

Annual Quality Assurance Report (AQAR) 2017-18

Submitted to



**NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC)
Bangalore, India**



D.A.V. College, Malout

(Accredited by NAAC with 'B' Grade, Affiliated to Panjab University, Chandigarh)

Sheikhu Road, Malout-152107

District-Sri Muktsar Sahib, Punjab, INDIA

e-mail: principaldavcmlt@gmail.com, Phone: 01637-500988, 262188

Website: www.davcollegemalout.com

(Track ID-PBCOGN26247)

www.davcollegemalout.com
E-mail:- principaldavemlt@gmail.com

Phone: 01637-262188 (General Office)
Ph. /Fax: 01637-500988 (Principal Office)



D . A . V . C O L L E G E , M A L O U T - 1 5 2 1 0 7
Distt. Sri Muktsar Sahib (Punjab)
(Under D.A.V. College Managing Committee, New Delhi)
(Affiliated to Panjab University, Chandigarh)

Ref. No 15716

Date 27/12/18

To

The Deputy Advisor
National Assessment and Accreditation Council (NAAC)
Post Box no. 1075
Opp: NSLIU, Nagribhavi,
Bangalore-560072

Sir

Sub: Submission of Annual Quality Assurance Report (AQAR) for the year 2017-18
Reg. Reference: Track ID PBCOGN26247.

Warm gettings from DAV College, Malout

DAV College has been accredited by NAAC with 'B' grade. As a NAAC accredited we are hereby submitting the Annual Quality assurance Report (AQAR) for the academic year 2017-18 through E-mail. We request you to kindly consider our AQAR submission and acknowledge the same.

Thanking You

With Regards

Megh Raj Goyal

Prof. (Dr.) Megh Raj Goyal
Coordinator, IQAC



Subhash Chander

Dr. Subhash Chander
Principal
Principal
D.A.V. College, MALOUT

Date: 27/12/18

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The Annual Quality Assurance Report (AQAR) of the IQAC

PART – A

1. Details of the Institution

1.1 Name of the Institution	:	D.A.V. College
1.2 Address Line 1	:	Sheikhu Road, Malout
Address Line 2	:	Dist. Sri Muktsar Sahib
City / Town	:	Malout
State	:	Punjab
Pin Code	:	152107
Institution E-mail Address	:	principaldavcmlt@gmail.com
Contact No.	:	01637-500988
Name of the Head of the Institution	:	Dr. Subhash Chander
Tel. No. with STD Code	:	01637-500988
Mobile	:	97790-00378
Name of the IQAC Co-ordinator	:	Dr. Megh Raj Goyal
Mobile	:	92165-64138
IQAC e-mail address	:	iqacdavcmlt@gmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	:	PBCOGN26247
1.4 NAAC Executive Committee No. & Date : (For Example EC/32/A&A/143 dated 3-5-2014. This EC no. is available in the right corner-button of your institution's Accreditation Certificate)	:	EC (SC)/22/A&A/23.1
1.5 Website address	:	www.davcollegemalout.com
Web-link of AQAR	:	https://davcollegemalout.com/iqac/AQAR%202017-18.pdf

1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.30	2017	2017-2022
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment : 20/02/2016

1.8 AQAR for the year (for example 2010-11) : 2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Not Applicable

- I. AQAR _____ (DD/MM/YYYY)
- II. AQAR _____ (DD/MM/YYYY)
- III. AQAR _____ (DD/MM/YYYY)
- IV. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No. ☐

Constituent College Yes ☐ No. ☒

Autonomous College of UGC Yes ☐ No ☒

Regularity Agency approved Institution Yes ☐ No. ☒

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution : Coeducation ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status : Grant-in aid ☒ UGC2 (f) ☒ UGC 12 (B) ☒

Grant-in-aid + Self Financing ☒

Totally Self-Financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐
 PEI (Phy. Edu) ☐ TEI (Edu.) ☐ Engineering ☐ Health Science ☐
 Management ☐

Other Facilities

Computer Applications, (BCA & PGDCA)
 Add-on-Courses (E-Commerce & E-Banking)

1.12 Name of affiliating University (*for the college*)

Panjab University, Chandigarh

1.13 Special Status conferred by Central/State Government UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt./University

University with Potential for Excellence

DST Star Scheme

UGC-Special Assistance Programme

UGC-Innovative PG Programme

UGC-COP Programme

UGC-CPE

UGC-CE

DST-FIST

Any other (*Specify*)

2. IQAC Composition and Activities

2.1	No. of Teachers	6
2.2	No. of Administrative/Technical Staff	4
2.3	No. of Students	--
2.4	No. of Management representatives	2
2.5	No. of Alumni	1
2.6	No. of any other stakeholders and Community representatives	--
2.7	No. of Employers/Industrialists	1
2.8	No. of Other External Experts	--
2.9	Total No. of members	14
2.10	No. of IQAC meetings held	4

2.11	No. of meeting with various stakeholders:	No.	6	Faculty	5
	Non-Teaching Staff Students	Alumni	--	Others	1
2.12	Has IQAC received any funding from UGC during the year?	Yes		No.	✓

If yes, mention the amount

2.13 Seminars and Conferences (Only quality related)

(i) No. of seminars/Conferences/Workshops/Symposia organized by the IQAC

Total	1	International	NIL	National	NIL
State	NIL	Institution Level	1		--

(ii) Themes

Tree Plantation and Beat Plastic Pollution

2.14 Significant Activities and Contributions made by IQAC

1	To ensure quality education to students from diverse background, irrespective of region, caste, creed and religion, economic status or physical health.
2	To strengthen the weak area pointed out by NAAC peer team in their report.
3	IQAC reviewed the academic performance and conducted a meetings with all the departments and suggested steps to improve overall teaching learning process.
4	To encourage students to involve in NSS/NCC/Sports and other social activities to cultivate the value of hard work among them.
5	To support the students from backward/physically challenged and disadvantaged sections of society.
6	To enhance amenities and facilities.
7	Successful organization of two inter-college Quiz competitions.
8	IQAC recommended to commence three new elective subjects English (Hons.), Sociology and Fashion Designing in B.A. but permission was not granted yet by the management.
9	To encourage faculty members to generate resource by way of submitting research projects and extension activities.
10	To promote the feeling of self-dependence among students.
11	To organize special lectures/movie on moral and ethical values to inculcate the desirable value systems among the students
12	IQAC decided to complete the incomplete seminar hall by December 2018.
13	IQAC have already resolved to organize a Tree Plantation Programme and Beat Plastic Pollution on World Environment Day.
14	Promotion of environment protection, energy conservation and digital payments among the staff and students.
15	IQAC recommended installation of solar power panels and water harvesting unit in the college.
16	IQAC compiled data for preparation of AQAR.

2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

I. To organize an Orientation Program for new comers in the beginning of the session.

The IQAC of the college organized an orientation program 'KNOW YOUR COLLEGE' for new comers in the beginning of the session. In this program students of first year of UG(science, arts and commerce) classes in different groups were acquainted with the rule and regulation of the college, code of conduct for students, time-table and about the various facilities available in the college.

II. Promoting the use of Technology

IQAC ensured that the following facilities are available during the session.

- The facility of air conditioned NCR equipped with one projector and 11 computers, enriched with e-resources and internet facility for students and staff.
- Five roof- fitted LCD projectors have been installed in different class rooms and one mobile projector is allotted in the department of computer application for ready use in any department of the college for teachers.
- The accounts office and the Examination branch of the college has initiated online process in few area dealing with students, staff, university and management using computer software.
- The library has facility to access the e- resources such as N-LIST Subscription and open resources, automation using software E-granthalya, BSNL and Connect internet broadband connection is available for internet facility for the staff and students.

III. Promotion of Research

- IQAC held meetings with the various committees to keeps track of the schemes of various bodies.
- IQAC encourages the faculty members to publish research articles/books and to undertake the Major/Minor research projects in their fields of interest for academic advancement. During this academic year, teachers of different departments have authored four books with ISSN numbers and published eleven research papers in journals of national/ international repute. Nine teachers have attended various national/international conferences, workshops and seminars.
- IQAC encourage the faculty to go for higher education /research in their field of interest. Some teachers have already completed their Ph.D. Two teachers Mr. Narinder Sharma and Mr. Subash Chander Gupta have been already enrolled for it and are doing their research at present with full enthusiasm. During the year, Mr. Narinder Sharma, Associate Professor of English got approval of his Ph.D Synopsis on 10th October 2017 at Uttra Khand Open University, Haldwani.

