



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	D.A.V. COLLEGE MALOUT
• Name of the Head of the institution	SUBHASH CHANDER GUPTA
• Designation	OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9815725909
• Mobile No:	6284253110
• Registered e-mail	principaldavcmlt@gmail.com
• Alternate e-mail	iqac@davcollegemalout.com
• Address	SHEIKHU ROAD
• City/Town	MALOUT
• State/UT	PUNJAB
• Pin Code	152107
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Panjab University Chandigarh				
• Name of the IQAC Coordinator	Vineet Kumar				
• Phone No.	8360942832				
• Alternate phone No.	8360942832				
• Mobile	8360942832				
• IQAC e-mail address	iqac@davcollegemalout.com				
• Alternate e-mail address	principaldavcmlt@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://davcollegemalout.com/documents/AQAR2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://davcollegemalout.com/documents/AC22-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.3	2017	23/01/2017	24/01/2022
6.Date of Establishment of IQAC			20/02/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Infrastructure development.		
Organization of various events for overall development of students.		
Admission campaigning for increasing intake.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Admission campaign	Sustained previous years' admission	
Placement Cell	Participation of students in various placement drives	
Career guidance and counselling	Encouraging students for pursuing higher education	
13. Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	08/02/2024
15. Multidisciplinary / interdisciplinary	
The college will introduce Multidisciplinary / Interdisciplinary courses when National Education Policy 2020 will be implemented by the affiliating university i.e. Panjab University Chandigarh.	
16. Academic bank of credits (ABC):	
The college will introduce system of Academic bank of credits (ABC) when National Education Policy 2020 will be implemented by the affiliating university i.e. Panjab University Chandigarh.	
17. Skill development:	
The institution has taken the initiative to organise a number of seminars, workshops, and guest lectures in order to foster teamwork, inventiveness, curiosity, dependability, assertiveness, empathy, and professionalism in both educators and learners, in addition to improve their performance-related abilities.	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
The Indian knowledge system is composed of an extensive collection of intellectual works and manuscripts covering a wide range of topics, including philosophy, ayurveda, science, history, language, literature, and much more. From this enormous body of information, the language department select a small number of topics to incorporate into the curriculum as extension lectures. The students are also required to create bookmarks with the topic of Indian culture, which encompasses all of the regional cuisines, apparel, and other native specialties found in each and every state in the union. Students are encouraged to explore, reflect on, and reimagine various philosophical ideas throughout language sessions, which results in consistently positive classroom dialogues.	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
Outcome-Based Education (OBE) is an educational approach that focuses on defining desired learning outcomes or competencies first, and then designing instruction and assessment to achieve those outcomes. Here's a breakdown of the key aspects of Outcome-Based Education: Clear Learning Outcomes: OBE begins with clearly defined	

learning outcomes or objectives. These outcomes specify what students should know, understand, and be able to do by the end of a course or program. These outcomes are often expressed in terms of knowledge, skills, and attitudes. Focus on Competencies: OBE often emphasizes the development of competencies or skills that are relevant and applicable beyond the classroom. This may include critical thinking, problem-solving, communication, collaboration, and other skills that are essential for success in the workplace and in life. Assessment of Learning Outcomes: Assessment in OBE focuses on evaluating whether students have achieved the desired learning outcomes. Assessment methods may include exams, projects, presentations, assignments, and other forms of assessment that allow students to demonstrate their knowledge and skills in authentic contexts. Continuous Improvement: OBE encourages continuous improvement of students. If students are not achieving the desired outcomes, adjustments can be made to instruction and assessment to better support student learning. Student-Centered Approach: OBE often adopts a student-centered approach, where the focus is on the individual learning needs and abilities of each student. Instruction is differentiated to accommodate diverse learning styles and preferences, and students are actively involved in the learning process. Quality Assurance: OBE often includes mechanisms for quality assurance to ensure that programs and courses are meeting established standards and achieving desired outcomes. Overall, Outcome-Based Education is a holistic approach to teaching and learning that aims to ensure that students develop the knowledge, skills, and competencies they need to succeed in their academic pursuits and beyond. By focusing on clearly defined outcomes and aligning instruction and assessment with those outcomes, OBE aims to enhance the quality and effectiveness of education.

