



DAV College Malout

Sekhu Road, Malout Mandi-152107

(AFFILIATED TO PANJAB UNIVERSITY, CHANDIGARH)

Website:- www.davcollegemalout.com

E-mail:- principaldavcmlt@gmail.com



PREPARATION OF SSR

Steering Committee

1. Dr. Subhash Chander (Principal)
2. Dr. Megh Raj Goyal (Coordinator)
3. Mr. Baljeet Singh Bhullar
4. Dr. Arun kalra
5. Mrs.Padam Pathela
6. Mr. Narinder Sharma
7. Dr. R.K.Uppal
8. Mr. R.K.Goyal
9. Dr. B.V.Sharma
10. Mr. S.K.Grover

Criteria-wise Report Preparation

- Criterion I:** Mr. Narinder Sharma
Mrs. Gunmala Singla
- Criterion II:** Dr. Arun Kalra
Mr. S.K. Grover
Mr. R.K. Goyal
- Criterion III:** Dr. R.K.Uppal
Dr. Vineet Kumar
- Criterion IV:** Mr. S.C. Gupta
Mr. Deepak Aggarwal
- Criterion V:** Mrs. Iqbal kaur
Mr. Ram Manoj Sharma
- Criterion VI:** Dr. B.V.Sharma
Ms. Neelam Bhardwaj
- Criterion VII:** Mrs. Padam Pathela
Dr. Mukta Mutneja

- Department wise Inputs:** Mrs. Tajinder Kaur
Mrs. Jasbir Kaur

TABLE OF CONTENTS

Sr. No.	Particulars	Page No.
1	Preface	4-5
2	List of Abbreviations	6-7
3	Executive Summary	8-11
4	Profile of the College	12-20
5	Criteria-Wise Evaluative Reports a. Criterion I: CURRICULAR ASPECTS b. Criterion II: TEACHING LEARNING AND EVALUATION c. Criterion III: RESEARCH, CONSULTANCY AND EXTENSION d. Criterion IV: INFRASTRUCTURE AND LEARNING RESOURCES e. Criterion V: STUDENT SUPPORT AND PROGRESSION f. Criterion VI: GOVERNANCE, LEADERSHIP & MANAGEMENT g. Criterion VII: INNOVATIONS AND BEST PRACTICES	22-32 33-58 59-78 79-99 100-119 120-136 137-143
6	Evaluative Reports of the Departments	144-210
7	Declaration by the Head of the Institution	211
8	Annexure i. Certificate of recognition u/s 2 (f) and 12 (B) of UGC Act ii. Master plan of the college iii. Balance Sheet iv. Fee structure v. UGC grants received during 11 th plan vi. LOI, IEAQ Evaluation Result, Certificate of Compliance	212 213 214-221 222-223 224 225-229

PREFACE

We take immense pleasure and privilege in submitting the Self Study Report (SSR) of D.A.V College, Malout for the First cycle of accreditation by the National Assessment & Accreditation Council (NAAC), Bangalore.

D.A.V College, Malout was established in 1968 on 22 acres of land which was donated by Edward Ganj Public Welfare Society, Malout to D.A.V C.M.C. New Delhi. It was originally named as National College. D.A.V College, Malout, situated in the state of Punjab, is governed by D.A.V College Trust and Management Society, New Delhi. It was established with a view to provide quality education to students from diverse backgrounds, irrespective of region, religion, caste, economic status and academic performance. The Principal (Dr.) D.S.Gupt was appointed as a founder Principal in 1968 who served up to 1970.

The college facilitates undergraduate courses i.e. B.A, B.Com, B.Sc, (Medical & Non-Medical) B.C.A and PGDCA affiliated to Panjab University, Chandigarh. Under the seasoned and experienced guidance of enlightened DAVCMC and local committee, the college has now blossomed and has created a niche for its academic, sports and extra-curricular activities. Apart from well furnished classrooms, the college has well equipped laboratories in science departments, music room, Physical education department and well established library.

Ever since its inception in 1968, we have relentlessly been working towards the realization of our motto and striving in the direction of providing wings to our students while remaining rooted to the ground. It is our firm belief that value based learning has far greater relevance in a dynamic and ever changing work environment. Our mission is to demonstrate an unconditional commitment to learning openness, mutual trust and faith.

As we present the SSR Report for assessment and accreditation for the first cycle, we assure our commitment to achieve excellence through hard work and dedication in academic, co-curricular and extra-curricular fields and thus play a pivotal role in the upliftment of society and nation as a whole by contributing to education. A committee comprising of seven faculty members has been constituted to complete the report. The report has been prepared with the sincere and relentless efforts of the faculty members in co-operation with the non-teaching staff as per norms set up by NAAC. The report is a reflection of the academic and administrative functions and activities happening in the college. The contents include the Profile of the college, Executive Summary and Criterion wise analytical report. The mandatory annexures have been annexed with SSR while others will be provided to the peer team at the time of their visit. It is an endeavor which encourages us to examine our strengths, assess our weaknesses, accumulate the opportunities in the field of education and prepare for the challenges that are at the forefront. The report has been finalized with utmost sincerity, honesty and collective effort of the faculty members which is now being submitted to the NAAC for assessment and accreditation. It would be a great delight to have Peer Team inspecting and validating our claims about our institution.

May the Quality Education, we impart to our students in D.A.V College, Malout enlightens their minds and enthuse their hearts towards simple living and high thinking.

LIST OF ABBREVIATIONS

AC	Air Conditioner
AF	Amalgamated Fund
AIDS	Acquired Immuno Deficiency Syndrome
API	Academic Performance Indicator
ASC	Academic Staff College
B. A.	Bachelor of Arts
B. Com.	Bachelor of Commerce
B. Sc.	Bachelor of Commerce
BCA	Bachelor of Computer Application
CA	Chartered Accountant
CCTV	Close Circuit Television
CD	Compact Disc
CDC	College Development Council
CFL	Compact Fluorescent Lamp
CHD	Chandigarh
CPF	Central Provident Fund
CSIR	Council of Scientific and Industrial Research
DA	Dearness Allowance
DAV	Dayanand Anglo Vedic
DAVCMC	Dayanand Anglo Vedic Colleges Managing Committee
DPI (C)	Director Public Instructions (Colleges)
DRDO	Defence Research and Development Organization
DSW	Dean Student Welfare
ESIC	Employees State Insurance Corporation
Fig.	Figure
GATE	Graduate Aptitude Test
GNDU	Guru Nanak Dev University
HIV	Human Immuno Deficiency Virus
HOD	Head of the Department
HR	Human Resource
HRD	Human Resource Development
ICSSR	Indian Council of Social Science Research
ICT	Information Communication Technology
INFLIBNET	Information & Library Network
IIPA	Indian Institute of Public Administration
IQAC	Internal Quality Assurance Cell
ISBN	International Standard Book Number
ISSN	International Standard Serial Number
IT	Information Technology
LCD	Liquid Crystal Display
LED	Light Emitting Diode
LMC	Local Managing Committee

MoU	Memorandum of Understanding
MP	Member of Parliament
NCC	National Cadet Corps
NET	National Eligibility Test
NEAC	National Environment Awareness Campaign
NGO	Non Government Organization
NMEICT	National Mission on Education through Information and Communication Technology
NOC	No Objection Certificate
NSS	National Service Scheme
OBC	Other Backward Class
OBSC	Office Bearers Sub-Committee
PBAS	Performance Based Appraisal System
PF	Provident Fund
PGDCA	Post Graduate Diploma in Computer Application
Ph. D.	Doctorate of Philosophy
PU	Punjab University
PSCST	Punjab State Council of Science & Technology
RO	Reverse Osmosis
RRC	Red Ribbon Club
SC	Schedule Caste
SAC	Standing Advisory Committee
SLET	State Level Eligibility Test
ST	Schedule Tribe
SWF	Student Welfare Fund
TL	Teaching Learning
TSC	Thal Sainik Camp
UG	Undergraduate
UGC	University Grants Commission
VC	Vice-Chancellor

EXECUTIVE SUMMARY

D.A.V College, Malout came into being in 1968 as a National College. Being affiliated to Panjab University, the college has gradually evolved as a premier institution of the Malwa belt of Punjab. It made its beginning with undergraduate classes in the streams of arts and secondary classes (Pre- Medical and Pre- Engineering) in science. With the passage of time it has added to its stature by introducing science, Commerce and computer science faculties. The College Campus is spread over 22 acres of land with the main building situated in the middle. There are about one thousand four hundred aspiring students pursuing UG courses in the current academic year. Apart from classrooms and galleries, the college has well equipped laboratories, office, library, canteen, playgrounds, Silver Jubilee Park, open air theatre, botanical garden and Principal's office (college House). The college has a big playground where all the facilities are being provided for games like Cricket, Football, Volleyball, Basket Ball, Discuss Throw, High Jump, Long Jump, Hockey and Kabaddi. An impressive track of 400 meters is also available. A branch of Punjab National Bank is also housed in the college premises.