IV. Environment Consciousness

- The college NSS Units/department of botany actively participates in creating awareness of environmental hazards and the urgent need to keep the environment Clean, Green & Pollution Free.
- On the World Environment day (5th June,2018) 'Tree Plantation and Beat Plastic Pollution' programme was observed by IQAC in collaboration with the department of Botany. Energy conservation strategies like Minimum use of Electricity(Lights and Fans) was also adopted in the college campus.
- Under Swachh Bharat Abhyian, NSS volunteers and NCC Cadets regularly lead campaigns of cleanliness, prevent in use of polythene and polythene products in the college campus.

V. Extra Curricular Activities:

During the academic year, different departments and clubs in the college organized 21 activities and there was significant participation in co- curricular activities where our students have shown their brilliance and won several prizes in various competitions held at colleges around the state. The detail of activities organized/participation of students are listed in Annexure-I

VI. Promotion of Sports

Athletic Meet is an annual feature of the college to promote sports. The 45th annual athletic meet was held on 27th & 28th February 2018 under the leadership of Ms. Iqbal Kaur, Head Department of Physical Education and her team. **Dr. Jagpal Singh Vice-Chancellor of Guru Kashi University** was the chief guest at this athletic function. Mr. Siddharth Sharma was the Best Athlete among the boys and Ms.

Sandeep Kaur was the Best Athlete among the girl students. In the field of sports, there was significant participation in the sports activities where our students won several prizes in addition to 9 Gold 8 Silver and 28 Bronze Medals at district/university level in various competitions. The detail of participation and achievements in sports are mentioned in Annexure-III

VII. Increase in amenities and facility

- The college staff room has been renovated with the installation of A.C and two computers/laptop with internet facility for the staff members.
- The construction work at the seminar room is in progress and hopefully will be completed soon in the next session.
- Infrastructural facilities such as Wi-Fi in library, computer department and account office and computer systems in some department offices has been extended.

VIII. Inculcating a Value System among students

Special lectures on moral and ethical values were conducted from time to time in the college to inculcating a value system and awareness among the students. (See Annexure-II).

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐
Management ☐ Syndicate ☐ Any other Body ☒

Provide the detail of action taken

AQAR was placed before the IQAC for final approval to submit the same to NAAC. The IQAC unanimously passed/approved the report for submission.

Part – B

CRITERION-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	No. of Existing Programme	Number of programmes added during the year	Number of self-financing programmes	No. of value added/Career Oriented Programme
Ph. D.	0	0	0	0
PG	0	0	0	0
UG	5	0	2	0
PG Diploma	1	0	1	0
Advanced Diploma	2	0	0	0
Diploma	2	0	0	0
Certificate	2	0	0	0
Total	12	0	3	0
Interdisciplinary	0			
Innovative	0			

S/N	Programme/course offered
1	B.A. General
2	B.Sc. (Non- Medical)
3	B.Sc. (Medical)
4	B.Com. General
5	B.C.A.
6	P.G.D.C.A.
7	Add-on-courses (e-commerce) Certificate, Diploma, Advanced Diploma
8	Add-on-courses (e-banking) Certificate, Diploma, Advanced Diploma

1.2(i) Flexibility of the Curriculum: CBCS/Core/Elective Option:

The students are free to choose any course as per their eligibility. In B.A., the college offers ten elective subject options to the students. CBCS system has not been implemented by the Punjab University.

(ii) Pattern of Programmes:

Pattern	No. of Programmes
Semester	6
Trimester	---
Annual	---
Short-term	---

1.2 Feedback from Stakeholders:

- Feedback from the students is communicated either directly to the Principal. Feedback regarding discipline is discussed in the Discipline Committee/Grievances Cell.
- Student feedback on the effectiveness of the curriculum and teachers is obtained through feedback Proforma specially designed by IQAC.
- Parents, Alumni and community provides feedback in non-formal way through the faculty, principal and the management and the same is communicated/ suggested to the University for the redesigning of the courses through the members of concerned bodies of University.
- A Suggestion Box installed earlier adjacent to Principal's office, serves to have a clear understanding of the students' and parents' difficulties to improve the quality & efficiency of the courses. The constructive feedback is deliberated to develop new strategies and programmes to address the issues flagged by stakeholders and to make the delivery of curriculum/working more effective.

1.3 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Panjab University, Chandigarh revised the syllabus from time to time as per the deliberations and recommendations of Undergraduate and Post Graduate Board of Studies. Four teachers from our college are the members of Board of studies in different departments of Panjab university. They can give their valuable suggestions/recommendations at the time of revision of the curriculum.

1.4 Any new Department/Centre introduced during the year. If yes, give details.

Nil

2. Teaching, Learning and Evaluation
2.1 Total No. of Permanent faculty: 18

Total	Asst. Professors	Associate Professors	Professors	Others		
				GLI	CWTT	PTT
18	6	12	0	0	0	0

2.2 No. of Permanent faculty with Ph.D.: 9(7+2 registered)
2.3 No. of Faculty Positions Recruited (R) on contractual basis initial for three years and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	0	0	0	0	0	0	0	2	0

2.4 No. of Guest and Visiting Faculty and Temporary Faculty: 21 (Temporary)
2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National Level	State Level
Attended Seminars	2	1	3
Presented Papers	1	1	1
Resource Persons	0	0	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Technology enabled teaching and learning line use of LCD projectors and audio-visual facility for teaching.
- Various teaching models/aids like projects, maps, computer, internet, charts are used in the class-room.
- Teachers engage the students in discussions on the topic on which lectures have been delivered.
- Departmental class tests/assignments from question bank and university papers are given to the students. Project based files work is done in a few departments.
- Extension Lectures by invited Guest Faculty.
- Students are encouraged to participate in debate/Quiz competition at inter-college level.

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/Evaluation Reforms initiated by the institution

A team of teachers helps the Examination branch of the college for smooth conduct of house examination. The college has set rules and regulations/pattern of examination and evaluation of answer books similar to the rules followed by Panjab University in the final exams.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Department workshop:

- Mr. Narinder Sharma, Department of English is the Member of UG Board of studies, Panjab University, Chandigarh 2017-18.
- Dr. R.K Uppal, Department of Economics is the Member of UG Board of studies, Panjab University, Chandigarh 2017-18.
- Dr. B.V Sharma, Department of Hindi is the Member of UG Board of studies, Panjab University, Chandigarh 2017-18. Also he is Member of UG Board of studies, Guru Kashi University Talwandi Sabho.
- Ms. Tajinder Kaur, Department of History is the Member of PG Board of studies, Panjab University, Chandigarh. 2017-18.

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage 2017-18

Title of the programme	Total No. of students appeared	No. of Pass	Pass Percentage
B.A. 1 st Sem.	311	127	40.84%
B.A. 2 nd Sem.	291	97	33.33%
B.A. 3 rd Sem.	237	147	62.02%
B.A. 4 th Sem.	227	159	70.04%
B.A. 5 th Sem.	203	131	64.53%
B.A. 6 th Sem.	202	142	70.29%
B.Sc. 1 st Sem.	36	21	58.33%
B.Sc. 2 nd Sem.	34	24	70.58%
B.Sc. 3 rd Sem.	51	34	66.66%
B.Sc. 4 th Sem.	51	39	76.47%
B.Sc. 5 th Sem.	73	53	72.60%
B.Sc. 6 th Sem.	73	49	67.12%
B.C.A. 1 st Sem.	13	3	23.07%
B.C.A. 2 nd Sem.	10	4	40%
B.C. A. 3 rd Sem.	6	1	16.66%
B.C.A. 4 th Sem.	4	3	75%
B.C.A. 5 th Sem.	7	1	14.28%
B.C.A. 6 th Sem.	7	3	42.85%
B.Com. 1 st Sem.	59	24	40.67%
B.Com. 2 nd Sem.	46	28	60.86%
B.Com. 3 rd Sem.	52	45	86.53%
B.Com. 4 th Sem.	52	38	73.07%
B.Com. 5 th Sem.	56	49	87.50%
B.Com. 6 th Sem.	54	40	74.07%
PGDCA 1 st Sem.	13	5	38.46%