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1

209

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 587

Number of students during the year

File Description	Documents
Data Template	View File

2.2 0Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 136

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 12

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 38

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	209
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	587
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	136
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	12
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	38
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	55.22133
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery involves a systematic and well-documented process designed to ensure that educational content is conveyed to students in a coherent, engaging, and impactful manner. This typically includes several key components:

1. **Differentiation and Personalization:** Recognizing that students have diverse learning needs, effective curriculum delivery incorporates strategies for differentiation and personalization. This involves adapting instructional methods, materials, and assessments to accommodate different learning styles, abilities, and interests.

2. **Integration of Technology:** Incorporating technology into curriculum delivery can enhance engagement, interactivity, and accessibility. This may include using online resources, multimedia presentations etc. to supplement traditional teaching methods.

3. Active Learning Strategies: Effective curriculum delivery promotes active learning by encouraging students to participate actively in the learning process. This may involve incorporating group discussions, hands-on activities etc. to deepen understanding and retention of concepts.

4. Culturally Responsive Pedagogy: Curriculum delivery should be culturally responsive, taking into account the diverse backgrounds, experiences, and perspectives of students.

5. Parent and Community Involvement: Engaging parents and the broader community in the curriculum delivery process can enhance student learning outcomes. This may involve communicating regularly with parents about curriculum objectives and expectations, involving community members as guest speakers or mentors.

By incorporating these additional elements into the curriculum delivery process, institutions can further enhance the effectiveness of their educational programs and promote meaningful learning experiences for all students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Adhering to the academic calendar, including for the conduct of Continuous Internal Evaluation (CIE), is crucial for the smooth functioning and organization of an educational institution. Here's a brief overview:

1. Academic Calendar: The academic calendar outlines important dates and events throughout the academic year, including start and end dates of semesters or terms, holidays, examination periods, and other significant milestones. Adhering to this calendar ensures that all stakeholders, including students, faculty, and staff, are aware of and can plan accordingly for academic activities.
2. Continuous Internal Evaluation (CIE): CIE refers to the

ongoing assessment of students' progress and learning throughout the academic term or semester. Unlike traditional exams that occur at the end of a term, CIE involves regular assessments, quizzes, assignments, projects, and other activities conducted throughout the course.

3. **Benefits of Adherence:** Adhering to the academic calendar ensures consistency and fairness in the assessment process, allowing students to understand expectations and plan their studies accordingly. It also helps faculty members effectively manage their workload and allocate resources for assessment activities. Additionally, adherence to the calendar facilitates the timely completion of syllabi, course objectives, and other academic requirements. Overall, adherence to the academic calendar, including for the conduct of Continuous Internal Evaluation, is essential for promoting academic rigor, fairness, and efficiency within an educational institution. It supports the achievement of learning objectives, facilitates effective teaching and learning, and contributes to a positive and productive academic environment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Integrating crosscutting issues relevant to professional ethics, human values, environment, and sustainability into the educational framework is crucial for fostering well-rounded individuals and responsible global citizens. Here's a brief explanation of each component:

1. **Professional Ethics:** Emphasizing principles of integrity, honesty, accountability, and respect for others helps students develop a strong ethical foundation. This prepares them to navigate complex professional environments with integrity and responsibility.
2. **Human Values:** Cultivating values such as empathy, compassion, fairness, and social responsibility fosters a sense of moral integrity and ethical decision-making. Students learn to consider the broader impact of their actions on individuals and society.
3. **Environment:** Understanding environmental issues such as climate change, pollution, and resource depletion is essential for promoting environmental stewardship and sustainable living practices.
4. **Sustainability:** Promoting sustainability involves encouraging practices that meet present needs without compromising the ability of future generations to meet their own needs. Students learn about sustainable development strategies, renewable energy sources, waste reduction, and environmentally friendly business practices.