'D.A.V' i.e. Dayanand Anglo Vedic stands for a unique blend of tradition and modernity. D. A. V College, Malout has observed the ethos of D.A.V in the true sense by providing quality education to the students of this area. The institution is led by DAVCMC, New Delhi. At present, the College has a regular Principal Dr. Subhash Chander and 43 faculty members. Out of these 12 are Associate Professors, 7 are Assistant Professors, and 24 are temporary Teachers. Out of 19 permanent teachers, 6 are Ph.D. The Principal, Local Managing Committee (LMC) and the staff develops and deploys various policies and action plans. The existing processes are efficiently managed; improved and perspective plans of development are chalked out through participative management involving the stakeholders. Students are nurtured as per the needs of society and industry. Two-way communication is ensured at all levels of management. Feedback is generated and analytical mechanisms contribute to further development, analysis of strengths, weaknesses and help assess plans for further growth.

In the present global scenario, where materialistic tendencies are getting the better of humanistic and compassionate values, the college makes special effort to equip students with moral, ethical values through their involvement in cultural, social and religious activities. The prime aim of the college is to ensure quality education through teaching learning and evaluation. The Institute strives to improve the status of the economically weaker sections by providing opportunities of education at affordable cost. The curriculum of the college is primarily designed by the Panjab University. The students are provided exposure to knowledge through seminars / workshops / group discussions, and guest lectures. It also remains our endeavor to make students optimize their learning and knowledge through computer and internet. We encourage them to access internet as frequently as they want to update their knowledge. In this respect, the library of college is rendering valuable services to the students. As a result of quality education and proper grooming, the college has produced umpteen numbers of valuable citizens. To ensure high quality education to the

students, the college provides best possible infrastructure facilities in the campus.

The College strictly follows the Panjab University norms and reservation policy of the Central Government and Government of Punjab for admission process. The process is reviewed annually and improvements are implemented. Students from backward and disadvantaged sections of society are facilitated with direct financial support in terms of scholarships as per norms of Centre /State Government and other agencies.

The College sensitizes its students on gender, legal, scientific and environmental issues through its curriculum, celebrating national/international days, organizing awareness programmes, sensitizing through seminars, symposia, drama, quiz competitions etc.

The college has an impressive academic record in Panjab University, Chandigarh. Our pass percentage in all the classes has always been well above the University pass percentage. The faculty of the college is encouraged to participate in Orientation / Refresher courses, Seminars, Workshops and Conferences (National / International) so that they may enrich their knowledge and improve their standing as teachers. One of our faculty members Dr. R.K Uppal has submitted his thesis for D.Litt. degree to Utkal University (odisha). Four teachers have completed their doctorate degree during service and two teachers are pursuing it. There are two ongoing major research projects in the department of economics and Hindi respectively.

The college lays emphasis on the moral, ethical and social values along with acquiring skills and knowledge for gainful employment. The college holds good positions in academic, sports and extra-curricular activities. College students have achieved many meritorious positions in the various sports competitions/ youth festivals/ at college and university level.

The faculty of the college has edited/ authored about 65 books and has published about 280 Research/ Review papers in Research Journals of National/International level.

In the last few years, the college has successfully hosted a number of national and regional seminars sponsored by UGC, PSCST, ICSSR, IIPA and Panjab University. Inviting dignitaries, arranging lectures and talks help the students in setting up higher goals for themselves by listening to their experiences. A number of dignitaries and eminent people/academicians from the field of administration, law, Sciences, Commerce, Languages, Politics and Literature have visited the institution. Various research papers written by our faculty have been published in the International, National and Peer reviewed Journals. Few of our faculty members act as resource persons at various seminars.

The College has four active NSS unit, Red Ribbon Club (RRC), NCC wing separate for boys and girls, Legal cell, Youth Welfare club, Dharam Shiksha Club, English Literacy Society, Punjabi Sahit sabha, Hindi Sahitay Parishad, Environment Club, IT club, Business club, Planning Forum for organizing

different extension and outreach programmes around the year. NSS/NCC units organize annual voluntary blood donation camp and some times urgent blood donation help is extended to local health authorities in trauma cases. NSS unit organizes awareness programme/ sensitizing programmes. Many NCC volunteers have won prizes and received recognition for their active participation in the state as well as national level camps. Our NCC cadets will also get employment in various departments of armed forces. Internet facility is available for library users.

The continuous water supply is ensured through bore well and R.O plants. Power backup system is available in the form of silent generators. The college manages its budget and gets internal and external audit done to bring transparency in financial matters and ensure smooth supply of funds while making provision for optimum to maximum utilization of available resources. Our college is open to all the innovative / progressive ideas and programs to improve the ability of its students by exposing them to the latest and the best material available in the field of knowledge. It has achieved benchmark and is always engaged in renewed endeavor to achieve newer benchmarks.

Criteria-wise documentation has been made for NAAC accreditation. The seven criteria as per the NAAC format are presented explaining the core functions and activities of the Institute focusing the issues which have a direct impact on teaching-learning, research, community development and the holistic development of the students of the Institute.

Criterion I - Curricular Aspects: The document includes details of Curriculum Planning and Implementation, Academic flexibility, Curriculum Enrichment and Feedback System

Criterion II - Teaching-Learning and Evaluation: This part of the document includes details of Student Enrolment and Profile, Catering to Student Diversity, Teaching-Learning Process, Teacher Quality, Evaluation Process and Reforms, Student Performance and Learning Outcomes

Criterion III - Research, Consultancy and Extension: This part of the document includes details of Promotion of Research, Resource Mobilization for Research, Research Facilities, Research Publications and Awards, Consultancy, Extension Activities and Institutional Social Responsibility, Collaborations.

Criterion IV - Infrastructure and Learning Resources: This part of the document includes details of Physical Facilities, Library as a Learning Resource, IT Infrastructure, and Maintenance of Campus Facilities.

Criterion V - Student Support and Progression: This part includes details of Student Mentoring and Support, Student Progression and Student Participation and Activities.

Criterion VI - Governance, Leadership and Management: This part includes details of Institutional Vision and Leadership, Strategy Development and

Deployment, Faculty Empowerment Strategies, Financial Management and Resource Mobilization, Internal Quality Assurance System (IQAS)

Criterion VII - Innovations and Best Practices: Finally, this part of the document includes details of Environment Consciousness, Innovations and Best Practices.

PROFILE OF THE COLLEGE

PROFILE OF THE COLLEGE

1. Name and Address of the College:

Name	DAV College		
Address	Sekhu Road, Malout Mandi, District Sri Muktsar Sahib		
City	Malout	Pin : 152107	State : Punjab
Website	www.davcollegemalout.com		

2. For Communication:

Designation	Name	Telephone With STD Code	Mobile	Fax	E-Mail
Principal	Dr. Subhash Chander	01637-500988	97790-00378	01637-500988	principaldavmlt@gmail.com
Vice / Offg. Principal	Sh. B.S. Bhullar	01637-500988	98142-06519	-	baljeet0519@gmail.com
Steering Committee	Dr. Megh Raj Goyal	01637-500988	92165-64138	-	margoyal69@gmail.com

3. Status of the Institution:

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any Other (Specify)	<input type="checkbox"/>

4. Type of the Institution

a. By Gender

i. For Men	<input type="checkbox"/>
ii. For Women	<input type="checkbox"/>
iii. Co-Education	<input checked="" type="checkbox"/>

b. By Shift

i. Regular	<input checked="" type="checkbox"/>
ii. Daily	<input type="checkbox"/>
iii. Evening	<input type="checkbox"/>

5. It is a regular minority institute

Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

If yes, specify the minority status (Religious/ linguistic/ any other) and provide documentary evidence.

It is a religious minority college under Daya Nand Anglovedic College Trust and Management society Act. XXI 1860.

6. Source of Funding

Government	<input type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self Financing (Any Other)	<input type="checkbox"/>

7. a. **Date of Establishment of the college :** 1968
 b. **University to which the college is affiliated / or which governs the college (If it is a constituent college):**

Panjab University, Chandigarh

c. Details of UGC recognition:

Under Section		Date, Month & Year (dd-mm-yy)	Remarks (If any)
i)	2 (f)	22nd Sept.1969	Certificate of UGC attached Annex.-III
ii)	12 (B)	27th Aug.2014	Certificate of UGC attached Annex.-III

(Enclose the certificate of recognition u/s 2 (f) and 12 (B) of UGC Act)

- d. **Details of recognition / approval by statutory / regularly bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) :** NA

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated college?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

9. Is the college recognized

- a. **by UGC as a College with Potential for Excellence (CPE)?**

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If Yes, Date of recognition N.A. (dd/mm/yy)

- b. **for its performance by any other governmental agency?**

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If Yes, Name of the agency N.A. and Date of recognition N.A. (dd/mm/yy)

10. Location of the campus and area in Sq. mtr:

Location*	Semi-Urban
Campus area in Sq. mts.	89030.8 Sq. mts.
Build up area in Sq. mts.	46,28.7 Sq. mts.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any other Specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

a. Auditorium/Seminar complex with infrastructural facilities

b. Sports facilities

Play ground	√
Swimming pool	
Gymnasium	

c. Hostel : NIL

Residential facilities for teaching and non-teaching staff (Give numbers available-cadre wise)

The College has Principal residence in the Campus.

