college has adopted the method of formation of various committees comprising the members of the teaching staff members from the different departments of the college. The purpose behind the formation of these committees is to ensure transparency and smooth functioning of the various administrative works of the college. The participation of various teachers ensures the transparency and accountability regarding their respective tasks. This practice adds to efficiency and responsibility of the teachers. In wake of pandemic COVID-19 online teaching and online admission has been implemented. Collective efforts and wisdom has been the integral of participative management. Non-teaching staff level There is an active participation of non-teaching staff in IQAC. The views and suggestions of non-teaching staff are given due consideration during the formation of various policies and decisions. Besides the teaching staff, tasks and responsibilities

are also assigned to members of non-teaching staff. This practice strengthens the participative purpose of each and every member of the college. All the above practices ensure application of democratic principles in the management system of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>As the College follows the Syllabus/Curriculum of Panjab University therefore the college has no scope of internal curricula designing. However every department has its own academic calendar to run and complete the syllabus within the stipulated time. Curriculum Development is undertaken by the affiliating University. The various teaching departments of the college forward their inputs and suggestions through the faculty members who are nominated as members of Board of Studies by the University. Our teachers as members of Board of Studies in Panjab University were instrumental in curriculum development and modifications by the University from time to time.</p>
Teaching and Learning	<p>The College provides infrastructural support to improve teaching learning process as required by the teaching departments. The Staff and the students are encouraged to adopt non-conventional and latest pedagogical practices. Technology enabled Teaching Learning process practiced in college. LCD projectors, overhead projectors, are used for teaching regularly. Field study and Practical file work carried out by some of the departments of the College. To enlighten students on diverse aspects of knowledge, Seminars and guest lectures are organized by different departments. Students of Punjabi/English department are shown texts based films prescribed in their syllabus. The remedial classes for slow learners and extra tests for advance learners are conducted. Extra lectures and tutorials are arranged to discuss the subject problem.. Extension lectures of experts are organized for the students and faculty. Due to pandemic Covid-19 offline classes were</p>

switched to online mode by using online teaching portals.

Examination and Evaluation

Regular class tests/assignments are given for evaluation of students. One house test in each semester is conducted before the final semester examination by the examination branch of the college. After evaluation the answer scripts of the house tests are shown to the students so as to familiarize them with their flaws and encourage them to work hard. The Class teachers briefly help the students on the process of evaluation/internal assessment, internal and external examinations etc. Special classes are organized by most of the departments before university examination. Timely notifications are put up and announcements are also made with regard to the examination dates and other relevant information. The College follows the rules and regulations regarding examination and evaluation as stipulated by the affiliating university, Panjab University, Chandigarh. Due to pandemic Covid19 P.U. Chandigarh conducted online examination for the session 2019-20.

Research and Development

The research Committee encourages and monitors the research activities, infrastructure provided and required by teachers to carry out research activities. Teachers are kept updated about available scopes for applying for research grants. The college provides duty leave to faculty as per norms to attend different International/ National Conferences The Institution makes necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects. Facility of internet, NLIST Subscription to access e-resources is available to the staff students to facilitate smooth progress and implementation of research schemes/projects. Some of the faculty members also act as Guides and Co-Guides of PU/PTU/DBU and other universities. Some of the teachers got published their books during session 2019-20.

Library, ICT and Physical Infrastructure / Instrumentation

Library Physical Infrastructure: The physical infrastructure has been improved /developed as per need of the library. The institution has made

various ICT resources available to its staff and students. The library has also established Network Resource Centre (NRC) equipped with high technology computers and internet facilities. Automation of the library service has been initiated. OPAC, Subscription of N-LIST to access e-resources are available. Information and access to e-resources is available under National Digital Library Portal for faculty and students. Latest books and journals are subscribed and purchased every year. ICT: 5 smart classrooms are established which are equipped with projector, speaker, mic and computer. Computer labs are well equipped with latest software like windows 8/10, office, anti-virus and Tally. 16 cameras point CCTV surveillance have already been installed in important places in the college.

Human Resource Management

The administration has its own mechanism to keep a close watch on every employee in comfortable limits so that he/she could work efficiently to the maximum of his/her capacity. The college also keeps a close watch on the interest of needy and brilliant students. Following measures were adopted during the session 2019-20. The various welfare schemes for staff and students are available in the college. All the members of staff and students are covered under group insurance Accidental Benefit Schemes. The college has various committees/cells, comprising of convener and faculty members team, to monitor and manage different academic and non-academic responsibilities. Faculty members serve as Experts/Resource persons/Chair the sessions in National Seminars/Workshops organized by others institutions and organizations. College provide uniform to class iv employees.