PGDCA 2 nd Sem.	6	3	50%
Certificate Course(EBK)	13	12	92.30%
Certificate Course(ECM)	9	9	100%
Diploma Course(EBK)	4	4	100%
Diploma Course(ECM)	6	6	100%
Adv. Diploma Course(EBK)	4	4	100%
Adv. Diploma Course(ECM)	9	9	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

1. Havana Yajna is performed in the beginning of the academic session to seek blessings of Almighty.
2. Orientation Programms are held in the beginning of the session for the new comers. They are briefed about the do's and don'ts and about time table, general information and facilities available in the college.
3. IQAC chalks out the academic calendar at the beginning of the session with reference to university directions. The Principal conducts meetings with teaching and non-teaching staff in which academic calendar including teaching plans are discussed for the effective delivery of curriculum.
4. The members of IQAC along with Principal observe regular/surprise check to evaluate cleanliness /discipline in every corner of the college.
5. IQAC obtains feedback from the students, alumni and parents so as to bring qualitative improvements in teaching learning process.
6. IQAC holds meetings with different club and societies of the college and proposes policies for better teaching learning process like - student centric approach, encourages social and culture activities, use of ICT for teaching, academic etc. IQAC encourages conduct of seminars/workshops and faculty participation in the same.
7. IQAC monitors and evaluate the Annual Confidential Reports (ACR's) and Self appraisal Performa of teachers to improve overall quality enhancement in teaching and learning process.
8. By talking with the HODs of all departments and other faculty members and students, IQAC ensures timely conduct of internal evaluation of students.
9. IQAC suggests that teachers should give extra time and remedial classes for slow learners who are at the risk of failure.
10. At the end of the session, IQAC evaluates the outcomes achieved in the plan chalked out earlier for quality improvement in teaching and learning process.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of Faculty benefitted
Refresher Courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD Programmes	Nil
Orientation Programmes	1
Faculty exchange programme	Nil
Staff training conducted by the University	Nil
Staff training conducted by other institutions	3
Summer/Winter Schools	Nil
Workshops	2
Others	Nil
Total	

2.14 Details of Administrative and Technical Staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff (Including Librarian)	09	01	00	20
Technical Staff	03	---	00	02

3. Research, Consultancy and Extension**3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- IQAC held meetings with the various committees to keep track of the schemes.
- Motivated and encouraged the faculty members to undertake Major/Minor research projects in their field of interest for academic advancement.
- Infrastructural facilities such as Wi-Fi in office, library rich in print and e-material, computer systems.
- IQAC recommended budgetary provision for holding seminars/conferences/workshops and special lectures.
- The college provides required infrastructure, financial assistance and duty leave for faculty members attending GOC/refresher courses/seminars/ conferences/workshops etc.
- Encouraged publishing of research articles/books and promotes interdisciplinary programmes. During this academic year, teachers of different departments have authored four books with ISSN numbers and published total number of eleven research papers in journals of national/ international repute and nine teachers have attended various national/international conference, workshops and Seminars.
- Encouraged the faculty to go for higher education /research in their field of interest. Some teachers have already completed their Ph.D. while two teachers have already been enrolled for it and one of the teacher is pursuing his D. Litt. degree.
- Two of our teachers are approved research Guides of P.U, Chandigarh and are Co-guide for M.Phil/ Ph. D. students of other Universities.

3.2 Details regarding Major Projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. (Lakhs)	--	--	--	--

3.3 Details regarding Minor Projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. (Lakhs)	--	--	--	--

3.4 Detail of Research Publications: (For detail, Please See Annexure-IV)

	International	National	Others
Peer Review Journals	4	5	0
Non-Peer Review Journals	0	0	1
e-Journals	0	0	0
Conference proceedings	0	1	1

3.5 Details on Impact factor of publications

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations: NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published

(i) with ISBN no. : 4

(ii) without ISBN no. : NIL

3.8 No. of University Departments receiving funds from : Not applicable

UGC-SAP _____ CAS _____ DST-FIST _____

DPE _____ DBT Scheme/funds _____

3.9 For Colleges: NIL

Autonomy _____ CPE _____ DBT Star Scheme _____

INSPIRE _____ CE _____ Any Other (specify) _____

3.10 Revenue generated through consultancy: NIL

3.11 No. of Conference/Seminars/Special Lectures organized by the Institution:

NIL

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring Agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons: 4**3.13 No. of Collaborations: NIL**

International _____

National _____

Any Other _____

3.14 No. of linkage created during this year: NIL**3.15 Total budget for research for current year in lakhs: NIL**

From funding agency: NIL

From Management of University Management of University/College Total: NIL

Total : NIL

3.16 No. of patents received this

year: NIL

Type of Patents	Name
National	---
International	---
Commercialized	---

3.17 No. of research awards/reorganization received by faculty and research fellow of the institute in the year: NIL

Total	International	National	State	University	District	College
--	---	---	---	---	----	----

3.18 No. of faculty from the institution Ph. D. guides and students registered under them

2
1

3.19 No. of Ph.D. awards by faculty from the institution

2

3.20 No. of Research scholars receiving the Fellowships (newly enrolled + existing ones)

NIL

JRF

--

SRF

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events: (7 days NSS Camp was organized at college campus in which 53 Boys & 100 Girls students participated)

University Level

NIL

State Level

NIL

National Level

NIL

International Level

NIL

3.22 (i) No. of students(Girls) participated in NCC events:

University Level

--

State Level

67

National Level

02

International Level

--

(ii) No. of students(Boys) participated in NCC events:

University Level

--

State Level

04

National Level

13

International Level

--

3.23 No. of Awards won in NSS: NIL

University Level

--

State Level

--

National Level

International level

3.24 No. of Awards won in NCC:

University Level

State Level

45

National Level

03

International Level

3.25 No. of Extension activities organized:

University Forum

--

College Forum

20

NCC

05

NSS

01

Any Other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

(The detailed about students activities organized and participated are mentioned in Annexure-I)

4. Infrastructure and Learning Resources**4.1 Detail of increase in infrastructure facilities:**

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area	89030.8 Sq.mts	NIL	--	890308 sq. mtr.
Class Rooms	18	NIL	-	18
Laboratories	8	NIL	-	8
Seminar Halls	1	NIL	-	1
No. of Important equipment purchased (≥ 1 -0 lakh) during the current year.	--	NIL	--	--
Value of the equipment purchased during the year (Rs. in lakhs)	--	NIL	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

- The administrative and accounts office is almost computerized. The secretarial staff can access any information about the students on the click of mouse.
- Examination Branch of the college is now fully computerized. Students can fill their examination forms online and the college authorities download admit cards and provisional result cards of their regular students.
- Online declaration of final examination result by the Panjab University on the University website: www.puchd.ac.in so that no student suffers in his/ her career mobility due to delay in declaration of results and issue of mark sheets. The examination department of the college takes care of students to inform/help them in case of any difficulty.
- The college has a well-stocked spacious library with air-conditioned reading hall fitted with roof mounted LCD projector. The library has also established Network Resource Centre (NRC) equipped with high technology computers and internet facilities.
- The administration office of the college has initiated online process in few area dealing with students (like fee counter), university and management using computer software.
- Computerization of administration /examination work in the college has been initiated and all financial and academic data is maintained in a digital database.
- The library has facility of NLIST Subscription – Electronic Resource Management Package for e-journals; online e-catalogue. Automation using some software; BSNL internet broadband

connection.

4.3 Library Services:

Books	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	-	-	67	20150	-	-
Reference Books	-	-	64	39638	-	-
(Text+Reference)	26814	-	131	59788	26945	59788
e-Books	3135809	Available under N-List E-Resources	-	-	-	-
Journals	11		-	-	-	-
e-Journals	-	Available under N-List E-Resources	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	Information and access to resource available under National Digital Library Portal is given to faculty and students					

***The college library is 50 years old, valuation of many old books is not possible. Many books have been donated by teachers, alumni and Publishers are also in the library. Few departments have its own Library where donated/specimen and reference books are available.**

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Laptop	Roof-Fitted Projectors	Printers +Scanners	Photocopier + Fax
Existing	72	4	3	2	1	1	11	21	3
Added	-	-	-	-	-	-	-	-	-
Total	72	4	3	2	1	1	11	21	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance)

- The college has Wi-Fi connection with speed 2 mbps. The college has provided computer and internet facilities in the college staff room, Network resource center, library, computer department and administrative office. Staff and students have benefitted from that. The college has 5 roof fitted LCD – projector and one mobile projector introduced in different departments of the college.
- Internet dongles are provided to some departments with limited Wi-Fi connectivity. At the end of semester, the department of Computer sciences and application organized workshop on “Computer and internet learning” for teachers to upgrade their ICT skills to make use of ICT facility for delivering seminars and presentation.