Cafeteria : Yes

d. **Health Centre - First Aid** Yes
Inpatient No
Outpatient Yes
Emergency care facility Yes

Ambulance No, however 108 ambulance facility is available for 24 hours

e. Health centre staff

Qualified Doctor	Tie Up with DAV Edwardganj Hospital, Malout
Qualified Nurse	Tie Up with DAV Edwardganj Hospital, Malout

- **Facilities like Banking, Post Office, Book Shops:** Punjab National Bank, Tuck Shop
- **Transport Facilities to cater to the needs of students and staff :** Nil
- **Animal House :** Yes
- **Biological Waste Disposal :** Yes
- **Generator or other facility for management / regulation of electricity and voltage :** Yes

Facility	Quantity / Configuration
Generator	1 No. Kirloskar 82.5 KVA (Silent Genset) 1 No. Kirloskar 20 KVA (Silent Genset) 2 No. Genset 20 KVA 2 No. Genset 5 KVA
Online UPS	No

- **Solid Waste Management Facility** : Yes
- **Waste Water Management** : No
- **Water Harvesting** : No

12. Details of programmes by the College (give data for current

academic year)

Sr. No.	Programme Level	Name of Programme / Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned / approval student strength	No. of Students admitted		
							M	F	Total
1	Under Graduation	B.A.	3 Yrs	10+2	English / Hindi / Pbi.	Unlimited	601	360	907
		B.Sc.	3 Yrs	10+2	English	Unlimited	127	114	241
		BCA	3 Yrs	10+2	English		12	13	25
		B.Com	3 Yrs	10+2	English	70 Students Per year	113	44	157
2	Post Graduation	PGDCA	1 Yr	Bachelor's Degree in any	English	60 students per year	4	3	7
Total									
Certificate Course		E-Banking	1 Yr	10+2	English	40 Students	8	24	32
		E-Commerce	1 Yr	10+2	English	40 Students	17	4	21

13. Does the college offer self-finance programmes?

Yes	√
No	
If Yes, How many	Three (3)

14. New Programmes introduced in the college during the last five year if any?

Yes	√
No	
If Yes, How many	Three (3)

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.

Faculty	Department	UG	PG	Research
Science	Chemistry Physics, Math, Computer Application, Botany, Zoology	B.Sc. (Medical & Non-Medical)	-	-
Arts	Hindi, Punjabi, History, Political Science English, Economics, Music (Inst.), Physical Education	B.A.	-	-

Commerce	Commerce	B.Com.	-	-
Computer	Computer	BCA	PGDCA	-
Any Other	Add-on-Courses (E-Banking & E-Commerce)	-	-	-

16. Number of programmes offered under (Programme means a degree course like B.A., B.Sc., B.Com, B.C.A. & PGDCA)

i. Annual System	B.A.III, B.Com.III, B.Sc.III, BCA III
ii. Semester System	B.A.I, II, B.Com.I,II, B.Sc.I,II, BCA I,II
iii. Trimester System	

17. Number of programmes with

i. Choice Based Credit System	NA
ii. Inter / Multidisciplinary Approach	NA
iii. Any Other (Specify and Provide Details)	NA

18. Does the college offer UG and / or PG Programmes in Teacher Education?

Yes	N.A.
No	√

If Yes,

- Year of introduction of the programme(s) N.A. (dd/mm/yyyy) and number of batches that completed the programmes.
- NCTE recognition details (if applicable)
Notification No
Date (dd/mm/yyyy)
Validity (dd/mm/yyyy)
- Is the institution opting for assessment and accreditation of Teacher Education Programme Separately?
Yes No.

19. Does the college offer UG or PG Programmes in Physical Education?

Yes	
No	√

If Yes: N.A.

- Year of introduction of the Programme(s) (dd/mm/yyyy) and number of batches that completed the programmes.
- NCET recognition detail (if applicable)
- Is the institution opting for assessment and accreditation of Physical Education programme separately?
Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty	Non-	Technic
-----------	------------------	------	---------

	Professor		Associate Professor		Assistant Professor		Teaching Staff		al Staff	
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC Staff Government <i>Recruited</i>	-	-	5	1	1	4	5	-	2	-
<i>Yet to recruited</i>	-	-	-	-	-	-	-	-	-	-
Sanctioned by the Management or other authorized bodies <i>Recruited</i>	-	-	4	1	2	-	1	1	-	1
<i>Yet to recruited</i>	-	-	-	-	-	-	-	-	-	-

*M-Male, *F-Female

21. Qualifications of the teaching staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	M	F	M	F	M	F	
Permanent Teachers							
D.Sc. / D.Litt.	-	-	1	-	-	-	1
Ph.D.	-	-	5	-	-	1	6
M.Phil.	-	-	5	1	-	3	9
PG	-	-	-	-	2	2	4
Temporary Teachers							
D.Sc. / D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	-	-	1	1
M.Phil.	-	-	-	-	3	2	5
PG	-	-	-	-	4	14	18

22. Number of Visiting Faculty / Guest Faculty Engaged with the College : Nil

23. Furnish the number of the students admitted to the college during the last four academic years.

Category	2011-12		2012-13		2013-14		2014-15	
	M	F	M	F	M	F	M	F
SC	49	23	92	62	167	94	79	49
ST	-	-	-	-	-	-	-	-
OBC	38	43	57	65	93	88	138	77
Gen	588	485	883	571	1070	691	1007	598
PH	1	-	1	-	1	-	2	1

24. Details on students enrollment in the college during the current academic year:

Type of Students	UG	PG	M.Phil.	Ph.D	Total
Students from the same state where the college is located	1350	-	-	-	1350
Students from other states	-	-	-	-	-

of India					
NRI Students	-	-	-	-	-
Foreign Students	-	-	-	-	-
Total	1350	-	-	-	1350

25. Dropout rate in UG and PG (average of the last two batches)

UG	12.63 %
PG	12%

26. Unit cost of Education

(Unit Cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a. including the salary component	25972.53
b. excluding the salary component	5376.69

27. Does the college-offer any programme(s) in distance education mode (DEP)?

Yes	
No	√

If Yes, N.A.

- Is it a registered centre for offering distance education programmes of another University : NA**
- Name of the University which has granted such registration : NA**
- Number of programmes offered : NA**
- Programmes carry the recognition of the Distance Education Council : NA**

28. Provide Teacher-student ratio for each of the programme / course offered?

Course	Teacher-Student Ratio
B.A.	1:40
B.Sc. (General)	1:25
B.Com.	1:28
BCA/PGDCA	1:26

29. Is the college applying for:

Accreditation	Cycle 1	√
	Cycle 2	
	Cycle 3	
	Cycle 4	

Re-Assessment N.A.

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of Accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) : NA

31. Number of working days during the last academic year: 278

32. **Number of teaching days during the last academic year: 232**
(Teaching Days means days on which lectures were engaged excluding the examination days)
33. **Date of establishment of Internal Quality Assurance Cell (IQAC) :**
IQAC (dd/mm/yyyy) : 20-02-2016
34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC: N/A**
AQAR (i) (dd/mm/yyyy)
AQAR (ii) (dd/mm/yyyy)
AQAR (iii) (dd/mm/yyyy)
AQAR (iv) (dd/mm/yyyy)
35. **Any other relevant data (not covered above) the college would like to include: (Do not include explanatory / descriptive information):**
NIL

CRITERIA WISE ANALYSIS

CRITERION - I

CURRICULAR ASPECT

CRITERION I : CURRICULAR ASPECT

1.1 Curricular Planning and Implementation

1.1.1 State the vision, mission and objective of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Educational institutions are the lighthouses of knowledge and wisdom. Character building and imparting quality education are the primary objectives of D.A.V College, Malout.

Vision

- Imparting quality education and inculcating the best possible values among the students to shape them as valuable citizens of society is the vision of this college. This is in sync with the D.A.V vision of making everyone 'Arya' ie. Elevated.
- Swami Dayanand's special stress on women education is also laid emphasis on. Like other D.A.V institutions this college is also engaged in women empowerment.

Mission

Our mission is to instill scientific zeal and develop skilled human resource to contemporary challenges. We also want to facilitate young learners with opportunities to hone their ethics and leadership potential. We want to sensitize learner towards inclusive social concerns, human rights, gender and environmental issues.

Upliftment of society through quality education is the cherished mission of D.A.V institution. D.A.V College, Malout is engaged in realizing the same. It has been producing confident and morally sound individuals actively involved in service of society

Objectives

- Promoting intellectually stimulating classroom interaction with the students.
- Equipping them with the best possible knowledge and information.
- Improving their skills, especially reading and writing skills through different ways.
- Ensuring the all round development of the students by infusing confidence in them and by sensitizing them to environmental and human rights issues.