Industry Interaction / Collaboration

Strategy for collaboration and industry interaction is in process under which students of the college do visit different mills, banks industry etc.

Admission of Students

The admission process in the college is transparent and based on merit as well as "first come first serve policy." Strategies have been adopted by the college to satisfy the needs of

the students from economically challenged, differently abled, sports persons and meritorious students complying with all the norms of the Government. The college offers B.A./B.Sc. (Medical Non-Medical)/B.C.A/B.Com and Post Graduate Diploma in Computer Application (PGDCA). Apart from these, the college also offers two Add-on Courses E-Banking and E-Commerce funded by the University Grants Commission (UGC) along with any UG regular course. Academic flexibility exists in Arts and Science stream only and the students have a number of combinations to choose from the list of set of elective subjects offered by the college. Admission to every course is conducted under the supervision of the different Admission Committees. The students are guided to choose the streams and the subjects keeping in mind their skills, interest and aptitude by the members of the committees. Pamphlets are distributed showing excellent results and glorious track record of the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The administrative and accounts office is almost computerized. The secretarial staff can access any information about the students by just clicking the mouse. Online declaration of final examination result by the Panjab University on the University website: www.puchd.ac.in so that no student suffers in his/ her career mobility due to delay in declaration of results and issue of mark sheets. The examination department of the college takes care of students to inform/help them in case of any difficulty. The administrative office of the college has initiated online process in few areas dealing with students (like fee counter), university and management using computer software.</p>
Finance and Accounts	<p>Receipt of admission fees is completely online. Salary of faculty members and staff is transferred directly to their bank accounts. The college is planning to initiate online admission process and online query window in the near future. Free</p>

	software named BUSY has been used by college for finance and account purpose. Tally ERP 9 Gold Software has been also used by college for finance and account purpose.
Planning and Development	Planning and Development works are executed and monitored online.
Student Admission and Support	Applications are submitted for registration to different courses through the online admission portal. The list of first three toppers of each class in different courses and university merit position holders is displayed on the website of the college. • For the support of the students, the various activities and programs of other institutions/organizations are downloaded and conveyed to the college students for participation. • E-mail ids and contact numbers of all members of Anti Ragging Committee and Internal complaints committee have been uploaded to the college website and students can communicate to the members through e-mail.
Examination	Examination Branch of the college is now fully computerized. Students can fill their examination forms online and the college authority download admit cards and provisional result cards of their regular students. Online declaration of final examination result by the Panjab University on the University website: www.puchd.ac.in is available so that no student suffers in his/ her career mobility due to delay in declaration of results and issue of mark sheets. The examination department of the college takes care of students to inform/help them in case of any difficulty. Computerization of administration /examination work in the college has been initiated and all financial and academic data is maintained in a digital database. In the wake of Covid pandemic P.U. conducted all examinations online mode w.e.f. April 2020.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support

		support provided	fee is provided	
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Understand NAAC Revised Accreditation Grade	5	19/07/2020	25/07/2020	7
Training Program Life Cycle Analysis for Sustainability	1	27/05/2020	31/05/2020	5
Contemporary Issues, Assessment, Collaboration, Research and Publications International FDP	1	15/06/2020	21/06/2020	7
Ek Bharat Shresht Bharat Spath	1	21/09/2020	26/09/2020	6
Online Workshop on Quantitative Research and its types	1	23/11/2020	25/11/2020	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nil	Nil	2	2
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> •ESI facility for Staff •Group insurance Accidental Benefit Schemes. • Medical leave • Maternity leave • Free education to wards of teaching staff. • Duty leaves to attend/RC/OC/ FDPs etc. • PF and gratuity facility. 	<ul style="list-style-type: none"> • Group insurance, Accidental Benefit Schemes. • The non-teaching staff drawing a salary less than Rs.15,000/- are provided ESI facility. • PF facility • Fee concession to children of non-teaching staff. • Medical and maternity leave. • Free summer and winter uniform for class IV employees. • Free education to wards of non-teaching staff. • Accommodation facility to few class IV staff members. • Uniforms are provided to IV class employees. 	<ul style="list-style-type: none"> Concession, Government Scholarships, Students Endowment Scheme, Award and Prizes. as per availability of funds/need • All the students of the college are covered under Accidental Insurance worth Rs.100000/- with United India Insurance Company under Group insurance Scheme "The safety Policy". • Book Shop is available for students. First Aid arrangements provided to students through Dispensary. •R.O. water facility • Canteen facility is available • Sports facility is available for students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Every Year the external and Internal audit of the institution is conducted by DAVCMC New Delhi. Another External audit is conducted by authorized Internal Audit organization Faridkot and Accounts general Punjab. During session 2019-20 DAVCMC conducts the external audit of the institution and found everything in order. No internal audit has been conduct so far in this session. External Audit: 1. C.A. 2. District level Faridkot 3. Accounts and Audit General Chandigarh 4. Social Welfare Department (Audit Dept. SC Scholarship) Internal Audit: 1. DAVCMC New Delhi Internal External Audits are annual features of the institution</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Grant of MPLAD Scheme	300000	Construction
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6.4.3 – Total corpus fund generated