4.6 Amount spent on maintenance in lakhs:

i.	ICT	0.84
ii.	Campus Infrastructure and facilities	3.20
iii.	Equipment	0.20
iv.	Others	5.38
	Total	9.62

5. Student Support and Progression**5.1 Contribution of IQAC in enhancing awareness about student support services:**

- College prospectus provides detailed information about various support services such as academic and cultural committees, freeships, scholarships, and awards to the different categories of students.
- Collecting Student feedback about their difficulties and upgrade Infrastructural facilities-like drinking water, toilet etc.
- IQAC always encourages the students to participate in NCC/NSS activities/Camps in the college.
- The IQAC suggested that different committees should incorporate two students as members and interact with students about the activities to be organized and the facilities available in the college as suggested by NAAC team.
- The IQAC also suggested the provision of more financial help to needy students.
- There is a complaint box near the office of principal to receive the grievance of students, which is also regularly checked and the grievances of the students are redressed.
- In the beginning of every academic session, IQAC organized an Orientation Program for new comers to guide them about their time- table and to make them aware about the functioning of various clubs and committees of the college.
- Following the recommendation of IQAC Career Counseling and Guidance Cell organized lectures, workshops of experts to aware the students about future career opportunities.

5.2 Efforts made by the institution for tracking the progression.

- Ensures participation of students in extra-curricular and curricular activities.
- The College announces the availability of various scholarships as per the notifications and assists the students in availing them.
- Conduct of moral and value education sessions
- Meeting with Parents and students.
- Feedback from outgoing students/stakeholders and alumni are collected for enhancement of quality education.
- Individual departments try to keep track of the progress of their students and submit the absentee, evaluation report and periodical lecture statement of the students
- Various departments arranged Parents-Teachers meetings to intimate progression of students to their parents.
- Science departments arranged an intra-departmental meeting for tracking the overall performance/progress of students in class tests and house tests.
- Department of EMA conducts a 'Talent Hunt Function' in the beginning of session and talented/brilliant students are encouraged to take part in competitions and festivals organized in various Institutions.

5.3 (a) Total Number of students

UG	PGDCA	Ph.D.	Others
1215	21	---	---

(b)No. of students outside the State: NIL

	No.	%
Men	-	-
Women	-	-

(c)No. of international Students: NIL

	No.	%
Men	-	-
Women	-	-

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physical Challenged	Total	General	SC	ST	OBC	Physical Challenged	Total
885	266	---	161	01	1313	741	328	---	167	00	1236

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Both current and former students can access study materials including journals and magazines from career corner of the library for the preparation of competitive examinations like IAS, PCS, CAT, SSC and banking etc.
- Initiatives have been taken to collaborate with retired teachers/alumni to organize periodical career counseling lectures from the next session.
- Organized educational tour and trips to historical places, fairs and book exhibitions.
- Organized special lectures for career counseling/preparation of competitive examination.
- The college library/NRC is enriched with sufficient updated learning resources for competitive exam.

5.5 No. of Students Qualified in these Examinations:

Exact number of such students cannot be given, as there is no mechanism of recorded after graduation.

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc.	-	State PSC	-	UPSC	-	Others	-

5.6 Details of Students Counseling and Career Guidance:

Initiatives have been taken to collaborate with retired/alumni to organize periodical career Counseling lectures from the next session.

5.7 Details of campus placement

College has no placement cell yet, but some time various organizations & companies visit our neighboring colleges for their promotional campaign & recruitment. Our students of Computer and Science departments participate in these fests. Some got selected in previous years. The College

provides them with the required support. IQAC recommended for establishment of placement cell from the next session.

On Campus			Off Campus
Number of Organizations Visited	Number of Students participated	Number of Students Placed	Number of Students Placed
NIL	NIL	No Information is Available	

5.8 Details of gender sensitization programmes

- The college sensitizes the students about gender related issues through various mechanisms such as tutorial classes, Anti Women-Harassment Cell organized special lectures from time to time in the institution.
- Anti Women-Harassment Cell, Red Ribbon Club and NSS also play a major role through different activities in bringing revolutionary changes in the college, society and among students.
- Every year, the department of Dharam Siksha participates in national level competition on moral values organized by DAVCMC, New Delhi which helps the students in enriching their personality and make them more confident to counter challenges in their future life. It is important to note that our college got top positions in this competition since last five years.
- Every year, department of Dharam Siksha participates in carrier related challenges and Personality development programs organized by Guru Gobind Singh Study Circle which helps the students in enriching their personality and make them more confident to counter future life. In this year, one of our students got first prize at district level competition.

5.9 Students Activities: **For detail, Please (See Annexure-II)*

5.9.1 (a) No. of students participated in Sports, Games and other events

State / University Level	80
National Level	01
International Level	Nil

(b) No. of students participated in cultural events

State / University Level	Nil
National Level	Nil
International Level	Nil

5.9.2 No. of modals/awards won by students in Sports, Games and other events

(a) Sports *(For detail, Please See Annexure-III)*

State / University Level	29
National Level	01
International Level	Nil

(b) Cultural & Co-curricular Activities

State / University Level	Nil
National Level	Nil
International Level	Nil

5.10 Scholarships and Financial Support

Type of Assistance	Number of Students	Amount
Financial Supports from institution* 2017-18	62	63126
Financial Support from government (SC/ST, OBC Scholarship)	292	Claims submitted with state Govt.
Financial Support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

* Tuition fees of quite a few students were waived/relaxed considering their merits, economic condition, performance in sports & games.

5.11 Students organized/initiatives: NIL

(a) Fairs:	State/University Level	--	National Level	--	International Level	--
(b) Exhibitions:	State/University Level	--	National Level	--	International Level	--

5.12 No. of social initiatives undertaken by the students

4

5.13 Major grievances of students (if any) redressed: Demand of cool drinking water was fulfilled by installing a high performance water purifier and cooler during the session.

6. Governance, Leadership and Management**6.1 State the Vision and Mission of the institution:**

The semi-urban location of the college caters to needs of students who come from the grass-root level; some of them are even first-generation learner

Vision

- The vision and objective of our College are amply reflected in the DAV Organization ‘motto — Tamaso Ma Jyotirgamyā “Lead me, from darkness to light” (Brihadaranyaka Upanishad, Chandigarh 01-03-28). This prayer from the Upanishad shapes the vision of our institution and it guides us in our quest for excellence.
- We visualize making our learners true Aryans in words and deeds with a special emphasis on Vedic values enshrined in the teachings of Swami Dayanand Ji.

Mission:

The college is committed to excellence and creativity in teaching and learning for all round development of mind and body of our students as per regional, national & international needs.

6.2 Does the Institution has a management Information System

Yes, the Institution has dual Management Information System i.e. Manual as well as computerized.

6.3 Quality improvement strategies adopted by the institution for each of the following:**6.3.1 Curriculum Development**

- As the College follows the Syllabus/Curriculum of Panjab University therefore the college has no scope of internal curricular designing. However every department has its own academic calendar to run and complete the syllabus within the stipulated time.
- Curriculum Development is undertaken by the affiliating University. The various teaching departments of the college forward their inputs through the faculty members who are nominated as members of Board of Studies by the University.
- Four of our teachers are members of Board of Studies in Panjab university so they are instrumental/participate in curriculum development and modifications by the University from time to time.

6.3.2 Teaching & Learning

- The College provides infrastructural support to improve teaching learning process as required by the teaching departments. The Staff and the students are encouraged to adopt non-conventional and latest pedagogical practices.
- The faculties of each department meet at the beginning of each academic session for term-wise allocation of syllabus, assignments and class tests/evaluation process for the semester and follow the academic calendar of that session prescribed by Panjab University.
- Technology enabled Teaching Learning process practiced in college. LCD projectors, overhead projectors, are used for teaching regularly. Field study and Practical file work carried out by some of the departments of the College.
- To enlighten students on diverse aspects of knowledge, Seminars and guest lectures are organised by different departments.
- Students of Punjabi/English department are shown films based on the texts prescribed in their syllabus.
- Conduct of remedial/merit classes for slow learners.