By integrating these crosscutting issues into the educational

framework, institutions nurture socially responsible individuals who are equipped to address the complex challenges facing society and the environment. This holistic approach to education empowers students to make positive contributions to their communities and promote a more equitable, sustainable, and ethical world.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

587

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

291

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution adopts both formal and informal methods to assess the learning level of students coming from different socio economic backgrounds. At the time of admission they are compact written information in the form of Prospectus so as to choose their favorite stream. The selected team of the college guides them to choose a particular course of study to cater their academic and professional needs. At entry level there is a practice of mentor mentee system where the mentors can segregate the learning capability of the students by adopting method of class discussions or class tests thereby facilitating the teachers to attend both the slow learners and advanced learners. The advanced learners are earmarked to enable them to excel their holistic development. Advanced classes are arranged to fasten their process of learning. Academically they are guided for advanced study level by recommending reference books and formally a spree of extension lectures. Study tours, assignments, projects, debates, seminars are organized to enable them to compete upto higher level. The slow learners are counseled accordingly to boost their academic performance through extra classes.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
587	12

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution has strategized different student centric ways to encourage participation and enhance their learning level. A number of Committees such as Career guidance committee, Career counseling committee, Cultural committee, Sports Committee have been constituted to hone students' talent thereby inculcating spirit of Cooperation, Coordination and leadership skills. To ascertain student participation, different academic activities such as panel discussion, field visits, educational tours, seminars, debates and extension lectures are conducted. The students learn basic life skills such as yoga and first aid. NCC, NSS and legal services authority departments organize mandatory awareness programmes to increase awareness level of the students. Students seek the help of rich library, Wi-fi system, research center, computer labs, Laboratories and sports department to enhance their learning level and problem solving intelligence.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our faculty intends to enhance quality teaching by using both traditional and modern methods. To modernize the teaching process, faculty uses Zoom, Whatsapp, Google classroom, Facebook, Youtube, mobile, different online sites, online newspapers, online journals and books to share subject related information with the students. The students are inspired to visit library to update online information and material using wi-fi facility available in college library.

Even similar e-resources are also used to periodically assess the students through discussion on relevant topics. The faculty and students bank upon ICT tools to strengthen their teaching, learning and communicative art. Offline feedback is also sort from the students to improve the quality of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://davcollegemalout.com/documents/tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution has formulated internal transparent assessment mechanism to explore the true potential of the students. It adopts diagnostic, formative, summative and career oriented guidance methods to have effective outcomes. As the academic session advances, the institution devises internal evaluation mechanism. To prepare the students, there is use of formative method to evaluate intelligence level not only academically but also in co-curricular and extra-curricular genre. To achieve this goal, there is provision of periodical class tests, class discussions, projects. Even extension lectures, seminars, written assignments, debates ranging from specific to general management issues are conducted to boost confidence level of the students. Internal midterm semester exams are organize to monitor the regular progress of the students. The institution adopts robust strategy to assess the intelligence level of the students by encouraging use of ICT tools such as power presentation, online class discussion etc. The institution also relies upon summative evaluation of the students by following university guided mechanism related to theory as well as practical examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our Institution has formally constituted the office of Dean Exams to address the examination related grievances within time limit. The students can directly approach the Dean Exams or related examination Clerk to solve their queries if needed. To have efficient and error free mechanism, the internal assessments are cross-checked. Even if it has any discrepancy, it is immediately addressed. While filling the university examination forms the students can seek the help of examination branch of the college. Regarding attempt of question paper, different modes are communicated to the students in class rooms so as to enhance their scope in final exams. Mock practical exams are conducted as a practice test at class level. After the final exams, all the problems related to Mark sheet, Internal assessment, Reappear or result late or satisfactorily addressed in complete coordination with the University authorities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our institution has deftly planned PO CO learning mechanism. In this scientific and technological era, the faculty promises to inculcate ethical tenets, professional excellence and leadership traits by successfully implementing program. The faculty shares learning information with the students through formal as well as informal communication process. For this purpose, the hard copy of syllabi and PO CO is made available for instant reference in the library as well as in the concerned departments for instant reference so as to encourage teacher student learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution focuses upon PO CO programming not only from theoretical viewpoint but also works upon their practical outcome through various modes. The institution not only keeps formal record of degree holders but also preserves formal as well as informal placement records found in different professions. PO CO programmes enable the students to win a number of awards and honors at University, District, State and National level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://davcollegemalout.com/pages/home	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through extension and outreach programs, we sensitize the students to develop social values, widespread their responsibilities and knowledge in social issues and problems by making them to involve with the community people. The NSS Unit of College has organized many activities throughout the year. Beginning of the new Session, Van Mahotsav has celebrated in July-2022. In August-2022, NSS Unit organized Cleanliness drive at campus under Swachh Bharat Abhiyan. A Rally has organized under Azadi Ka Amrit Mahotsav. In association with local NGO Blood Donation Camp arranged to ensure a steady supply of blood for emergency situations in hospitals. Rashtriya Ekta Diwas has celebrated on 31 st October, 2022 in the memory of Sardar Vallabh Bhai Patel by NSS Unit. 'Anti Stubble Burning' an Awareness Rally had organized by NSS Unit at village Jandwala Charat Singh in November-2022. On 25 th January, 2023 'National Voters' Day' celebrated to encourage young voters to take part in the political process. An International Yoga Day has celebrated by the Volunteers of NSS in the month of June-2023.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

