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D.A.V. College, Malout-152107

Distt. Sri Muktsar Sahib (Punjab)

(Under D.A.V. College Managing Committee, New Delhi)

(Affiliated to Panjab University, Chandigarh)

Ref. No. _____

Dated 07/12/2020

Attendance of the meeting of IQAC

A meeting of IQAC of the college was held on 07.12.2020 in the Principal's office at 2:15 p.m. The following members were present in the meeting:

1. Dr. Ekta Khosla (Chairperson) *Ekta*
2. Dr. Megh Raj Goyal (IQAC Coordinator) *Megh Raj*
3. Sh. Subhash Gupta *Subhash*
4. Sh. Sudesh Grover *Sudesh*
5. Dr. Brahma Ved Sharma *Brahma*
6. Madam Tajinder Kaur *Tajinder*
7. Sh. Deepak Aggarwal *Aggarwal*
8. Madam Neelam Bhardwaj *on leave*



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Ref. No. _____

Dated 07/12/2020

Minutes of IQAC Meeting

A meeting of the working committee of IQAC was held on 07-12-2020 at 2.15 p.m. in the Principal's office. The Principal of the College Dr. Ekta Khosla chaired the meeting.

Agenda:-

1. Preparation of AQAR 2019-20
2. To Start Short- Term Programs in college.
3. Formation of Student Council
4. Formation of Alumni Association of the college
5. Any other issue with the permission of chair

Members Present (7 out of 8)

- | | |
|-----------------------------|---|
| 1. Principal Dr. Ekta Kosla | Chairperson |
| 2. Dr. Megh Raj Goyal | IQAC Coordinator, Dean Academics |
| 3. Mr. Subhash Gupta | Incharge Innovative and Best Practices |
| 4. Mr. Sudesh Grover | Dean Students Welfare |
| 5. Dr. Brahma Ved Sharma | Dean EMA, Incharge Governance
Leadership and Management System |
| 6. Ms. Tajinder Kaur | Incharge Research Promotion
Cell/IPR Cell/EDC |
| 7. Mr. Deepak Aggarwal | Incharge Infrastructure and Learning
Resource |
| 8. Ms Neelam Bhardwaj | Dean Examination |

The working committee of IQAC was reconstituted earlier with new assignments (as indicated above). The IQAC Chairperson, Principal Dr. Ekta Khosla welcomed all the members in the first meeting and expressed her vision that working IQAC team will work and focus on Quality Enhancement (QE) and Quality Assurance (QA) activities of the college. She told that IQAC will be at the helm of all internal affairs (except the financial matters) of the college. The Coordinator of IQAC Dr. Megh Raj Goyal presented a brief outline of the role, objective and functioning of IQAC and he told that IQAC will be meeting quarterly and no controversial issue will be discussed in any meeting of IQAC.

Principal Madam expressed that in future the following committee will work separately IQAC:

1. Working committee of IQAC
2. Standing Advisory committee (SAC) comprising of all the Head of Departments.
3. Faculty Council comprising all faculty members
4. Faculty and Staff Council (All Teaching and Non-teaching)

1. Prepration of AQAR (2019-20)

- The Chairperson of the IQAC asked the working committee to prepare and submit the AQAR for the year 2019-20 on priority basis. She advised all the members to look into NAAC website for the new changes of NAAC assessment and accreditation methodology.
- Madam Principal informed that hard copy of criterion wise data requirements for AQAR will be given to all the respective members within few days and they will do the needful at their end and submit the same to the coordinator before 31.01.2021.
- Dr. Megh Raj Goyal, Coordinator of IQAC was given the responsibility to design the feedback performa to get feedback about curriculum from four sectors i.e students, teachers, alumni and employer. He was also given the responsibility to compile the data required for AQAR. The coordinator informed all that the deadline for AQAR submission is May 2021.

2. To Start Short- Term Programs in College

To inculcate skill and confidence among the students, Principal Madam proposed that some personality development programme should be introduced for this purpose. After making discussion on the agenda, the committee decided to start one Short term programme for rolled students and one computer literacy programs for senior citizens under academic social responsibility:

- Communication skills in spoken English

3. Formation of Student Council

The committee expressed the desire that there should be student council in the college. After making discussion on the agenda, the following decisions were taken in this regard:

- There will be student council consisting of 25-30 students.
- Two students from the council will be given the responsibility of Secretary and Joint Secretary of societies/clubs. These two students will hold all the student functions related to society/club.
- Two most talented students one boy and one girl student will be selected as head boy and head girl on the basis of their participation in extracurricular activities. These two students will be members of IQAC as a student representative also.