- Provision of rich study material and e-resources in library and NRC with free internet facility. arrangement of field trips and industrial visits by some departments.
- To take feedback of students so as to improve teaching learning process by way of feedback forms and suggestion box.
- To organize co-curricular competitions like quiz, debates & other competitions.

6.3.2 Examination and Evaluation

- Regular class tests/assignments are given for evaluation of students.
- One house test in each semester is conducted before the final semester examination by the examination branch of the college. The answer scripts of the house tests are shown to the students so as to familiarize them with their flaws and encourage them to work hard.
- The Class teachers brief the students on the process of evaluation/internal assessment, internal and external examinations etc.
- Special classes are organized by most of the departments before university examination. Timely notifications are put up and announcements are also made with regard to the examination dates and other relevant information.
- The College follows the rules and regulations regarding examination and evaluation as stipulated by the affiliating university, Panjab University, Chandigarh.

6.3.3 Research and Development

- The research Committee encourages and monitors the research activities, infrastructure provided and required by teachers to carry out research activities.
- Teachers are kept updated about available scopes for applying for research grants. The college provides duty leave to faculty as per norms to attend different International/ National Conferences
- The Institution makes necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects.
- Facility of internet, NLIST Subscription for access to e-resources is available to the staff & students to facilitate smooth progress and implementation of research schemes/projects.
- Some of the faculty members also act as Guides and Co-Guides of PU/PTU/DBU and other universities.

6.3.4 Library, ICT and physical infrastructure/instrumentation

- The physical infrastructure has been improved/developed as per need of the library. The institution has made various ICT resources available to its staff and students. The library has also established Network Resource Centre (NRC) equipped with high technology computers and internet facilities.
- Automation of the library service has been initiated. OPAC, Subscription of N-LIST to access e-resources are available. Information and access to e-resources are available under National Digital Library Portal is given to faculty and students.
- Latest books and journals are subscribed to and purchased every year.
- Six camera point CCTV surveillance has already been installed in important places in the college.

6.3.6 Human Resource Management

The administration has its own mechanism to keep a close watch on every employee in comfortable limits so that he/she could work efficiently to the maximum of his/her capacity. Also the college keep a close watch on interest of needy and brilliant students. Following measures were adopted during the session 2017-18.

- The various welfare schemes for staff and students are available in the college. All the members of staff and students are covered under group insurance Accidental Benefit Schemes.

- The college has various committee/cells comprising of convener and faculty members team which monitors and manages different academic and non-academic responsibilities.
- Institute helped the needy students by providing them financial assistance in form of prizes and fee concession so as to keep the spirit of healthy competition alive among them. Awards to students excelling in academics, sports and co-curricular activities.
- Faculty members serve as Experts/Resource persons/Chair the sessions in National Seminars/Workshops organized by others institutions and organizations.
- For the overall development of students they were encouraged to join NCC, NSS and other club and societies. This will also help them in earning points for jobs.

6.3.7 Faculty and Staff recruitment

- The regular teaching and non-teaching staff are recruited by DAVCMC, New Delhi strictly as per norms of UGC/Panjab university/DAVCMC while the appointments of staff on temporary basis are made at the college level by selection committee.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

The admission process in the college is transparent and based on merit as well as “first come first serve policy.” Strategies have been adopted by the college to satisfy the needs of the students from backward/ economically weaker, differently able students, sports persons and meritorious students complying with all the norms of the Government.

- The college offers B.A./B.Sc. (Medical & Non-Medical)/B.C.A/B.Com and Post Graduate Diploma in Computer Application (PGDCA). Apart from these, the college also offers two Add-on Courses E-Banking and E-Commerce funded by the University Grants Commission (UGC) along with any UG regular course.
- Academic flexibility exists in Arts and Science stream only and the students have a number of combinations to choose from the list of set of elective subjects offered by the college.
- Admission to every course is conducted under the supervision of the different Admission Committees. The students are guided to choose the streams and the subjects keeping in mind their skills, interest and aptitude by the members of the committees.

6.4 Welfare schemes

(i) Welfare Schemes for Teaching Staff

- Group insurance Accidental Benefit Schemes.
- Medical leave
- Maternity leave
- Free education to wards of teaching staff.
- Duty leaves to attend/RC/OC/ FDPs etc.
- PF and gratuity facility.

(ii) Welfare schemes for Non-Teaching Staff

- Group insurance, Accidental Benefit Schemes.
- The non-teaching staff drawing a salary less than Rs.15,000/- are provided ESI facility.
- PF facility
- Fee concession to children of non-teaching staff.
- Medical and maternity leave.

- Free summer and winter uniform for class IV employees.
- Free education to wards of non-teaching staff.
- Accommodation facility to few class IV staff members.

(iii) Welfare schemes for Students

- Tuition fee concession, Government Scholarships, Students Endowment Scheme, Award and Prizes.
- All the students of the college are covered under Accidental Insurance worth Rs.100000/- with United India Insurance Company under Group insurance Scheme 'The safety Policy'.

6.5 Total corpus fund generated: NIL

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done: No

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No. ☒

Panjab University holds and declares results of Under Graduate courses; therefore the college has no control over the date of publication of results. However, the University declares the results online on the University website: www.puchd.ac.in normally about 45 days. The examination department of the college takes care of students to inform/help them in case of any difficulty.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Semester System has been introduced by Panjab University from 2014-15 in all the UG programmes.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? N/A

6.11 Activities and support from the Alumni Association

- The alumni also give their valuable inputs regarding improvement in the infrastructure and administration. They are very generous in contributing to the cause of helping the disadvantaged.
- Some of our alumni are placed at high positions in the industry, the state and the central agencies. They visit the College from time to time and interact with our students to provide them much needed encouragement and inputs for a successful career and extend their help, support and co-operation.
- S. Upkar Singh, Additional Deputy Commissioner Sangrur an alumnus of the college with his better half Mrs. Manjot Kaur visited the college and interacted with our students at Inter College Quiz Competition organized by the Physics department.

6.12 Activities and support from the Parent – Teacher Association

- We are quite enthusiastic in maintaining healthy relations with parents of students which propels the college towards betterment. Regular personal contact is kept with the parents.
- The parents interact with teachers throughout the year as it is a small town and are regularly informed about the performance and attendance of their wards. They are invited to meetings if any behavioural problem regarding their wards is noticed.
- They are cordially invited at the annual prize distribution and other important functions of the college. They are encouraged to associate themselves with the development and social activities of the college.
- Regular feedback is obtained from the parents by the office of Principal. Their inputs regularly help the institution to improve upon teaching-learning process and overall discipline in the College.

6.13 Development programmes for supporting staff

- The Support Staff is provided Group insurance Schemes and also the financial assistance in case of any emergency by the college.
- The basic knowledge of tools required in office/library/laboratories and regular updating of computer/internet knowledge with the changing need of time is provided to the non-teaching staff members by the faculty of computer department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The College has a green and comforting environment. Care is taken to maintain plastic free campus.
- Various energy conservation strategies are adopted in the campus like minimal use of lights.
- The institute has well maintained Botanical garden, in which a large more number of plant species are added every year.
- Department of Botany monitors the campus beautification and keeps the campus eco-friendly.
- ‘Tree plantation’ programme and ‘Beat Plastic Pollution’ on World Environment day is organized by IQAC in collaboration with department of Botany.

7. Innovations and Best Practices**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details:**

- Automation of library has been initiated for smooth functioning of Library.
- Provision of computers with internet facility to staff room and NRC has helped in teaching learning process.
- CCTV surveillance is about to be installed in the library.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year : *Please See Anexurre-III***7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)**

The two best practices observed by the College are:

- Decentralization of Administration.
- Environment Protection, Cleanliness and plantation.

7.4 Contribution to environmental awareness/protection

- The NSS volunteers regularly lead campaigns to prevent use of polythene and polythene products in the college campus. IQAC prevails open the college authority to sanction funds to the NSS units for this noble mission.
- It also enlists the support and co-operation of its NSS Units to create awareness of environmental hazards and of the urgent need to keep the environment clean green and pollution free.
- Various energy conservation strategies are adopted in the campus like minimal use of lights, fans and AC.
- 'Tree plantation programme and Beat Plastic Pollution' were organized by IQAC in college.
- Maintenance of Botanical garden.

7.5 Whether environmental audit was conducted?

Yes / No: No

7.6 Any other relevant information the institution wishes to add.**SWOC Analysis:****▪ Strengths :**

- Democratic working atmosphere
- Efficient and dedicated teaching and non-teaching staff
- Excellent College results.
- Rich computerized Library and NRC with e-resources.
- Strong management i.e. DAV Managing Committee, New Delhi.