799

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

D.A.V. College is spread over 22 acres of eco-friendly, lush green campus. The college has 16 classrooms and 9 laboratories, catering to the needs of various departments. The college has a seminar/activity room, a multipurpose hall, an administrative block, separate staff rooms for male and female staff members, an examination office, etc. For the safety and security of the campus, the campus is under CCTV surveillance. The Administrative Block is fully equipped with Wi-Fi and computerised for carrying out daily routines on a smooth basis. Classrooms are well ventilated, having proper light arrangements in addition to natural sunlight. All the labs are well equipped and have seating arrangements. The college library and network resource centre are equipped with a well-stocked collection of other reading material and provide access to e-resources through N-List, an air-conditioned reading hall, and an e-library with 10 computers with Wi-Fi connectivity. The music lab is well maintained with sitar, tables, harmoniums, etc. Three computer labs are equipped with IT infrastructure to cater to the requirements of the students. Indoor games facilities are there in addition to badminton courts, table tennis, and other games. The Health Zone facility is available for staff and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

D. A. V. College has made immense contribution in the field of cultural activities and has good track record of securing prizes, positions in the field of sports and cultural activities. A cultural committee looks after the needs and requirements of the students. The cultural events/competitions are routinely organized by the college. Days of national importance are regularly celebrated. NSS and NCC facility is also available to the students. The college has a multipurpose hall with proper lighting and sufficient seating capacity. The college has a seminar hall with projector and rolling screen to carry out seminars, cultural events & different co-curricular activities of the college.

Moreover an open stage with green lawns is also available to conduct outdoor cultural events. A proper sports store room is also maintained to keep the sports equipment. Along with this, various outdoor and indoor facilities like 400 meter track, Basketball Court, Volleyball Court, Cricket Pitch, Badminton court, Table tennis court etc. are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

806615

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A college library serves as the cornerstone of an educational institution. The library contains a collection of 27,000 books, 25 journal and magazine subscriptions, and six newspapers. OPAC access is available at the library. The integrated library automation program E-Granthalaya 3.0(2007) is in charge of managing the day-to-day operations of the partially automated library. The library is an N-List member. It facilitates access to more than 31,000 e-books on N-List and more than 6000 e-journals for educators and students via INFLIBNET. Every instructor receives a user name and password, and they can use the internet to access these resources from any location. A reading hall with central air conditioning and room for at least 80 students to sit is available in the library. The library contains a projector and screen to be used as audio visual aid for improving the academic level of the students. The faculty and students have access to e-resources and other useful information that meets their needs through the Library Network Resource Center. The library's notice board features an employment alert and a new book arrival. For instructors and students, visiting records are kept. There are CCTV cameras to keep a close watch on the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12460

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college allocates funds for the procurement, upgrade, and maintenance of computers and other IT facilities. The college website licence has been renewed every year to keep the website up-to-date and keep students informed about the ongoing events at the institution. In order to bridge the educational vacuum and to

explore the role of IT in education, high-speed internet access to the whole college up to 50 mbps was provided. Internet facilities were made available through Wi-Fi to faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

806615

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Certainly, here are some additional details on maintaining and utilizing physical, academic, and support facilities:

1. Laboratories:

- **Quality Assurance:** Implement quality assurance measures to ensure the accuracy and reliability of laboratory results.
- **Safety Training:** Provide mandatory safety training for students and staff working in laboratories to prevent accidents and injuries.
- **Equipment Calibration:** Regularly calibrate laboratory equipment to maintain accuracy and precision in experimental procedures.