Communication of Goals and Objectives

The goals and objectives of the College are primarily made known to all the stakeholders through the College Website and the Prospectus. The Principal and the staff members in the first assembly of the session explain in detail the vision, the mission, the goals and the objectives of the institution so that they have a broad idea about the same.

1.1.2 How does the Institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific examples.

For effective implementation of the curriculum each department plans and divides the syllabus term wise and the same is conveyed to the students of the college. This ensures uniformity when the number of sections of the class happens to be more than one.

Planning

- The calendar of the activities to be held is planned in the beginning of the session.
- The dates for departmental activities, seminars, tours, functions and festivals are decided before hand.
- The Principal meets teachers regularly to ensure that their syllabi are adequately covered.

Testing

- The students are assessed on the basis of class tests, practical tests, practical and written assignments.
- The lecture method of the teaching is supplemented by audio-visual aids, projects, group discussions, seminars and other aids.
- Educational excursions to different places is a regular feature of the College.
- Extra-curricular activities are held at regular intervals to keep the students charged up. Talent search function is organised at the College level to bring out the hidden talent of the students.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the university and / or institution) for effectively translating the curriculum and improving teaching practices?

- The photocopies of the syllabus of all the classes and subjects are made available to the HOD'S and teacher's concerned of different departments at the commencement of the session.
- The teachers are encouraged to attend seminars/ conferences/ workshops so that they may be in touch with the latest developments in their respective subjects.
- The teachers are relieved by the College with duty leave to attend Refresher / Orientation courses which are mandatory for their promotion and equipping them with knowledge and skills for effectively implementing the curriculum.
- Teachers are provided computer facility with internet in the library of the College.
- Extension lectures is an important feature of the College. Teachers from different Universities or other Institutions are invited to deliver extension lectures for the benefit of students and teachers.
- Teachers are encouraged to actively participate in the University bodies like Academic Council and Board of Studies.
- One Third of the regular faculty of College is Ph. D. Two teachers are pursuing Ph.D.
- The Institution provides library and e-learning facility to the faculty to effectively deliver the curriculum.
- The College has provided LCD Projectors and computers to the faculty to improve upon their teaching performance.

1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university or other statutory agency.

The curriculum for various courses is prescribed by the University and the College tries to implement it in the best possible way. The following initiatives have been taken by the College.

- The faculty is motivated to make computer and internet the best aid for improving upon their teaching methods. A few persons are deputed by the Institution to help teachers achieve this aim.
- Library facility is utilized by the teachers and the students for better teaching and learning process.
- Subject experts are engaged for delivering extension lectures for the benefit of both the faculty and the students.
- Extra classes are arranged wherever necessary.
- Field trips and educational excursions which are effective for teaching beyond the walls are regularly organised by the College. Tours to places of historical, scientific and educational interest are regularly organised by the faculty of the College.
- Staff meetings are also convened by the chair to sensitize the teachers towards their responsibilities and their keeping in touch with the latest methods of teaching. The newly appointed faculty is also advised to deliver their best.

1.1.5 How does the Institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalization of the curriculum?

- **Industry:** Efforts are made for Guidance. Placement cell ensures that the heads of different companies are invited to the College/other College campus to interact with our students and advise them about their placement. Career oriented talks are held from time to time by faculty from the IT.
- **Research Bodies:** Members of the faculty are encouraged to take up membership of professional research bodies and take up projects offered by the University, PSCST, ICSSR, UGC.
- **University:** The faculty members of the College keep in touch with Panjab University departments to keep in touch with the latest development in their subjects. They also subscribe to a few journals and magazines published by the University. The Institution gets funds for organizing seminars/ conferences. Students also receive their scholarship from the University. Eminent scholars/ professors from the University are invited to the College for enlightening the students and the faculty members.

1.1.6 What are the contributions of the Institution and its staff members to the development of the curriculum by the University? (Number of staff members/ departments represented on board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The curriculum is designed and revised by the Panjab University, Chandigarh. The University involves its affiliated Colleges in curriculum designing through Board of Studies. Faculty participation in the curriculum planning is considered essential in order to avoid any drawbacks.

Many times our faculty members have been on the Board of Studies. They have been giving their valuable inputs for framing the new syllabi and review of the old courses.

During their visits to the College, the Alumni convey their suggestions in the best interests of the College. They openly give their suggestions and insights about new skills and courses to be introduced in the College. The College is receptive to the suggestions of the parents during their visits to the College.

1.1.7 Does the Institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

- The College does not have any freedom to design its own curriculum for any of the programmes.

1.1.8 How does Institution analyze /ensure that the stated objectives of the curriculum are achieved in the course of the implementation?

- University and College result of the students is the best source to evaluate whether the stated objectives have been achieved or not.
- Continuous evaluation of the students through unit tests, practical test, participation in the class etc. give an idea about the objectives being likely to be achieved or not.
- Slow learners are improved through remedial classes and individual attention.
- Placement of the students also reflects the success of having achieved desired objectives.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/ diploma/ skill development courses etc, offered by the Institution.

Most of the programmes offered by the institution pertain to graduate level with diverse streams.

Three Year Degree Courses

Bachelor’s Degree Programmes :

- | | | | |
|----|-----------|---|---|
| a. | Arts | : | B.A (General) |
| b. | Science | : | B.Sc. (Medical and Non Medical) |
| c. | Commerce | : | B.Com (Total seats 70) |
| d. | Computers | : | B.C.A, Diploma Programme, PGDCA
(60 seats) |

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If ‘yes’, give details.

No rule of the Panjab University to which the institution is affiliated permit dual degree programmes. However, some add-on courses (certificate/ diploma) can be pursued by students along with their regular degree programme. Presently two of the add-on courses i.e E-BANKING and E-COMMERCE are being offered by the institution.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility progression to higher studies and improved potential for employability.

The college offers B.A, B.Sc. (Medical and Non-Medical), B.Com and B.C.A at undergraduate level PGDCA at the post graduate level. Post graduation in the subject of Punjabi will be introduced from the next session. The compulsory subject of Environmental Science is mandatory for the students to qualify in one of undergraduate classes. All these courses improve the employable skill of the students.

Range of core/ Elective options offered by the university and those offered by the college.

College offers the following compulsory and optional subjects in undergraduate level permitted by the Panjab University, Chandigarh.

Core options

Core options in B.A 1st, 2nd and 3rd include Punjabi/ History and Culture of Punjab (HCP)

Core options in B.Com 1st and B.C.A 1st include Punjabi/ History and Culture of Punjab (HCP)

Core options in B.Sc include Punjabi/ History and Culture of Punjab (HCP)

Elective options

In B.A all students are required to study two compulsory of 1 credit each and three subjects of 2 credit each.

Compulsory subjects

English

Punjabi/ History and Culture of Punjab (HCP)

Environment Education (to qualify once in three years in all U.G Classes)

Elective subjects

A student is required to select any three elective subjects selecting not more than one subject from any one of the following sets of subject combinations.

English/ Hindi/ Punjabi

History/ Mathematics, Physical Education, Computer Application, Economics, Political-Science and Music (Instrumental)

Chemistry/ Computer Application

Students cannot opt more than two practical subjects. There are two papers in each elective subject. A student is not allowed to change subject(s) in B.A 2nd or B.A 3rd

Choice based credit system and range of subject options. The courses are offered as per module prepared by the Panjab University, Chandigarh.

Courses offered in module form

Courses are provided unit wise and are arranged in the modular form at departmental level by Academic Committee comprising HOD's, staff and the Principal. The modules are so arranged that they are also used for testing the students in the exams (1st Terminal, 2nd Terminal and Special Test.

Credit transfer and accumulation facility

No credit transfer and accumulation facility exists.

Lateral and vertical mobility within and across programme courses

No provision for lateral mobility within and across the programme exists. However, vertical mobility exists.

Enrichment courses

As such the existing courses are enriched by organizing Seminars/ Workshops related to theory work.

1.2.4 Does the institution offer self-financed programmes? Of 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institute is offering following self-financed programmes:-

- B.Com
- B.C.A
- PGDCA
- Add on Course in E-banking
- Add on Course in E-Commerce

Admission: Admission to these courses is done as per guidelines by Panjab University, Chandigarh.

Curriculum: These self finance programmes do not differ basically with reference to admission, fee structure, teacher qualification, salary etc. The institute does not enjoy the freedom to design. Curriculum is only designed by Panjab University, Chandigarh. Teaching aids like LCD projectors, computer and audio equipments are frequently used for effective planning, implementation and delivery of the curriculum.

Fee structure: The fee structure is recommended by the Panjab University and is charged accordingly. Fee in BCA & PGDCA is 30% higher than in B.A. / B.Com.

Teacher's qualification: It is according to UGC/Panjab University norms.

Salary: The UGC qualification duly approved by Panjab University is mandatory for teachers to be entitled to UGC scale. The teaching and non-teaching staff draws salary as per UGC regulations amended from time to time.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes', provide details of such programmes and the beneficiaries.