▪ Weaknesses :

- The institution has very few aided posts in teaching and non-teaching faculty. The liability

of unaided and temporary staff is met by the institution with much difficulty.

- Requirement of smart classrooms/seminar hall and modern infrastructure.
- Funds constraint.
- Non existence of Hostel and PG courses.

▪ **Opportunities :**

- Opening of Post Graduate courses
- Introduction of New courses in emerging areas
- Increasing number of students for admission

▪ **Challenges :**

- Due to mushrooming of colleges and private universities in the area, fresh admission has become a threat now.
- To create modern infrastructure is the major challenge.
- To start new courses within limited infrastructural and financial resources.

8. Plans of institution for next year

IQAC decided to

- Maintain the best practice of the college.
- To enhance research-oriented activities
- To organize student's seminars, quiz contests, excursions/educational tours.
- Eminent resource persons will be invited to the campus.
- Construction of new room i.e. incomplete room.
- To start PG classes and already initiated new courses in UG classes. Strengthen student's support activities and undertake more outreach programmes.
- Software Training programmes for office staff.

Dr. Megh Raj Goyal

Signature of the Coordinator, IQAC



Dr. Subhash Chander

Signature of the Chairperson, IQAC
Principal
D.A.V. College, MALOUT

Annexure-I

Abbreviations:

CAS	:	Career Advanced Scheme
CAT	:	Common Admission Test
CBCS	:	Choice Based Credit System
CE	:	Centre for Excellence
CGPA	:	Cumulative Grade Point Average
COP	:	Career Oriented Programme
CPE	:	College with Potential for Excellence
DPE	:	Department with Potential for Excellence
DSW	:	Dean Students' Welfare
GATE	:	Graduate Aptitude Test
GOC	:	General Orientation Course
HOD	:	Head of Department
NET	:	National Eligibility Test
PEI	:	Physical Education Institution
SAP	:	Special Assistance Programme
SF	:	Self Financing
SLET	:	State Level Eligibility Test
TEI	:	Teacher Education Institution
UPE	:	University with Potential Excellence
UPSC	:	Union Public Service Commission

Annexure-II

Students Activities organized and Participated by the Institution

(a) Activities Organized

The college organized talent finding function and various induction programmes for fresher having different skills at the beginning of the academic session. These students from different backgrounds often exhibit a wide range of academic, physical and social abilities/skills.

- A cultural festival '**Tiya Teej Diya**' was celebrated for the first time in college on 11th August 2017 organized by Youth Welfare Club of the college.
- The department of Physics organized an extension lecture on the topic '**Asteroid-3122**' on 1st Sept. 2017.
- The department of NCC (Girls Wing) organized '**A Waste Material Article Making Competition**' on 1st Nov. 2017 and 106 students participated in this competition.
- The department of Botany and Zoology organized '**An Oral Science Topic Presentation Contest**' on 3rd Nov.2017.
- A '**Physics Exhibition-2017**' was organized by department of Physics on 6th Nov. 2017
- The department of computer Science and application organized a paper reading contest on '**Current Trends & Technologies in Information Technology**' on 13th Nov. 2017
- The department of Physical Education organized '**Inter Zonal Cricket Tournament**' at the college play ground in the month of November 2017.
- An Intra college debate competition on the topic '**Craze Among Youth Towards Foreign Countries-Good or Bad**' was organized by the department of Economics on 22nd Nov. 2017.
- An Inter college debate competition on the topic '**Craze Among Youth Towards Foreign Countries-Good or Bad**' was organized by the department of Economics on 23rd Nov. 2017.
- An '**Inter Class Biology Quiz**' was organized by department of Botany and Zoology on 20th Jan. 2018.
- An extension lecture and movie was shown to the students on AIDS under Red Ribbon Club of the college on 31st Jan.2018
- A Paper reading contest to celebrate '**National Voters Day**' was organized by Political Science and Youth Welfare department on 25th Jan. 2018
- An '**Inter College Quiz Competition**' was organized by department of Physics on 29th Jan.2018.
- An Intra college debate competition on the topic '**Semester V/S Annul System**' was organized by the department of Economics on 8th Feb. 2018.
- An Inter college debate competition on the topic '**Semester V/S Annul System**' was organized by the department of Economics on 9th Feb. 2018.
- A '**Quiz Contest**' was organized by the department of English on 19th March 2018.
- **Movie on the Shaheede Azam Sardar Bhagat Singh** was shown to students on 23rd March 2018 to inculcate the spirit of patriotism among the students.
- A '**Quiz Contest: Chem-Bola in Chemistry**' was organized by the department of Chemistry on 6th April 2018.
- The department of Punjabi has shown short film '**Anne Ghode Da Daan**' (Novel Gurdial Singh) on 5th April 2018 to the students of B.A 3rd year.

- The department of Punjabi organized an extension lecture/motivational talk on 5th April 2018 by Dr. Paramjit Singh Dhingra, Director Punjab University Regional Center, Sri Muktsar Sahib.
- The '**DAV Sathapna Divas**' was celebrated in college on 1st June, 2018 organized by IQAC. A movie on the life of **Swami Dayanand Ji** was also shown to the staff at this occasion.
- The department of Botany in collaboration with IQAC organized '**Tree Plantation and Beat Plastic Pollution**' programme on 5th June 2018 on **World Environment Day**.
- **Movie on Maharishi Swami Dayanand Ji** was shown on DAV Sathapana Divas on 1st June to inculcate the moral and ethical values among the students.
- **A Yoga day** was celebrated in the college on 21st June to inculcate the good habit among the students.

(b) Activities Participated

- Five students of our college participated in 8-days '**Youth Leadership & Hiking Trekking Training Camp**' at Himachal Pradesh Agriculture University, Nauni (Solan) from 30th June to 8th July, 2017 under the guidance of Youth Welfare Club of the college.
- Four students of our college participated in 10-Days '**Youth Leadership Training Camp**' organized by **Youth Services Punjab, Nagar (Manali)** in Himachal Pradesh from 4th -13th August, 2017 under the guidance of Youth Welfare Club of the college.
- Our college students participated in '**Punjab University Youth Festival, (Zonal level)**' held at Dashmesh Girls College Badal from 11th to 14th October 2017 under the guidance and leadership of department of Music & EMA.
- Our college students participated in the written examinations conducted by '**Guru Gobind Singh Study circle (Religious Organization)**' for Abohar and Ganganagar Zone on 29th January 2018. Out of 4000 students, 9 students of our college were honored by the society at Bhag Singh Hayer Khalsa College, Kala Tibba, Abohar on 8th March 2018.
- Our college students participated in '**Punjabi Kavita Ucharan & Punjabi Lavita Lekhan Muqabla**' at Central University, Bathinda on "**International Mothers Tongue Day**" celebration under the leadership of department of Music.
- Our college science students participated in '**Science Fest 2018**' organized by DAV College, Abohar in the event '**Science Quiz & Poster Making Competition**' on 26th Feb. 2018 and won **2nd prize**.
- Our college students participated in '**National Youth Day Celebration**' organized by Red Ribbon Club at Guru Gobind Singh Degree College for Women at Gidderbaha and won **1st prize in Poster Making Competition**.
- Our college students participated in '**Paper Reading & on the Spot Poster Making Competition**' organized by Akal University, Talwandi Sabo (Distt. Bhatinda) on 22nd March 2018 and won **1st prize**.
- Our college students participated in '**Punjab University Inter-College Hand Writing Competition**' in English/Hindi & Punjabi organized by Youth Welfare Department of Punjab University Chandigarh. After qualifying the Preliminary Test, the total of 45 students of different colleges participated in final competition held at Khalsa College for Women, at Ludhiana on 8th March 2018. One of our students **Ms. Vanshika Pasricha won 1st Prize in English Hand Writing Competition**.
- '**69-NCC Cadets (6 Pb BN NCC)** attended different NCC camps at State and National level held the session 2017-18 with the motivation and guidance of **Lt. (Dr.) Mukta Mutneja (NCC Girls Wing)**. During the camps, all the cadets performed their best and participated in different competitions and won the various Prizes/Medals.

- **'17-NCC(20 Pb BN NCC) Cadets** attended different NCC camps at State and National level held the session 2017-18 with the motivation and guidance of **Lt. (Dr.) Mukta Mutneja (NCC Girls Wing)**. During the camps, all the cadets performed their best and participated in different competitions and won the various Prizes/Medals.