2. Library:

- **Digital Resources:** Expand access to digital resources and e-books to supplement the physical collection.
- **User Training:** Offersessions to help students and faculty effectively utilize library resources and research tools.

3. Sports Complex:

- **Infrastructure Development:** Continuously upgrade sports facilities and infrastructure to meet the evolving needs of students and athletes.
- **Intramural Programs:** Encourage participation in intramural sports programs to promote physical fitness and foster a sense of community among students.

4. Classrooms:

1. **Collaborative Learning Environments:** Foster collaborative learning environments by encouraging group discussions, team projects, and peer-to-peer learning activities.
2. **Interactive Technologies:** Incorporate interactive technologies such as smart boards and multimedia projectors to enhance student engagement and participation.

By implementing these additional measures, colleges can ensure the effective management and utilization of facilities while enhancing the overall learning experience for students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****161**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

162

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	www.davcollegemalout.com
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
25	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college is having an active Student Council in order to facilitate the various academic and Co curricular activities.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
NIL	
File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>"Tamaso Ma Jyotirgamy", the DAV Organization's motto, "Lead me, from darkness to light", accurately captures the mission and objectives of the college. The College's vision and mission are clearly stated and widely shared with all relevant parties as well as the general public. One of the main goals of institutional governance is to uphold the college's vision. The goal of the college is to develop legacies by combining cutting-edge knowledge and cultural values. The organisation has grown to become a centre for services, culture, information, and expertise. By reducing disparities in the educational system and providing access to education for the most disadvantaged members of society, the institution has put a major focus on education for everyone. To equip students for an ever expanding and changing world, the college is evolving into an exceptional establishment that serves as a source of accurate, reliable, and unbiased knowledge. The institution constantly works to instill in its students a creative, socially conscious, and morally sensitive self by putting a strong emphasis on extracurricular activities, advocating for value-based education, and motivating them to take</p>	

part in outreach programmes. All of this is made possible by the stakeholders' active participation in efficient governance. The heads of departments, the conveners of various committees and cells, and staff representatives all play important roles in creating and carrying out institutional policies for the smooth running of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The DAV College Managing Committee (DAV CMC), New Delhi, is represented by the principal, and DAV CMC is the highest authority. The principal is fully empowered to act on behalf of DAV CMC in any decision-making. The Committee structure that is in place in the college supports decentralisation and participatory management. Additionally, DAVCMC has authorised a local committee with faculty involvement to supervise certain institutional practices. Any policy-related matter is discussed by the principal in the local committee prior to being forwarded to DAVCMC for final and mandatory approval. Furthermore, the college has formed a number of faculty-led committees to help with the effective administration of the institution's many administrative responsibilities. Non-teaching staff members also actively participate in the operation of the college. When developing new rules, non-teaching staff members' opinions and recommendations are taken into consideration.

To illustrate the participatory aspect of college management, various committees have been constituted: The Admission Committee, Examination Committee, Purchase Committee, Building, Maintenance & Beautification Committee, Admission Campaign Committee etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Developing and implementing a strategic plan improves organisational efficiency and effectiveness. Numerous committees have been established to ensure the institution runs smoothly and effectively. Following a thorough examination and extensive deliberation, strategies are decided. Regular meetings are held to discuss the plans and, if necessary, introduce the necessary adjustments in the existing system. The meeting agenda is distributed ahead of time to ensure members are well-prepared for the topics covered. The principal extends invitations to the members of the Local Advisory Committee (LAC) for significant planning about things like yearly budgets, appointment procedures, innovations, building renovation, functions and celebrations etc. The seamless operation of the institution has led to the formation of several cells and committees, including the Admission Cell, Student Welfare Committee, Youth Welfare Department, Examination Cell, Placement Cell, Building Committee, Purchase Committee, etc. In addition, staff meetings are called to discuss the plans' implementation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Department of Higher Education, Government of Punjab, has established norms and regulations that the college's management must follow. The college's top decision-making body is the Governing Body i.e. DAV CMC. The principal serves as the head of college's academics, finances, and administration. Various stakeholders make up the Local Advisory Committee, which supports the principal in day to day operations and the administration of the college. A number of democratic committees and cells with decentralised processes operate to ensure the smooth operation of the college. The effectiveness of the system is guaranteed by the principal, bursar, staff secretary, and employees. Ad hoc