E-banking and E-commerce are the two add on skill oriented courses. Everyone knows the present era is of these skills at regional and global employment markets. Students of all degree classes (B.A., B.Com., B.C.A., B.Sc.) can opt for these courses. In first year it is called certificate course, in second year called diploma level and in third year it is called advanced diploma. It is a very flexible course. One can leave it at any stage.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and distance mode of education for

students to choose the courses/ combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of the students?

No, the University does not allow the flexibility of combining the conventional face-to-face and distance mode of Education.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the Institution to supplement the University’s Curriculum to ensure that the Academic Programmes and Institution’s goals and objectives are integrated ?

Practically there is nothing compartmentalised as university curriculum and over goals. It is one at the same.

The University’s Curriculum is supplemented with NCC (Boys), NCC (Girls) and NSS training, talent hunt, paper reading contests, quiz contests, educational movies, educational tours, sports activities and cultural activities including theatre, fine arts and folk art so that the Institution’s goals and objectives and academic programs are well integrated.

Apart from the teachings in prescribed syllabus, lectures on moral values and current issues are also delivered to the students by the faculty. Jan Chetna Rallies regarding social evils like drug addiction, female feticide, dowry, water conservation etc., extension lectures, workshops on Personality Development and numerous extension activities are held. Camps and seminars like voter awareness, female literacy, prevention of child labour, Blood Donation camp , AIDS awareness etc. are organized from time to time under the banner of NSS and Youth Welfare club to address the needs of society. Instructive and Informative documentaries (for example Nari Ko Adhikar Do; Ek Choti Si Galti, Organ Donation) are also shown to the students on the topics of current problems. Qualitative teaching- learning method is adopted with the help of computer and internet. Well equipped laboratories with modern facilities are made available. Talks and discussions on current affairs are held regularly in the classes to sensitize the students on issues such as gender inclusion , environment etc.

Every year, the new academic session begins with the performance of Havana-Yajna in order to seek the blessings of the Almighty and to invoke Him to guide us on the path of righteousness throughout the year. Gurparv is also celebrated. On this occasion, the students prepare community lunch (langar) with voluntary contributions. The guests, Management, teaching and non-teaching staff and students participate in it.

1.3.2 What are the efforts made by the Institution to modify, enrich and organize the curriculum to explicitly reflect the experience of the students and cater to the needs of the dynamic employment market?

No efforts are made to modify the curriculum given by the university. However, to enrich and enhance the experiences of the students so as to cope with the needs of the dynamic market, the institution has a separate

career and Guidance cell which organizes workshops on personality development.

The associations of different departments organize extension lectures and workshops for the grooming of the students and make them aware of the career opportunities available to them.

Students are also made to participate in the Job Fests held at neighboring colleges in order to give them first hand experience of interviews. Many students get selected there for corporate-sector jobs. 30% of the students come on stage to lecture and experience new life. They are made to feel that they are the best category of students.

The representatives of Banks advocates. Summer camps during summer vacation are also organized by the computer department.

1.3.3 Enumerate the efforts made by the Institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the Curriculum?

The institution keeps on making efforts to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the Curriculum. The following efforts are made.

1. Regular classes for EVS are taken by the Science faculty members and appearing for the EVS is compulsory for the students.
2. Van-Mahotsav is celebrated and tree-plantation is carried out by students as well-as staff members.
3. Women's cell addresses the issues related to gender bias or any other gender sensitive issues.
4. Seminars, workshops, field trips and paper-reading contests are organized to help the students gain insight into the current issues of national relevance.
5. National anthem is inseparable part of important occasions organized in the college campus.
6. Movies related to social issues and environments are shown to the students in the college.
7. Blood-Donation camp is held in the college every year so as to make students realize the importance of life and make them respect the human rights.
8. Lectures on consumer Rights are also organized in order to make students aware of their rights as consumers.

1.3.4. What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

Moral and ethical values are inculcated in the students through extension lectures held during the one day and seven day camps held under the aegis of NSS. Students are made more socially responsible by participation in socially relevant activities like visit to villages, hospitals, disabled and old people. Students visit Malout locality and areas of the under-privileged people to make a survey about the drop-outs of the school, illiterate women and differently disabled people. Students plan to start adult education programme for one – hour in the

college premises after the college is over. Adult women education (Basic) has also been planned now.

Spiritual lectures (Brahm Kumari) are also organized for the students by NSS dept. every year in order to impart them moral values and give them a peep into our culture.

Such activities are carried out by NCC and Youth Club also . NCC cadets are sent for camps outside the town in order to give them exposure. They also participate in local Republic Day and Independence Day parades. At intervals, essay writing competitions, fine arts competitions etc are organized by NCC. Under Youth Welfare Dept. students are encouraged to go on camps such as hiking-trekking camps, Red-Cross camps etc.

Blood Donation camps are organized regularly in the college. Record number (140 in 2014-15; 82 in 2015-16) of students comes forward to donate blood. Lectures are organized on the the importance of Blood Donation as a selfless life saving activity. To increase awareness of environment and female foeticide among students, poster-making competitions are organized . Red Ribbon Club organizes paper-reading contests for AIDS, Stem Cell importance, E-waste, Space-junk awareness among students. Tree plantation is frequently carried out to mark various occasions. Lohri and Basant Panchami are celebrated in order to keep students in touch with their culture. A community kitchen run by students is the highlight of NSS. Legal literacy forum is also active in the college. Lectures regarding legal literacy are arranged for the students from time-to-time, renowned advocates are invited for this purpose.

Communication skills play a vital role for the students for better career options. There fore the institution arranges verbal and written communication skills workshops. Group discussions at class levels essay writing, Recitation of poetry Declamation contests are held at regular basis both in regional and English language in the institution.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Valuable suggestions from students and the stake-holders are appropriately conveyed to the members of Board of Studies. The college teachers also share their ideas pertaining to curriculum during interaction with other teachers in the seminars.

Staff meetings are held to take decisions on important issues. College council meetings are held from time to time to review and discuss the effective implementation of the curriculum . Suggestions are always welcome from teachers, parents and students .

In order to ensure the presence of students in the classes, their daily presence report is sent to the parents through SMS. Parents have also appreciated this gesture on the part of the institution. These performance in terminal examination is also brought to the notice of parents using ICT.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes ?

There is no specific mechanism to monitor and evaluate the quality of its enrichment programmes. However the institution has advisory committee to monitor and evaluate the quality of education imparted. Students openly approach grievance redressal committee like the academic council of the college, grievance redressal committee and research committee.

The complaint box has been installed and timely redressal of all complaints is ensured.

1.3.7 What are the contributions of Institution in the designing and developments of the curriculum prepared by the University ?

The college is affiliated to Panjab University. Therefore, it follows the curriculum framed by the University for UG classes. The teachers of the college are encouraged to participate in seminars/conferences/workshops and orientation/refresher courses to gather information regarding introduction or sustainability of a particular program. Those ideas and suggestions are conveyed to the University via members of Board of studies, P.U. Many members of staff are on the university bodies designing programmes.

1.3.8 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If “Yes”, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new Programmes?

1. Yes, there is a formal mechanism to obtain feedback from students and stakeholders on curriculum. The mechanism includes PTA meeting which are held from time to time.
2. Students’ feedback on the effectiveness of the curriculum is obtained through specially designed feedback proformas.
3. The faculty of the college attends relevant seminars and conferences in order to acquaint themselves with the latest development in their fields.
4. The knowledge is imparted to the students in the lecture. Frequently the need based changes are communicated to the University by suggesting curriculum changes in the meeting of the Board of studies.
5. Parents, Alumni and community give feedback in non-formal way through the faculty, principal and the management.

1.3.9 How many new programmes/courses were introduced by the institution during last four years? What was the rationale for introducing new courses/programmes?

Keeping in mind the market demands and changing vocational trends, add on courses in e-banking and e-commerce have been introduced. Earlier post graduate courses in the subject of Hindi and Economics were introduced in the college. Apart from this, M.A. in Punjabi is also in the pipe line.

CRITERION - II TEACHING- LEARNING AND EVALUATION

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 STUDENT ENROLMENT AND PROFILE

2.1.1 How does the college ensure publicity and transparency in the admission process?

Publicity in the admission process:

- The institution has completed marvelous 49 years with great contributions in the field of education. The college ensures the wide publicity for admission process in a well-planned manner.
- Before the commencement of new academic session, the prospectus is made available to the students. Relevant information regarding the admission procedure, free scholarship, infrastructure and achievements of the students in academic, sports as well as various activities of the college is conveyed through the prospectus.
- Our college has its own website www.davcollegemalout.com from where the students can gather information regarding the admission process in the college as well as information about the college like facilities, facilitators, members of the faculty, available courses and eligibility criterion as per University norms, admission rules/procedures, clubs, societies and college calendar. Banners are also displayed at the main gate of the college well in advance to make the prospective students aware of the admission schedule. Apart from this, the college issues posters, pamphlets and banners for publicizing the dates of admission and courses offered by it. It also advertises through advertisement in the newspapers.
- The faculty of the college also visits schools of the area for the publicity of the courses offered and facilities provided. The faculty of the institution visits the homes of the prospective admission seekers. The parents and admission seekers are informed about the courses offered, the facilities, student welfare schemes and the admission process. They also provide guidance and counselling regarding the options available.
- The parents are convinced to educate their daughters wherever found reluctant due to social or financial constraints. They are made aware of the financial aid available to different categories of students like S.C./S.T., minorities, economically weaker sections, meritorious students and sportspersons.
- Achievements of the college are also read out and formally presented by the Principal through college report, at the annual function. Huge billboards, fixed at strategic points on the campus and the boundary walls of the college building, surrounding area depicting the achievements in the shape of pictures of various toppers with their marks/percentage/position also serve a good purpose.