Annexure-III

Participation and Achievements in Sports

- One of our college student Mr. Prabhjot Singh participated in State level '**14th Senior Kick-Boxing Championship**' from 28th-30th July 2017 at Godwin Public Sen. Sec. School, Ghullu in Fazilka district and won the gold medal in this championship
- Our students of Physical Education Department participated at district level '**Wushu & Kick Boxing Association, Sri Muktsar Sahib**' at Jhamb Gust House Malout on 12th Aug. 2017 and won 6 gold, 5 silver and 2 bronze in different category.
- Mr. Prabhjot Singh Kick Boxing Champion of our college participated at National level in '**Woko India National Kick-Boxing Championship**' 2017-18 at Raipur in Chhattisgarh from 6th to 10th Sept. 2017 and won the **Gold Medal** in this championship.
- Mr. Prabhjot Singh Kick Boxing Champion of our college also participated at State level in '**20th Senior Punjab Wushu (Boys & Girls) championship 2017**' at Lovely Professional University (LPU) Jalandhar on 16th & 17th Sept. 2017 and won the **Silver Medal** in this championship.
- One of our college students Mr. Sandeep Singh participated at university level in '**Wrestling (Men) Greeco Roman Style**' at Panjab University Chandigarh from 21st to 23rd Oct. 2017 in 63kg category weight and won the **Bronze Medal** in the university.
- Our college team participated in '**Panjab University Inter-College Competition in Tug of War**' under two different category 540 kg and 640 kg at DAV College Chandigarh on 5th and 6th January 2018 and won the **19 Bronze Medal** in the university.
- Two of college students Mr. Prabhjot Singh and Mr. Shaminder Singh participated at university level in '**Panjab University Inter-College Competition in Wushu Competition**' at DAV College Chandigarh on 5th & 6th January 2018 and won the **1 Silver Medal & 1 Bronze Medal** respectively.
- Our college student Mr. Prabhjot Singh participated at university level in '**Panjab University Inter-College Competition**' in the event **Teakwondo under 87 kg category** at Panjab University campus Chandigarh on 21st & 22nd January 2018 and won the **one Bronze Medal** in the university.
- Our college students participated in '**Panjab University Inter-College Kick Boxing Competition (Men)**' at Panjab University campus Chandigarh on 1st & 2nd February 2018 and won **One Gold, One Silver & Four Bronze Medals** in the university.

Annexure – IV

Faculty Participation/ Publications and contribution in Conference/Seminars and Workshops.

(a) Faculty Research Papers/Books Publications

- Prof. Jasbir Kaur, Department of Punjabi got published her article '**Sukhwinder Amrit Di Kavita Ek Aadhyan**' in (January-march issue) a Punjabi magazine '**Ajoke Shilalekh**' ISBN:2348-2664 published quarterly from Amritsar.
- Prof. Jasbir Kaur, Department of Punjabi attended a National Seminar (sponsored by P.U. Chandigarh) on the topic '**Punjabi Samvedna Ate Punjabi Sahit**' on 23rd Feb.2018 at Dasmesh Girls College Badal (Sri Muktsar Sahib).she presented a paper on the topic '**Panjab Sankat : Waryam Singh Sandhu Rajit Chothi Koot Kahani Sangreh Ek Aadhyan**' and got published in the proceedings with ISBN NO.978-93-5207-780-2 of the seminar.
- Prof. Jasbir Kaur, Department of Punjabi got published one of her research paper on the topic '**Sant Singh Sakhon Da Naval 'Lahu Mitti'-Ek Adhyan**' in the Aayushi International Interdisciplinary Research Journal (AIIRJ) ISSN 2349-638x (Impact factor 4.574) Vol.V Issue: IV April 2018
- Prof. Jasbir Kaur, Department of Punjabi got published one of the Chapter '**Punjabi Bhasha te Sabhiychar: Vartman ate Bhavikh**' in the book '**Manav Bhasha Vigyan: Sankat grasth Bhashava da Masla**'with ISBN NO.978-93-877-45-17-9
- Prof. R.K. Uppal, department of economics has published three International and four National research papers in peer reviewed Journals (with the impact factor more than 3.5).
- Prof. R.K. Uppal, department of economics has authored **four books with ISBN number** during this session 2017-18
- Prof. Deepak Aggarwal, Librarian of the College attended an International Conference on '**Recent Trends in Technology and its impact on Economy of India**' held on 24th October 2017 at Guru Nanak College for Girls, Sri Muktsar Sahib and presented/published his paper: '**Understanding Information Literacy: A view from its views and standards**' in IJARSE(INT.JOURNAL OF ADVANCE RESEARCH IN SCIENCE AND ENGINEERING- ISSN (o)-2319-8354, ISSN(P)-2319-8346-VOL.NO.06, ISSUE-10-OCTOBER-2017, Impact Factor-2.83.
- Prof. Deepak Aggarwal, Librarian of the College got published his paper '**Promotion of Information Literacy Instructions: with Special Reference to Government of India**' in IJAR (International Journal of Academic Research and Development), PAGES-89-92-VOL-2 ISSUE-6(2017), ISSN-2455-5197, Impact Factor-RJIF5.22.
- Prof. Mukta attended a National Conference (Sponsored by CDC, Panjab University,Chandigarh) at DAV College, Abohar on 24-01-2018 and presented a paper on the topic '**Hazardous Chemical Waste Management**' and the same is published in the conference proceedings(ISBN978-81923858-9-1)
- Prof. Narinder Sharma, department of English is pursuing his Ph.D at Uttra Khand Open University, Haldwani. He got approval of his Ph.D Synopsis on 10th October 2017.

(b) Faculty participation in Conference/ Seminars

- Prof. Neelam Bhardwaj, Department of Pol. Science attended one week duration workshop on

‘Short term course in Research methodology’ (sponsored by UGC) at Nainital University, Kuma Hills, Nanital from 25th July 2017 to 31st July 2017.

- Dr. Arun Kumar, Head Department of Punjabi attended a national level seminar (sponsored by UGC) held on 31st March 2018 at D.A.V. College, Bathinda and presented a paper on the topic **‘Punjabi Gayaki Da Badalda Mohandra’**.
- Dr. Arun Kumar, Head Department of Punjabi attended one day orientation Programme for NSS Programme Officers held on 27th April 2018. at Panjab University Chandigarh.
- Dr. Vineet Kumar Department of Commerce attended a National level seminar **‘GST: A Beacon of Hope for India- Issues & Challenges’** held on 9th April 2018 at D.A.V. College, Bathinda and presented a paper on the topic **‘GST: Its Impact on Indian Economy’**
- Prof. Mukta attended a National Conference (Sponsored by CDC, Panjab University, Chandigarh) at DAV College, Abohar on 24-01-2018 and presented a paper on the topic **‘Hazardous Chemical Waste Management’** in this conference.
- Prof. Jasbir Kaur, Department of Punjabi attended one week duration workshop on **‘Short term course in Research methodology’** (sponsored by UGC) at Nanital University, Kuma Hills, Nanital from 25th July 2017 to 31st July 2017.
- Dr. B.V. Sharma, department of Hindi attended the seminar held on 24th -25th November 2017 at Devki Devi Jain Memorial College for women at Ludhiana and chaired a technical session at this seminar.
- Dr. B.V. Sharma, department of Hindi attended International conference held on 20th September 2017 at Guru Nanak College, Killianwali and chaired a technical session in this conference.
- Prof. Deepak Aggarwal, Librarian of the College attended a seminar on **‘Necessity of Soft Skills for Librarians: An Analysis’** held on 10th December 2017 at Dev Samaj College for Women, Sector-45, Chandigarh (Sponsored by Chandigarh Librarian Association).
- Prof. Rimpu, Department of English attended five days National level training Camp organized by Hindustan Scouts and Guides Punjab State (Related with sports education Department of Punjab Government and Government of India) held from 4th January 2018 to 8th January 2018 at Mussoorie Polytechnic College, Fatehpur Rajputan (Amritsar).