appointments are made at the beginning of each academic session, and a schedule is created in accordance with DPI, Punjab University, and UGC regulations. Certain offices, such as those of the IQAC, Bursar, Staff Secretary, Dean Examinations, Dean Student Welfare, Dean EMA, Dean Discipline, Time Table Committee, Fee Concession Committee, NCC, NSS, etc., have been established in order to improve administration and the implementation of projected programmes. The college has three committees in addition to the standard ones: the Cell Against Sexual Harassment, the Grievance Redressal Committee, and the Anti-Ragging Committee. These committees' goal is to make sure that there are no regulations violated on college property. They also try to resolve any complaints that may have been made by staff or students. As per the college's policies, underprivileged and meritorious students are given several scholarships and free cruises.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	http://www.davcollegemalout.com/documents/organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has following welfare measures for the teaching and non-teaching staff:

Leave Benefits (As per UGC/ Panjab University/ DPI Rules):

Casual Leave is provided to faculty and staff both.

Earned Leave can be availed by the permanent staff after confirmation.

Medical Leave can be availed each year by teaching and non - teaching staff.

Maternity leave is sanctioned to the female staff members with pay for 180 days upto two living children.

Duty leave is provided to the faculty to attend Orientation Programme/ Refresher Course/ Seminars/ Workshops/ FDPs/ FIPs etc. for their career advancement.

Retirement Benefits (As per UGC/ Panjab University/ DPI Rules):

Retiral benefits are given to the retired employees of the college as per norms.

Gratuity is provided to all eligible employees as per the norms.

Contributory Provident Fund (CPF):

CPF is applicable as per the provisions of Dayanand Anglo-Vedic College Trust and Management Society, Chitra Gupta Road, New Delhi.

Miscellaneous Increments for Ph.D./M.Phil. are given to the permanent faculty members as per UGC norms.

Faculty is encouraged to take Research projects from UGC/ ICSSR or other funding agencies.

Employee State Insurance (ESI) facility is available for the staff getting salary upto Rs. 21,000.

Special fee waiver is available to the wards of the employees of the college.

Conducive working environment is provided to all the employees of the college for improving their productivity.

Well maintained air- conditioned staff rooms are available for the staff.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

DHE's selection procedures for teaching and non-teaching staff adhere strictly to the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges- 2010, as well as any amendments made to

it over time. Every year, each employee's performance is evaluated. The goal is to find areas for improvement that could eventually help the employee advance and grow further, in addition to objectively evaluating the performance in accordance with set norms.

The following are the key components of the Performance Appraisal System: Teaching Staff:

1. The Annual Self-Assessment for the Performance Based Appraisal System (PBAS) is used to evaluate each faculty member's performance. The UGC Career Advancement Scheme (CAS) uses the PBAS proforma.
2. The college gives due weightage to faculty members for their contribution in extracurricular activities.
3. The heads of the departments, IQAC, and the principal verify and validate the PBAS proforma that the faculty member filled out.
4. Faculty members who are eligible for promotions must appear before the screening-cum-selection committee and their recommendations are based on their API score.

Non-Teaching Personnel Annual performance reviews and confidential reports are used to evaluate all non-teaching employees.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a mechanism for regular internal and external audits. The college regularly checks and balances the total income and expenditure of the institution through the office with the help of Bursar for efficient and effective utilization of funds and to avoid the misuse of the funds. As far as the internal audit is concerned, the office clerk prepares the data and is checked by

the office Superintendent, the Bursar and the Principal respectively. All the bills/vouchers and cashbooks are crossed examined by Bursar and Chartered Accountant in each financial year. The external audit is carried out by the AG office, Punjab, CA nominated by DAV CMC, New Delhi, Office of the Pr. Accountant General (Audit), Punjab and Deputy Controller (Finance & Accounts), Internal Investigation Department (Revenue), Finance Department, Faridkot, Punjab.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

142630

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college adopts strategic plans for the efficient and effective mobilization and utilization of funds and resources through the constitution of various committees.