Transparency in the Admission Process:

- Admission is done on merit as well as 'first come first serve policy'. The college follows academic calendar, provided by the Affiliating University, i.e. Panjab University, Chandigarh,

- Admission to every course is conducted under the supervision of the admission committee constituted for this purpose for various courses. For classes like B. A. / B. Sc. (Bachelors in Arts / Science) the number of seats are open / flexible and hence the admissions are done according to the rules and regulations prescribed by the university.
- Regarding admission in B.Com. , BCA and PGDCA, seats are limited and the students are admitted as per university rules. Thus, transparency is ensured from the stage of notification till the completion of admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Guidelines of the state government and affiliating university, issued from time to time, are followed for the selection of the students for admission to these courses. Reservation policy of the state government is followed. The college offers only general undergraduate and postgraduate diploma courses. As per the directives of the university, date of sale of application forms/ prospectus is notified on the notice board. Application forms can be bought from office and on the spot enquiries are attended to by the Registrar and senior teachers. Selection of students to the course is based on marks obtained in qualifying exam. The college admits the students solely on the basis of merit in the qualifying examination. In case the affiliating university lays down a special criterion like Entrance test or Interview, then the college strictly adheres to it. A personal interview with Principal and admission committee of various streams is a part of the admission process. The admission committee helps the students to make the choice of the medium of instruction and subjects. College follows reservation policy of the government also.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The college offers three years Under Graduate degree courses in the Humanities, Science (Medical and Non-medical), Commerce and Computer Science and Applications. Students seeking admission are given admission on the 'First Come, First Serve' basis. The prospectus lays down the minimum percentage as per university rules, these admissions are done strictly according to the conditions laid down by Panjab University.

Minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college is as follows:

Name of Course	Minimum %	Maximum %
B. A.	42.08	93.77
B. Sc.	58.2	95.55
B. Com.	51.8	91.55
BCA	55.55	86.22
PGDCA	52.12	61.08

However data for comparison from the other colleges could not be procured at present.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Mechanism to review the admission process and student profile:

The admission process and the students profile are reviewed annually by the admission committee. The institution has a well defined mechanism for the reviewing of the annual profiles of the students. The college chalks out a plan much before the commencement of session. Teams of teachers visit schools and villages of the area to interact with the students for guidance and counselling. The admission committee reviews the profiles of students selected for admission and chalks out a comparative summary of the selected candidates. In case a particular section of students like Girls, villagers, or any specific community are found to be in less numbers in the admission lists, the admission committee tries to motivate those sections of students by providing them the requisite facilities by providing books from library and making them aware of various scholarships. A help desk for this purpose is working under the Librarian. The student with a little bit of negative approach or disturbing elements are motivated with counseling so that a positive frame of mind can be developed. This results in making the students, an asset for the institution and Nation.

Outcome

As a result of this process, in the last four years, the college has observed a sharp rise in the students maintaining discipline. They have learnt to channelize their energy, their potential into more constructive activities. There is a sharp rise in the admission of rural area students in general and particularly in science stream.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion SC/ST, OBC, Women, Differently-abled, Economically weaker sections, Minority community, Any other

Students from SC/ST/OBC Community

Students from communities such as SC/ST & OBC categories are encouraged to pursue Higher Education. Government Scholarships and

Fee concession and are extended to these students as per the Govt. Policy. People of SC/ST/OBC community are made aware their rights and benefits from government agencies throughout the year especially when anyone visits office of Principal.

Women

Our college is a co-educational institution. The college is catering to the needs of rural and urban area students by inculcating the quality education and moral values to make them good citizens of the nation. The College provides a platform to fulfill the objective of women empowerment and every effort is made to prepare women for their various roles and responsibilities in the ever changing world. The women students are given an insight into the values and mission of the institution so as to get them accustomed with the institution's goal. Through various curricular and co-curricular activities, efforts are made to make them self reliant, self confident individuals capable of competing in the global market and still retaining their human values. Grievances of girl students are attended to Incharge of Girls wing. The college is having a separate Girls wing and common room for their recreational activities.

Differently-abled

Before admissions our faculty provides counselling and guidance to such students and makes them aware of the courses and facilities available in the college and tries to convince them to pursue higher education. Their requirements and needs are given a special care and attention. The college ensures that all their classes are held on the ground floor only.

Economically Weaker Sections of the Society

They are given various benefits like fee concession, free books etc. Edwardganj Society grants fee help to the needy students recommended by the Principal. Sometime other influential people of the town extend help on Principal's recommendation.

Minority:

The college under the direction from the Central Government, State Government and its affiliating university offers every possible help to the students belonging to the minority community. Minority Sikh community scholarships are also available to students.

Athletes and Sports Persons:

Students of our institution are given admission based upon their excellence in athletics or sports activities at regional level. Every year, the college produces score of players in various games. In the session 2014-15, the college Handball team won third position at inters college and inter university level. The college offered them liberal concessions. They are given college fee concession, sports kits, diet money, coaching facilities etc. They are also counseled to devote time to studies along

with sports for a better future. A well-equipped gymnasium has been set up in the college.

Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Details of various programmes offered during the last four years:

Programmes	Course	Session	Number of Application (A)	Number of students Admitted (B)	Demand Ratio A/B
UG	B.A.	2011-12	704	704	1
		2012-13	1006	1006	1
		2013-14	1269	1269	1
		2014-15	1177	1177	1
	B.Sc.	2011-12	117	117	1
		2012-13	145	145	1
		2013-14	232	232	1
		2014-15	225	225	1
	B.Com	2011-12	136	136	1
		2012-13	175	175	1
		2013-14	197	197	1
		2014-15	164	164	1
	BCA	2011-12	54	54	1
		2012-13	42	42	1
		2013-14	25	25	1
		2014-15	24	24	1
PG	M.A. (Hindi)- I	2011-12	25	25	1
		2012-13	15	15	1
	M.A. (Hindi)- II	2012-13	26	26	1
		2013-14	8	8	1
	M.A. (Eco)- I	2012-13	25	25	1
		2013-14	23	23	1
	M.A. (Eco)- II	2012-13	14	14	1
		2013-14	8	8	1
	PGDCA	2011-12	12	12	1
		2012-13	8	8	1
2013-14		13	13	1	
2014-15		15	15	1	
Add-On Courses	E-Banking	2012-13	-	-	-
		2013-14	-	-	-
		2014-15	32	32	1
	E-Commerce	2012-13	-	-	-
		2013-14	-	-	-
		2014-15	21	21	1

In B.A., B.Sc., B.Com. and PGDCA strength of students increased continuously every year but for static state / in significant decrease in

2014-15. It was due to the improvement in every sphere of activity of the college. There was activity boom in every sphere of college life. NCC, NSS were restarted. Every department was full of activities. In BCA, decrease may be due to competition and introduction of BCA even in nearby professional institutes. PG courses could not reflect trend due to their very short life. The acceptability of Add-on courses could not be improved to the desire level due to lack of awareness amongst students and parents.

2.2 Catering to Diverse Needs of Students

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

In order to cater to the needs of differently-abled students

- Adequate infrastructural facilities are provided so that they don't feel any physical obstruction blocking their way.
- During examinations (both terminal and annual), such students are accommodated on the ground floor.
- The college provides extra lectures and personal interactive sessions.
- Vocational guidance and counseling is provided to get them settled in a healthy working environment.
- All government policies regarding admissions, scholarships, fee-concessions, examinations etc. are strictly adhered to for differently-abled students.
- Every member of the college is instructed to accommodate such students so that they are not conscious of their disability. They are encouraged and counseled to explore their strengths.
- Such students are also given extra time in the terminal and final examination as per university rules. During examinations the students having vision and functional disability are provided help in the form of writers.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, the college definitely assesses the student's needs in terms of knowledge and skills before the commencement of the programme by taking the following measures

- The institution is very well aware about the needs of the students. Every class is a blend of intelligent and average students. Students are admitted with different calibers with the motto "Education for All". The college ensures the availability of efficient faculty to satisfy the queries of the students.
- As the college is located in the rural area of Punjab, so before the commencement of the academic session, a team of teachers personally contact the Principals of various Sr. Sec Schools located in the area to know and interact with their students so as to assess their need in terms of skill and knowledge.