Annexure – V

Faculty Members served as a resource person/External examiner/Guide and as a member of different academic bodies

(a) Faculty Members served as a resource person/External examiner/Guide

- Prof. Jasbir Kaur, Department of Punjabi acted as a external examiner for Ph.D. Viva-voce examination of a research scholar on 8th December 2017 at Tantia University, Sri Ganga Nagar (Rajasthan).
- Dr. B.V. Sharma, department of Hindi acted as external examiner for Viva at Desh Bhagat University, Mandi Gobindgarh on 3rd Feb. 2018.
- Dr. B.V. Sharma, department of Hindi served as a resource person, he delivered a lecture on ‘Hindi Divas’ at Guru Nanak College for Girls, Sri Muktsar Sahib.
- Dr. B.V. Sharma, department of Hindi served as a resource person, he delivered a lecture on ‘Hindi Divas’ at D.A.V. College Abohar on 15th September 2017.
- Dr. R.K Uppal, Department of Economics acted as a external examiner for Ph.D. Viva-voce examination of a research scholar at Desh Bhagat University, Mandi Gobindgarh.
- Dr. R.K Uppal, Department of Economics acted as a external examiner and has evaluated four Ph.D thesis of different universities.
- Dr. Megh Raj Goyal acted as member Flying squad duty on PSTET examination on 25.2.2018 conducted by Guru Nanak Dev University, Amritsar.
- Dr. R.K Uppal acted as member Flying squad duty on PSTET examination on 25.2.2018 conducted by Guru Nanak Dev University, Amritsar.
- Prof. S.C Gupta acted as member Flying squad duty on PSTET examination on 25.2.2018 conducted by Guru Nanak Dev University, Amritsar.
- Prof. Narinder Sharma acted as member Flying squad duty on PSTET examination on 25.2.2018 conducted by Guru Nanak Dev University, Amritsar.
- Prof. R.K Goyal acted as member Flying squad duty on PSTET examination on 25.2.2018 conducted by Guru Nanak Dev University, Amritsar.

(b). Faculty served as a member of different academic bodies

- Dr. R.K Uppal, Department of Economics is a approved guide of Panjab University, Chandigarh. One student has registered for Ph.D and two students have completed their Ph.D under his supervision.
- Dr. B.V. Sharma, Department of Hindi is a approved guide of Panjab University, Chandigarh. One student from Desh Bhagat University, Mandi Gobindgarh has registered for Ph.D under his supervision.2017-18
- Dr. B.V. Sharma, Department of Hindi is a Member of Editorial Board ‘Aggmit’ literary magazine published from Ludhiana.
- Dr. B.V. Sharma, Department of Hindi is a Member of UG Board of studies in Hindi, Punjab University, Chandigarh, Guru Kanshi University, Talwandi Sabho.2017-18
- Dr. R.K Uppal, Department of Economics is a member of UG Board of studies in Economics, Punjab University, Chandigarh and Guru Kanshi University, Talwandi Sabho.2017-18
- Prof. Narinder Sharma, Department of English is a Member of UG Board of studies in English, Punjab University, Chandigarh2017-18

- Prof. Tajinder Kaur, Department of History is a Member of PG Board of studies in History, Punjab University, Chandigarh. 2017-18
- Dr. R.K Uppal, Department of Economics is a member of EGRA (Economics Growth and Research Association) and PCMA (Punjab Consumer and Management Association).
- Prof. Deepak Aggarwal, Librarian is a life member of **IATLIS** (Indian Association of Teachers of Library and Information Science, **PLA** (Punjab Library Association).
- Prof. Vineet Kumar, NCC officer has contributed the following (Extension Work/Community Service) :
 1. Attended ATC-119 as Camp Adjutant (Deputy Camp Commandant) at NCC Training School, Ropar from 10th December 2017 to 19th December 2017.
 2. Participation in ANO & CTO Conclave from 29th January 2018 to 31st January 2018 at GZS Engineering College, Bathinda (Letter No. 124/Trg/2017/23 dated 15-01-2018)
 3. Detailment as a member of Board for 'CEE' Certificate exam of 14 Pb Bn NCC, Nabha w.e.f. 11th February 2018 to 12th Feb. 2018 (Letter No. 121/Tag/2017 dated 05-02-18).
 4. Detailment for checking of answer sheets of 'CEE' Certificate exam w.e.f. 19th Feb. 2018 to 21st Feb. 2018 (Letter No. 121/Tag/2017/236 dated 13th Feb. 2018).
 5. Member of Study Group to review NCC Training Syllabus and CBT Packages (Letter No. 116/Tag/2017 dated 09th March 2018).
 6. Representative of DPI (Colleges), Pb. In the Committee to be constituted by Group Commander, NCC Group Headquarter, Patiala to auction the government stock of 20 Pb Bn NCC, Bathinda (Letter No. 414/Adm.-1/2017/25 dated 08th November 2017).
- Prof. Mukta Mutneja, NCC officer has contributed the following (Extension Work/Community Service) :
 1. Attended CATC-96 as Camp Adjutant at NCC Academy, Malout from 11-01-2018 to 20-01-2018
 2. Detailment as Overall Parade Incharge for Independence Day celebration at Grain Market, Malout on 15-08-2017 (Honored by SDM, Malout).
 3. Attended ANO Conclave from 25-11-2017 to 26-11-2017 at NCC Academy, Malout (Gold Medal in firing Competition, Letter No. 617/Trg/2017-18/01).
 4. Detailment as Overall Parade Incharge for Republic Day Celebration at Grain Market, Malout on 26-01-2018 (Honored by SDM, Malout)
 5. Detailment as a Board Member for 'CEE' certificate exam on 11-02-2018 (Letter No. 608/Trg/C/2017-18/17).
 6. Audit Inspection at NCC Academy, Malout on 19-04-2018
(Letter No. 601/Trg/Policy/2017-18/05.)
 7. Attended Yoga Day at NCC Academy, Malout on 21-06-2018.
 8. A documentary movie on NCC benefits to cadets was shown on 26th March 2018.
 9. Mr. SM Yallapa, Subedar Major, 6 Pb Battalion NCC, Malout has visited the college on 08-04-2018.
 10. Prof. Mukta received an ADG award from NCC Directorate (Punjab, Haryana, Himachal Pradesh & Chandigarh) June 2018.

Annexure-VI

Academic Calender 2017-18

Academic Term-I (a)

(Semester –I, III & V)

July 22, 2017 - September 29, 2017 (57 teaching days)

Autumn Break

September 29, 2017 - October 9, 2017

Academic Term-I (b)

October 10, 2017 - December 1, 2017 (42 teaching days)

(Total Teaching days of Academic Term-I=57+42=99 days)

End Semester Examinations

December 12, 2017- December 21, 2017 (17 days)

Winter Break

December 22, 2017- January 7, 2018

Academic Term-II

(Semester –II, IV & VI)

January 7, 2018-May 10, 2018(96 days)

(Total Teaching days of Academic Term-II=96 days)

End Semester Examinations

May 11, 2018- June 1, 2018 (19 days)

Summer Vacation (Tentative)

June 02, 2017- July 08, 2018 (37days)

(Total Teaching days of Academic Term-I& Academic Term-II =99+96=195 days)

Activity Schedule (Tentative)

Enrolment of cadets to NCC (All Wings) & NSS

Till August 31, 2017

Talent Search Competition.

Till August 31, 2017

Enrolment of Players in various teams

Till July 31, 2017

Sports & Athletics Meet

February 2017

Annual Prize Distribution Function

March, 2017

Holidays &Teaching days 2017-18

As per University Notification

Annexure-VII

Visitors during the session

- Dr. Gurmail Singh Vice-Chancellor, Akal University, Talwandi Sabho was among the visitors of Library.
- Dr. Satish Sharma, Director (Colleges) DAV Colleges Managing Committee, New Delhi.
- Alums of the college S. Upkar Singh, ADC Sangrur and Mrs. Manjot Kaur.
- Dr. Jagpal Singh, Pro Vice Chancellor, Guru Kashi University, Talwandi Sabo.
- Mrs. Renu and Mr. Girish, Art of living Foundation Abohar visited the college during 7 days NSS Camp.
- Dr. Mandeep Singh, Guru Gobind Singh Study Circle, Abohar visited the college during 7 days NSS Camp.
- Shri Ram Krishan Shashtri, DAV Edward Ganj Sen. Sec. School, Malout visited the college during 7 days NSS Camp. Advocate Surinder Setia, Malout
- Advocate Surinder Setia, Malout
- Prof. Y.P. Makkar, retired teacher from department of Chemistry.
- Shri Gurmeet Singh from traffic police visited the college during 7 days NSS Camp.