70066.75

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nil	No	Nil
Administrative	No	Nil	Yes	Internal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- So far we have no formal PTA but its formation is under process
- Problems, valuable inputs of parents would be heard patiently and same will be resolved
- Students performance is discussed with their parents form time to time

6.5.3 – Development programmes for support staff (at least three)

- Regular health checkup of support staff is done
- Training for sensitization
- Training for waste segregation

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Reconstitution of IQAC as suggested by NAAC team.
- Construction of Seminar room was initiated and completed.
- Two vacant posts were filled in the department of English and Computer.
- Up gradation of website of the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Webinar on Women Empowerment	29/09/2020	29/09/2020	79	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
ALTERNATE ENERGY INITIATIVE: Incandescent bulbs have been replaced by LED bulbs which consume less energy and are more efficient.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil

Ramp/Rails	Yes	10
Braille Software/facilities	No	Nil
Rest Rooms	Yes	10
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	21/01/2020	1	Fit India (Bicycle Rally)	Health of Youth	59
2019	1	1	26/08/2019	1	Cleanliness drive at nearby village Sheikhu	Environment Consciousness	65
2019	1	1	24/09/2019	1	Digital India	E-Services for public in banking	153
2019	1	1	14/11/2019	1	Blood Donation Camp	Thalassaemia	62

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers	01/07/2019	The code of conduct for teachers includes their academic duties like taking classes and demonstrations, assessment, guidance, invigilation and other such activities which reflect on his stature and dignity of his

		profession. Teacher shall not discriminate students/staff adversely on caste, creed, religion, language or for any other reason and shall not incite students/staff against other students/colleagues /administration.
Prospectus (Handbook for Students)	01/07/2019	The student handbook includes College policies and procedures, general guidelines, information about faculty members, administrative staff, courses of study, various stipends/scholarships/concessions, schedule of house examinations, list of clubs/societies, and other helpful details. All students and their parents/guardians should review the student handbook carefully as its contents are binding on all students of the College.
Conduct within the Library	01/07/2019	For cultural and qualitative educational standard and for development of creative thinking, students and staff are advised to spend their free periods in library. Perfect order and silence should be maintained in the library for all times. Mobile phones ,eatables, Smoking are strictly prohibited in the library. Nobody is allowed to make any mark upon any book, manuscript or map belonging to library.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extension Lecture on Population Control Organized by N.C.C. (Girls) Unit	08/07/2019	08/07/2019	25
Sadbhavana Divas	20/08/2019	20/08/2019	40

by N.S.S. Unit			
Activity on Moral Education by Guru Gobind Singh Study Circle	14/10/2019	14/10/2019	20
National Unity Day	31/10/2019	31/10/2019	40
Essay Writing Competition on Personality of Sh. Guru Nanak Dev Ji on the Occasion of 550th Gurupurab by Punjabi Department	09/11/2019	09/11/2019	20

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- As there is sufficient rain in the area, huge open ground in the college uses rainwater to recharge underground water level.
- To reduce carbon footprint, paperless official work is being encouraged.
- To promote eco-friendly practices, jute bags were distributed to staff members so as to reduce use of plastic bags.
- Many herbal, medicinal and ornamental plants have been planted in the campus under the 'Go Green' campaign.
- LED lights are installed in all the campus as an efficient energy initiative.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE -I TITLE: PAPERLESS OFFICE Institutional Goal: • To promote paperless approach in day to day activities to save time • To make transfer of information easy and fast • To reduce carbon footprint and save environment • To reduce paper-waste in the office • To encourage and cultivate e-governance • To increase efficiency by promoting digitization. • To strengthen document security and confidentiality Context: At present, most of the administrative work in many colleges and universities is mainly paper based which requires the use of huge amount of paper but in our college paperless official work is being encouraged. Intercommunication is held through emails to minimize the wastage of paper and hold prompt communication. Electronic documentation in record-keeping makes it easier to maintain and retrieve .Going to paperless is important for current ecological situation which can help to save natural resources. The Practice: The college has tried to switch from paper-based administration to paperless system. The arrival of new information and communication technology has completely transformed the traditional model of administration and its record keeping. The college has taken a great initiative in different methods and tools to carry out their work with utmost efficiency and faster than before. Paperless office concept is the new way of working in the college which leads to ease of operation by eliminating unnecessary tasks and streamlining every process throughout the institution. Digital student data facilitates the processing of data by integrating with other data sources and the risk of manual error is also minimized. The saved student data is easily reproducible and accessible to all faculty members if required. Taking advantage of advancement of technology, working of college library has remarkably shifted from paper-based to paperless. Computerized library catalogues are maintained which provide greater speed, efficiency, accuracy and help to maintain updated systematic record. Evidences of Success: All official data like staff information, stream wise students' information, scholarship

record etc is generated through College Management Software and is saved for future requirement. Notices are sent through the official Whatsapp groups of the college or through emails to staff members and students of the college.