- A college prospectus is purchased by the students. The students go through the prospectus and fill the admission forms through which information of students academic records, special talents, participation at different levels in various categories etc is gathered.
- In the Arts stream, the students can opt subjects of their choice, aptitude and interest.
- The admission committee also refers students to subject experts for comprehensive advice as and when required.
- If a student is still not comfortable with a subject, an option to change the subject within a limited period of time is permissible.
- The students of BCA who have not studied Maths in +2 and are still pursuing BCA course are counseled by the teacher in charge of BCA class.
- The faculty thoroughly goes through the forms submitted by the students before admitting them in the course of their choice. After this, Orientation Sessions are held to familiarize the students with the college. The college also gets an opportunity to further explore their talents and strengths.
- Students are also encouraged to opt Add-on courses like E-Commerce and E-Banking for their better future and job prospectives.
- The college has a set policy for awarding fee concessions, freeships, scholarships, and awards to deserving students.
- AC reading rooms are provided to the students in the library.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice?

(Bridge/Remedial/Add-on/Enrichment Courses, etc.)

Students are familiarized with the working of the college, its rules and regulations and acquainted with mission, motto and vision of the institution:

- Since the college belongs to backward/rural area and there is no modern school in the nearby vicinity. Even the university to which our college is affiliated is about 280 kms away from the college. This has led to an economic & psychological backwardness which lead to lack of confidence of the student as compared to the students of the colleges located in big cities. So, in order to bridge the gap and bring parity, sometimes the college conducts remedial classes for SC/ST/BC students in different subjects.
- College offers non-formal education in order to bridge the gap for BCA-I students who have not studied Maths in +2 and in commerce subjects for the students of B. Com-I who are from non-commerce background.
- To make students comfortable with the subjects, an effort is made to clear the basic concepts first and then begin with the coursework.
- Slow learners are identified and extra attention paid to them outside the class.
- Peer learning is encouraged in the sense that meritorious students are asked to help the slow learners.

- Remedial classes are held for slow learners especially for Compulsory English in order to bring them up to the average level of the students in the class which is the dire need of this backward / border area.
- Add-on courses such as E-Banking and E- Commerce are introduced to hone their skills and increase their employment capabilities.
- Class tests and informal interaction is conducted regularly to assess the level/standard of the students which helps in assessing the student's knowledge and skills.
- The brilliant students are given extra attention. They are encouraged by their teachers to do some extra readings from journals and reference books. They are also asked to prepare assignments to enrich their knowledge.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Sensitization comes through awareness and removal of ignorance. The college is committed to grooming young women with well rounded personalities having a responsible and responsive approach to issues such as gender, inclusion, environment etc. The regular exercises taken up to sensitize students are:

- Orientation of the students in the beginning of session.
- Documentaries and films on various social issues are shown to eradicate the social evils.
- The themes of plays chosen in the cultural functions have also dealt with issues like gender imbalance, female feticide, and gender discrimination.
- Value based teaching.
- Special lectures by concerned experts, resource persons etc.
- Competitions such as Quiz, Poster making, collage making, cartooning etc.
- NCC and NSS wing of the college sensitizes staff and the students on various socio- cultural issues.
- Youth welfare society, Arya Yuva Samaj of the college plays a proactive role to sensitize young minds towards gender issues by involving them in various activities.
- Environment sensitization is developed by organizing various talks and programmes to inculcate Ethics of Environment and Role of students for conservation of environment. Apart from this the college offers the subject of Environmental Education as a compulsory subject.
- Career Guidance and Counseling Cell of the college provides information and guidance to the students regarding various career options.
- Anti-Ragging Campus.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The institution identifies and responds to special educational / learning needs of advanced learners on the basis of feedback by the teachers

concerned. The institution responds to their special educational/learning needs by taking the following measures:

- The institution identifies special educational/learning needs of advanced learners by conducting class tests and presentations/seminars by students.
- There are two house examinations in an academic year for the classes of annual system and once in each semester for the classes having semester system, which help in evaluating & monitoring the students.
- The advanced learners are provided with extra books and material by the teachers who set suitable goals for them so that they feel adequately challenged.
- Such students are given extra guidance and coaching. Also books of an advanced level are recommended to them.
- To encourage and motivate them for attaining excellence in the university examinations, they are given various incentives in the form of scholarships and prizes.
- They are guided and motivated for better career options.
- College library provides free access to e-journals.
- Free internet facility is also available.
- Students are advised to take up various add-on-courses which make their career profile impressive and help them in their career. They are also encouraged to go for career oriented courses /subjects.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The college gathers data on the basics of the academic performance of the students at the risk of dropout through their lectures, class tests, house tests, discussions and face to face interaction. Such data is used to make strategies to improve the academic performance of the disadvantaged sections of society and minimize their dropout rate by taking the following measures:

- Teachers resort to regional language so that such students understand their lecture.
- Special tests are conducted for them.
- The college keeps in touch with the parents of such students and they are informed telephonically/SMS by the college office.
- A number of motivational lectures are organized to tap their potential.
- Remedial classes are held for slow learners.
- They are provided free text books by the library.

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college follows the academic calendar of Panjab University, Chandigarh. The same academic calendar is published in the college Prospectus before the beginning of the session every year. Each department functions according to the teaching plan prepared at the departmental level. Timetable is prepared and displayed on the notice board. The departments also carry out internal assessment based on the performance of students in class tests, house tests, assignments, practical work, attendance, their behaviour and punctuality. Towards the end of each session / semester, theory and practical examinations are conducted by the university and evaluation is carried out. The exam results are declared and score cards are issued by the affiliating university.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The IQAC contribute to improve the teaching learning process. The IQAC functions as an apex body operating constantly for the betterment of the teaching learning process. The IQAC was formed in the college recently in February 2016. The IQAC meetings often result in the emergence of new ideas and tries to improve the quality of the teaching learning process. The IQAC monitors promotion, implementation and continuous improvement in curriculum , extra-curricular activities and enhancing the infrastructural facilities in terms of space, equipment, laboratories, library etc. It also works towards the enhancement of the learner’s knowledge capacity & personality.

Following are the members of the IQAC Cell:

Mr. K.K. Chhabra	Director
Dr. Subhash Chander	Chairperson
Dr. Megh Raj Goyal	Co-ordinator
Mr. R.K. Goyal	Bursar
Mr. Anil Kumar	Office Supt.
S. Baljeet Singh	Member
Mrs. Padam Pathela	Member
Mr. Narinder Sharma	Member
Dr. R.K. Uppal	Member
Mr. Subhash Gupta	Member
Mr. Vineet Kumar	Member
Mr. Parveen Jain	Member
Mr. Satish Assija	Member

2.3.3 How learning is made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

While remaining within the constraints of given syllabi which cannot be modified much, everything possible is done to encourage original thinking, foster a questioning mind and an argumentative spirit in students.

- Through participation in debates, students learn the skill of establishing their own point of view, without being disrespectful towards that of others, a quality expected to stand them in good stead when they enter the professional world where they would be required to hold their ground without being offensive.
- As they organize college fests, cultural programmes or seminars and are made to take care of everything like decorating the college stage, arranging refreshments, deciding on the content of the programme or topic of the debates, they learn the vital managerial skills of planning, budgeting, resource mobilizing, executing and, post-performance, identifying the flaws and resolving to do away those defects next-time.
- College fest and cultural programmes enhances their ability to work hard and in tandem with others in a coordinated, organized fashion. After a job well done, the appreciation and accolades received increase their self-esteem and drive away timidity and hesitation. They grow and mature as individuals, developing self-confidence as well as team spirit, qualities so essential in future citizens of a nation aspiring to greatness. This is done to bring out the real talent from student through interaction

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- The college concentrates to make the students original thinkers. To encourage the artistic temper among the students, the college teachers motivate them to participate in various extra-curricular activities at college level and in youth festivals. The long list of prizes won by our students in Youth Festivals bears a testimony to it. The institution can boast of some of the best artists like Sikander Singh a student of B.A. 3rd year who bagged Gold Medal in Folk Instrument(Sarangi) in Punjab State Inter University Youth & Heritage Festival at B.B.S.B.Engineering College, Fatehgarh Sahib. To sharpen the critical thinking among students, various group discussions, debates and seminars are organized in which students explore new ideas and also get a chance to listen to the expert views of eminent professionals. The college library subscribes to newspapers, journals, periodicals and magazines. Students are advised not only to surf the net regularly and go through various magazines so as to update their knowledge.
- Many of the faculty members attend national seminars and conferences where they come to know of latest researches and developments in their respective fields and also get a chance to interact and exchange ideas with scholars who are globally recognized and stalwarts in their fields. Lifelong learning is ensured with the help of giving the duties during the function organized by clubs, societies etc. College arranges academic discourses, sports and cultural activities.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual Laboratories, E-learning, resources from National programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open Education Resources, Mobile Education, etc.