4. Formation of Alumni Association of the College

- The Alumni Association of the college will be launched most probably in the month of January and soon it will be a registered body under Indian Society Registration Act.
- Executive Committee will be constituted with Sh. Y.P Makkar as a President of the association.
- The association life membership fee Rs. 3000/- and Annual membership fee Rs. 300/- has been fixed by IQAC committee.

5. Miscellaneous Issues

The following matters were considered at length and resolved:

- There will be Career guidance and Counseling Cell in the college.
- To know the Placement and Progression of students to higher education, the pass out students will be required to fill performa appended with documentary evidence before applying for DMC/ Degree/ Character Certification.

The meeting ended with vote of thanks by the Coordinator.


Coordinator IQAC

Dr. Megh Raj Goyal


Chairperson IQAC

Dr. Ekta Khosla



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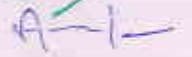







(Affiliated to Panjab University, Chandigarh)

Ref. No. _____

Dated 18/12/2020

Attendance of the meeting of IQAC

A meeting of IQAC of the college was held on 18.12.2020 in the Principal's office at 12:30 p.m. The following members were present in the meeting:

1. Dr. Ekta Khosla (Chairperson) 
2. Dr. Arun Kalra (Special Invitee) 
3. Dr. Megh Raj Goyal (IQAC Coordinator) 
4. Sh. Subhash Gupta 
5. Sh. Sudesh Grover 
6. Dr. Brahma Ved Sharma 
7. Madam Tajinder Kaur 
8. Sh. Deepak Aggarwal 
9. Madam Neelam Bhardwaj 



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Dated 18/12/2020

Minutes of IQAC Meeting held on 18-12-2020

A meeting of the working committee of IQAC was held on 18-12-2020 at 12.30 p.m. in the Principal's Office. The Principal of the College Dr. Ekta Khosla chaired the meeting.

Agenda:-

1. General Information about case of Mr. Mangat Ram

Members Present (9 out of 9)

1. Principal Dr. Ekta Kosla	Chairperson
2. Dr. Megh Raj Goyal	IQAC Coordinator, Dean Academics
3. Mr. Subash Gupta	Incharge Innovative and Best Practices
4. Mr. Sudesh Grover	Dean Students Welfare
5. Dr. Brahma Ved Sharma	Dean EMA, Incharge Governance
	Leadership and Management System
6. Ms. Tajinder Kaur	Incharge Research Promotion
	Cell/IPR Cell/EDC
7. Mr. Deepak Aggarwal	Incharge Infrastructure and Learning
	Resource
8. Ms Neelam Bhardwaj	Dean Examination
9. Dr. Arun Kumar	Special Invitee

- Principal Madam informed the committee members that the family of Mr. Mangat Ram came to college on dated 16/12/2020 in the presence of Sh. K. K. Chhabra, Chairman Local Committee of College. Madam told that they brought the letter of Panjab University, Chandigarh to give a suitable job if possible to the wife of Mr. Mangat Ram on compassionate ground. Further Madam told that she replied to family that their letter will be forwarded to DAV College Managing Committee, New Delhi.
- Madam also expressed concern that how the family came to know that Chairman will be present on that day. The committee unanimously decided that nobody in the college will have any link or phone call or give any information to the family of Mr. Mangat Ram.
- The house also decided that the staff teaching and non-teaching must adhere to the college timings.

The meeting ended with vote of thanks by the Coordinator.


Coordinator IQAC

Dr. Megh Raj Goyal


Chairperson IQAC

Dr. Ekta Khosla



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Dated 22/03/2021

Attendance of the meeting of IQAC

A meeting of IQAC of the college was held on 22.03.2021 in the Principal's office at 1:30 p.m. The following members were present in the meeting:

1. Dr. Ekta Khosla (Chairperson) *Ekta*
2. Dr. Megh Raj Goyal (IQAC Coordinator) *Megh*
3. Sh. Subhash Gupta *Subhash*
4. Sh. Sudesh Grover *Sudesh*
5. Dr. Brahma Ved Sharma *B.V.S.*
6. Mrs. Tajinder Kaur *Taj*
7. Mr. Deepak Aggarwal *Deepak*
8. Ms. Neelam Bhardwaj - on leave
9. Dr. Arun Kumar *Arun*
10. Mr. Anil Kumar *Anil Kumar*



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Dated 22/03/2021

Minutes of IQAC Meeting held on 22-03-2021

A meeting of the working committee of IQAC was held on 22-03-2021 at 1.30 p.m. in the Principal's Office.