Resources Required: • Financial assistance is required to make office paperless. • Proper training is required for administrative staff. Problems Encountered : • Electronic record systems are susceptible to human error •

Security risks and viruses BEST PRACTICE -II Title: HEALTH AWARENESS

Institutional Goal: To create awareness among students and to empower them with appropriate information and skills so that they can make high quality, informed decisions on prevention, care and support to live a healthy life. To educate and train them regarding Yoga asanas, Pranayama and meditation to lead a stress free life. To build up a movement against unhealthy food practices and behaviours like smoking, drinking and drug abuse. Context: Health is an integral component of Human Life which is closely related with living conditions of man. Many healthy habits like adequate physical activities, harmless diet practices through traditional foods and stress free life activities have been left out as a consequence of social change. Now we are in a position to seriously work for reviewing left out healthy practices and adding new healthy practices to our day to day life because of alarming rise in health problems. Keeping this idea in view, we empower individuals with knowledge to choose healthy habits and make modifications in lifestyle. The practice and Evidence of success: By conducting various programmes regarding health awareness, many students were benefited. The following were the most popular programmes organized in the institution • Fit India movement on national sports day for awareness regarding physical and mental fitness • Cycle rally by NSS volunteers to aware people about physical fitness under Fit India Logo • Developing health awareness through Yoga asana and pranayama during NSS camp • Organised an extension lecture on ill effects of drug addiction • Paper reading contest on topic "ill effects of junk food on health" was organized by Zoology department • Fitness machines are available in department of Physical Education Resources required: • Impressive and motivational talk by experts on health awareness Problems encountered: • Due to lack of awareness, people give low priority to their health issues • Non availability of health experts within the campus

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://davcollegemalout.com/pages/bestpractice201920>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of DAV College, Malout is to educate, empower and promote intellect through holistic learning towards individual growth and social progress. The mission is to provide need based quality higher education to youth of rural and semi urban areas maintaining ethical standards and values. In order to educate, empower and promote intellect through holistic learning the college emphasizes the need to mainstream the marginalized and weaker sections of students and ensure justice and equity in society. The students belong to economically and socially challenged backgrounds. The mission is to empower them with quality education as per employability options available in region. The college adapted immediately to online teaching and provided support to staff and students virtually to achieve the goal of providing need based quality higher education. To enhance the quality of higher education, higher academic standards were maintained in pandemic period and along with live google meet classes, audio lectures were sent to students living in rural belts with low bandwidth. Moral Values Cell of college is working tirelessly to inculcate ethics among

students. 16 students excelled in Dharam Shiksha examination 2019-20 conducted by Arya Vidya Sabha, DAV College Managing Committee, New Delhi and scored very good percentage proving the achievement of goal of ethical education. The planning of workshops on Women Empowerment, Legal Literacy, Extension activities, job opportunities and personality development keeps on imbining holistic education as an integral part of personality of students of rural and semi-urban area.

Provide the weblink of the institution

<https://davcollegemalout.com/pages/institutional-distinctiveness-1920>

8.Future Plans of Actions for Next Academic Year

The College is providing affordable quality education to the students of semi-urban malwa region of Punjab. The College has established standards of high quality education along with sports and extra-curricular activities. To consonant with changing dynamics of teaching and learning in the era of disruptive technologies, the college is yet to establish set up for blended and flipped teaching mode. There is a planning to increase outreach activities. The college has installed CCTV for complete surveillance as to ensure safety and security and we propose to expand the same. The college also aims to set up strong e-based administrative systems to address admission, examination and financial management. The college also plans to organize webinars in the Covid pandemic phase on different areas. The college also plans to create awareness regarding IPR, Copyright and Patenting. To generate more institution support to students from economically weaker sections HEI will try to collaborate with NGOs and Philanthropers. To start skill enhancing programs under NSQF to enhance the skill of students and offer them more employability and entrepreneurship options. The college also plans to collaborate with industry of surrounding areas and sign formal MOU for training, internships and placement, to begin with development of green culture by setting up composting pits and vermicomposting chambers, to plan water conservation and circulation in an efficient way and to introduce digital notice board for regular updating of faculty and students.