Major sources of Funds:

1. Tuition fee.

2. As the college is recognized by UGC under sections 2 (f) and 2 (b), the college receives grants from the government under 95% grant-in-aid scheme.

3. Contributions from Management, NGOs, Philanthropists, Alumni etc.

Mobilization Policy and Procedure:

In the beginning of the financial year, the principal in consultation of Local Advisory Committee sends the budget to DAV CMC for approval. The institutional budget incorporates expenses such as salary, infrastructural development, purchase of lab equipment/furniture, maintenance costs and other miscellaneous expenses. The budget is scrutinized and approved by the top management.

Utilization of Funds:

The committee is constituted to monitor the utilization of funds for various recurring and non-recurring expenses of the institution. The committee seeks quotations from vendors before every purchase. The quotations are analysed by the committee. The principal and the committees along with the accounts department ensure that the expenditure must comply with the allotted budget.

Finally, Statutory auditors are appointed by the concerned authorities for the auditing of the financial statements. The college has also a system of internal audit under which all the financial transactions are scrutinized by office superintendent and the Bursar.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Contribution made by IQAC

The IQAC continuously and thoroughly reviews the teaching-learning process and learning outcomes to guarantee the quality of education. A feedback mechanism is in place at the institution to assess the quality of the teaching and learning process. The students use feedback proformas created by IQAC to assess the

teachers' performance in the classroom. Additionally, IQAC works to update the feedback forms so that stakeholders can provide input on teaching strategies, course delivery, strengths and weaknesses, challenges encountered in a particular subject area, or in general. This allows IQAC to gain insight into the current state of education and its various dimensions, allowing corrective action to be taken for the continued improvement of the same.

Collaborations:

In order to provide students and faculty with a broader exposure, IQAC placed a strong emphasis on the connectivity between Industry and Academia by forming partnerships with small businesses and other higher education establishments.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is consulted for discussion and resolution of any significant issue, and departmental meetings are held on a regular basis to enhance the effectiveness of the content delivery. In the selection process for the appointment of the ad hoc personnel, the IQAC coordinator actively participates. IQAC makes sure that each department completes its curriculum. In addition to encourage faculty members to take part in conferences, workshops, seminars, FDPs, and FIPs, IQAC also pushes them to publish their articles in journals or pen book chapters. To enhance the quality of education and to provide students with practical experience, and make the teaching and learning process more focused on the needs of the individual, IQAC develops and implements strategies. IQAC designs and executes techniques to improve the standard of instruction, provide students real-world experience, and centre the teaching and learning process on the requirements of the individual student.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to creating a supportive atmosphere for each and every one of its students and firmly believes in the equality principle and human and constitutional rights. The college adopted many measures to ensure gender equity. The college developed Women Empowerment Cells and Grievance Redressal to handle grievances and prejudice. The college frequently holds activities that advance human rights, gender equality, constitutional safeguards, and other objectives.

Cleaning Campaign

11/08/2022

NSS

Blood Donation Camp

28/09/2022

NSS

Talent Hunt

19/10/2022

EMA

National Unity Day

30/10/2022

NSS

Blood Donation Camp

23/11/2022

NCC

Voters' Day

25/01/2023

NSS

International Mother Language Day

Celebration

21/02/2023

Punjabi Department

Science Festival

01/03/2023

Science Department**Holi Festival**

07/03/2023

Youth Welfare & EMA**Poster Making**

27/03/2023

Red Ribbon Club**Annual Athletic Meet**

29/03/2023

Physical Education Department**Essay Writing**

18/04/2023

Punjabi Department**International Yoga Day**

21/06/2023

NSS

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a,b,c

7.1.2 - The Institution has facilities for**D. Any 1 of the above**

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Compost Pit in College:

Here are some of the benefits: 1. Waste management: A compost pit provides an effective way to manage organic waste generated in the college campus. By composting food scraps, plant trimmings, and other organic materials, the college can reduce the amount of waste sent to landfills, minimizing the environmental impact. 2. Soil enrichment: The compost produced in the pit can be used as a natural fertilizer to enrich the soil in the college campus. It improves soil structure, increases nutrient content, and enhances the overall health of plants. This can be particularly beneficial for maintaining green spaces, gardens, and landscaping within the campus. 3. Sustainability education: Having a compost pit on campus provides an opportunity for educational initiatives focused on sustainability. Students can learn about the importance of composting, waste reduction, and the circular economy. It promotes a culture of environmental awareness and encourages responsible waste management practices. Overall, a working compost pit in a college campus promotes waste reduction, sustainability, and environmental education. It contributes to a greener and more responsible campus environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The organisation has put in place a number of programmes to promote inclusivity. Among them are: • Assistance for Student

Groups and Organisations: The university established a student council to encourage inclusivity and diversity. Students may celebrate their own identities and talk about their experiences in a secure environment thanks to this. • **Multicultural Events:** The college has planned a range of activities to raise student awareness of cybercrime, yoga, the environment, blood donation, and health. • **Policies and processes:** To guarantee that everyone is treated with dignity and respect and that the campus atmosphere is respectful of all persons, the institution has put in place policies and processes.

Cleaning Campaign

11/08/2022

NSS

Blood Donation Camp

28/09/2022

NSS

Talent Hunt

19/10/2022

EMA

National Unity Day

30/10/2022

NSS

Blood Donation Camp

23/11/2022

NCC

Voters' Day

25/01/2023

NSS

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Physical Education Department

Essay Writing

18/04/2023

Punjabi Department

International Yoga Day

21/06/2023

NSS

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **Guest Lectures and Workshops:** Invite experts for sessions.
2. **Interactive Sessions:** Organize debates and discussions.
3. **Outreach Programs:** Engage in community outreach to promote civic education.
4. **Awareness Campaigns:** Use posters, social media, and creative content to raise awareness.
5. **Institutional Policies:** Ensure institutional policies align with constitutional values.
6. **Student Organizations:** Support student-led organizations focused on civic engagement.
7. **Continuous Evaluation:** Regularly assess and adapt initiatives based on feedback.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institute upholds strict criteria for quality in both institutional procedures and instruction. The university places a high value on academic achievement and understands how important it is to create a lively campus community. Our college enhances education outside of the classroom by planning and hosting national and international festivals, events, and memorial days. These activities demonstrate the institution's dedication to global citizenship and holistic development by providing forums for social awareness, cultural interaction, and community involvement. The colleges support the ideals of tolerance, understanding, and respect for others by embracing diversity and fostering inclusion through such events, developing well-rounded people who are ready to contribute significantly to society.

National Unity Day

30/10/2022

NSS

Voters' Day

25/01/2023

NSS

International Mother Language Day

Celebration

21/02/2023

Punjabi Department**International Yoga Day**

21/06/2023

NSS

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

<https://davcollegemalout.com/pages/best202223>

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness of the Institution The mission of DAV College, Malout is to advance knowledge, empower individuals, and foster intelligence via all-encompassing education in the service of societal advancement. The goal is to deliver need-based, high-quality higher education while upholding moral principles and values to young people living in rural and semi-urban regions. The institution places a strong emphasis on the need to mainstream the weaker and marginalised student populations in order to achieve justice and fairness in society and to educate, empower, and promote intellect via holistic learning. The pupils come from backgrounds that are both socially and economically

underprivileged. The goal is to equip students with high-quality education in line with the region's employment alternatives. The institution quickly adjusted to offering instruction online and offered staff and students virtual assistance in order to fulfil its mission of offering high-quality, need-based higher education. In order to improve the calibre of higher education, during the pandemic, students in remote areas with limited bandwidth received audio lectures in addition to live Google Meet lessons. Higher academic standards were also upheld throughout this time. Moral Principles A college cell is working nonstop to instill ethics in the kids. Workshops on women's empowerment, legal literacy, extension activities, career options, and personality development are constantly being planned, ingraining holistic education into the minds of rural and semi-urban pupils.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To plan social awareness campaigns in the college-adopted the village of Shekhu VPO Malout
- To offer courses on many subjects, such as computer basics, yoga, and personality development.
- To plan different courses for the growth of students
- To set up a framework for career guidance