Agenda:-

1. Establishment of IQAC Room
2. Renovation of Auditorium Hall
3. Proposal of developing Lawn Tennis Academy
4. Plan of purchasing two batteries for Invertors

Members Present:

1. Principal Dr. Ekta Kosla
2. Dr. Megh Raj Goyal
3. Mr. Subash Gupta
4. Mr. Sudesh Grover
5. Dr. Brahma Ved Sharma
6. Ms. Tajinder Kaur
7. Mr. Deepak Aggarwal
8. Ms. Neelam Bhardwaj
9. Dr. Arun Kumar
10. Mr. Anil Kumar

Chairperson

IQAC Coordinator, Dean Academics

Incharge Innovative and Best Practices

Dean Students Welfare

Dean EMA, Incharge Governance

Leadership and Management System

Incharge Research Promotion

Cell/IPR Cell/EDC

Incharge Infrastructure and Learning

Resource

Dean Examination - on leave

Special Invitee

Special Invitee

- Principal Madam informed that we are facing many difficulties to get documents and required information to prepare AQAR 2019-20. To overcome this limitation we must have an independent IQAC Room to keep documentation and record files related to IQAC. The committee members decided that this room should be established from 2021-22 in administrative block.
- Mr. Deepak Aggarwal, Incharge Infrastructure told that the roof of Auditorium Hall is in bad condition and needs immediate attention. The Committee decided that roof repair or replacement of roof sheets to be executed by the Purchase Committee. The estimate for both repair or replacement of roof sheets must be taken from the concerned expert labour/welder for final decision.

- Principal Madam told that Mr. Satnam Singh an alumnus (sportsman) of the college proposed a plan to develop Lawn Tennis Academy in the college campus on revenue sharing basis. The committee discussed the terms and conditions for the proposed plan subject to approval by DAVCMC:
 - Mr. Satnam Singh will develop the academy at his own expenses.
 - The contract of the proposal will be applicable initially for three years. In the first year no amount will be given to the college by Mr. Satnam Singh. In the second and third year he will give 40% amount of the total fee collected by the academy. After completion of three years contract there will be no binding on both the parties to run the academy. On the behalf of college the MOU document will be signed by Dr. Arun Kumar and Sh. Subhash Gupta. The academy will be named as DAV Lawn Tennis Academy and the proposal will be finalized after the approval of DAVCMC, New Delhi.
- Office Supdt. Mr. Anil Kumar told that two batteries are needed in invertors of general office. The committee decided that two branded batteries must be purchased by the Purchase Committee following GFR guidelines.
- The meeting ended with vote of thanks by the Coordinator.


Coordinator IQAC

Dr. Megh Raj Goyal

Chairperson IQAC

Dr. Ekta Khosla

Minutes of IQAC Meeting held on 17-05-2021

A meeting of the working committee of IQAC was held on 17-05-2021 at 12:00 noon in the Principal's Office.

Agenda:-

Renewal of lease of bank in college

The following members were present:

1. Principal Dr. Ekta Khosla (Chairperson)
2. Dr. Megh Raj Goyal *Megh*
3. Mr. Subash Gupta *Subash*
4. Mr. Sudesh Grover *Sudesh*
5. Dr. Brahma Ved Sharma *Brahma*
6. Mrs. Tajinder Kaur *Tajinder*
7. Mr. Deepak Aggarwal *Deepak*
8. Dr. Arun Kumar *Arun*

- Principal Madam informed that the existing rent of Punjab National bank running through the premises of the college, a very nominal amount of Rs. 2700/- per month is being charged from the bank authorities since 1997. No enhancement of the bank rent had been done for the past 25 years.
- It was decided that due to financial constraints at present college is not to build the building as per the requirement of the bank.
- It was suggested hike of 100 percent increase in existing monthly rent with 15% increase in monthly rent after every year. But on telephonic talks with the bank authorities it was that there is no provision in bank for increase in monthly rent of bank premises after every year and it is after every five years with 15 percent increase. It was unanimously passed that every sincere effort will be made to materialize this proposal if it is agreed upon by the bank authorities.