In order to provide an effective learning experience, teachers are encouraged to use modern teaching aids and tools like computers, audio-visuals, multi-media, Internet etc. Different faculties use various resources available online for effective teaching. The following technologies and facilities are available and used by the faculty for effective teaching:

- The faculty has access to well equipped Science Laboratories, Computer Labs and Library.
- Computers and laptops are used in seminar presentation by faculty so that audio visual presentation may have lasting impression on young minds.
- In some departments Internet facility is provided for the faculty so that material from internet can be downloaded whenever required.
- College also provide students to access internet facility on computers placed in respective departments so that they can read online latest development under the control of teacher in disciplinary manner.
- The students are also advised to use power point presentations and use of over head projectors. Extension lecturers are organized by the different departments in their respective fields to share their knowledge with students.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The members of the faculty are exposed to advanced level of knowledge and skills by encouraging them to attend expert lectures, seminars, workshops, orientation course/refresher course etc. College conducts lectures and seminars by experts on various issues in which faculty members and students are encouraged to participate and reap benefits. The teachers go for refresher and orientation courses. Educational tours are also conducted. Over the past many years the faculty has been participating in the conferences and presenting papers in national and international level seminars. Prominent scholars are invited to exhibit their pedantry for the benefit of the students.

2.3.7 Detail (process and the number of students/benefited) on the academic, personal and psycho-social support and guidance services (professional counseling / mentoring / academic advice) provided to students?

The institution provides academic, personal and psycho-social support and guidance services. Guidance and counselling is provided to the students, both at the academic and personal level by the faculty. The

process begins much before the commencement of the new session as the faculty members move from door to door and try to convince the eligible candidates and their parents regarding the importance of higher education and the benefits there of. Motivated thus, the students seek admission. They are then further guided for the right choice of the programmes/courses/elective subjects, opting of one or the other, Add-on- Course etc. Special emphasis is laid on personal interaction between the students and teachers outside the classroom. Most of the Head of Departments have been allotted individual/departmental rooms to meet the students for personal and academic counselling. The library to which the students have even greater access plays an important role in this endeavor of acquiring advanced level of knowledge. To add, the college teachers really act as a true friend, philosopher and a guide for the students.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The following innovative methods are adopted by the faculty during the last four years .

- Quiz Competitions, Debates, Writing Competitions and paper reading contests are conducted at departmental as well as college level.
- Group discussions are often organized in the class rooms on various topics.
- Efforts are also made to improve the communication skills of the students by encouraging them to present some topics in classrooms.
- Students are allotted topics to prepare Power Point presentation and class seminars are organized in various departments.
- Students are shown movies on social issues as well as course related novels.

2.3.9 How are library resources used to augment the teaching-learning process?

The College Library has a significant collection of books and journals which is updated every year with grants from the UGC. Whenever the syllabus is revised special funds are provided by the college to buy relevant books in keeping with the new thrust areas. The teachers and students regularly use material from the library to keep themselves apprised of new perspectives of scholarly research. Home issue constitutes an integral part of the library facilities.

- Students are allowed to borrow books for fixed period so that maximum students can make use of them and records are maintained to prevent damage of loss of books.
- Needy students are provided books by the library for whole of the session.
- Books exhibitions are arranged by college librarian to inculcate reading habit among students.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

This type of situation has never happened that the faculty has not been able to complete the curriculum within the stipulated timeframe. The college teachers manage to successfully deliver their responsibilities. Sometimes unforeseen holidays due to numerous disturbances and bands declared by political parties, institution faces challenges in completing the curriculum but the college through extra classes tries to overcome these challenges. The Principal regularly meets with faculty to take feed back about the syllabus covered.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors & evaluates the quality of teaching learning by the respective departments in the following ways:-

- Attendance of the students
- Class room interaction
- Assignment evaluation
- Group discussion
- Seminar & Quiz
- Class tests & House tests
- Project work (in some subjects)

2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum?

The college strives to recruit and retain teachers who are competent, experienced and experts in their respective field of study. The college is always ready to absorb the best teachers available. At the end of every session, the Head of each department is asked to provide tentative workload for the next session. Keeping this in mind, the vacancies (if any) in each department are advertised and interviews conducted well before the beginning of the next session so that teaching work is not affected due to scarcity of teachers. All appointments are made purely on the basis of merit and by an interview board consisting of representatives of management, Principal, heads of departments and subject experts.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

To attract the new faculty and to retain the existing teachers, the college provides facilities like library, internet etc. To encourage the staff to participate in workshops and seminars, teachers are sent on duty leave to upgrade their knowledge by participating in state/national and international seminars. During the last four years, many of our teachers have participated in number of state level, national and international level seminars and workshops. All these facilities attract other teachers and best of the faculty from nearby area to join our college.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a. Nomination to staff development programmes

Academic Staff Department Programmes	Number of Faculty Nominated
Refresher Courses	5
HRD Programmes	-
Orientation Programmes	2
Staff Training Conducted by the University	-
Staff Training Conducted by the Institution	1
Summer / Winter Schools, Workshops, etc	2

b. Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

Teaching learning methods/approaches

Training has been provided to the teachers on the use of ICT facility available in the smart class rooms. Various softwares are available in the college and teachers can make use of them for their teaching as well as research.

Handling new curriculum

We have a lot of experienced and qualified staff to handle the new curriculum with ease. Some of our faculty members were members of BOARD of STUDIES in Panjab University, Chandigarh. They played an active role in designing the new curriculum. Whenever there is a change in the syllabus initiated by PU, the changes are displayed on the university official website, Soon after that , the photocopies of downloaded information are provided to the HODs by the college library. The HODs then call meetings of their departmental colleagues and explain the new syllabus and devise strategies to empower them to handle the new syllabus effectively.

Knowledge Management

Teachers are always encouraged to attend and present papers at national and international seminars, conferences and workshops. The seminars

are also organized in the college for updating their knowledge. They have also presented and published a number of papers.

Assessment

Feedback from the students and their results helps the college management as well as the teachers to evaluate their performance. College principal and management invite suggestions from teachers through meetings of the staff members.

Cross cutting issues

The students and the staff members take part in various cross cutting issues like gender sensitization, Environment and Women related problems. Self-defence training for girls and Green planet. The environment club of the college sensitizes the students on environment issues. Women problems are taken care of by the In charge Girls Wing.

Audio Visual Aids/multimedia

The college has adequate number of Projectors, Sound System and Computers etc.to organize seminars, extension lectures and extra-curricular activities of the students. Computer department is well equipped with the latest software.

OER’s (Open Educational Resources)

The college provides open educational resources like latest books, journals, Magazines, latest softwares and reference books for the students.

Teaching learning material development, selection and use

College has a well-developed library which contains thousands of books of various subjects. Teaching learning material is developed with the help of various books, journals and magazines available in the college library. Teachers can also make use of the internet facility. They attend seminars and workshops and present papers. Teachers are also encouraged to take up various projects for their knowledge enhancement. Teachers in some departments use OHP’s to deliver their lectures that makes the teaching learning process more interactive.

c. Academic achievements of Faculty in percentage (%)

Faculty invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies	16% (Appox.)
Faculty participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies	52% (Appox.)
Faculty presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies	40% (Appox.)

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrialengagement etc.)

The teachers of the College are encouraged to arrange / organize and attend conferences and seminars. Duty leave is granted for attending refresher courses, orientation courses, syllabus related seminars or workshops and faculty development programmes. Presently six (6) teachers are Ph. D., nine (9) teachers are M.Phil. , three (3) teachers are NET qualified and three (3) teachers are actively pursuing Ph. D.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

The college provides necessary infrastructure and other required support to encourage teachers to excel in their teaching. The study centric environment and conducive atmosphere of the college encourages teachers to prove their worth.

One of our faculty member Dr..R.K.Uppal was awarded with ‘Life time achievement award’ by Dashmesh Girls College, Badal and ‘Best Reviewer award’ by Researchers Voice, Pune.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The institution has introduced feedback Performa to be filled in by students for the evaluation of the teachers. The observations made by the students are submitted to the head of the institution. The observations made by the students are shared with the teachers and then these are discussed in general with faculty.. Besides feedback perform, the students freely convey their opinions to the head of the institutions.

2.5 EVALUATION PROCESS AND REFORMS:

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The College tries to ensure that all stakeholders of the institution –particularly the students and the teachers are made aware of the evaluation process:

- All the rules & regulations and circulars of the evaluation process issued by the University are circulated to the teachers.
- Detailed information regarding curricular change, pattern of question papers and distribution of marks are made available to students by the teachers in the Classroom and by notices posted on the College notice board.

- The progress of the students is monitored by the teachers through class tests, written assignments, oral tests, group discussions & interactive sessions.
- If a student falls short of lectures, the parents are intimated & requested to discuss the matter with the Registrar/ HOD/ Principal personally.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Evaluation Reforms initiated by University:

- The University has introduced semester system for all levels of all streams and subjects.
- Table-marking has been introduced to ensure fair evaluation.
- An external invigilation system has been introduced to check the menace of copying.

Evaluation Reforms initiated by the institution on its own:

- To bring uniformity in marking scripts marked by fresh recruits, the scripts are scrutinized by seniors randomly and anomalies are pointed out to them.
- Answer sheets of the House Tests are delivered to and discussed with students so that they are assured that no partiality or favouritism has crept into evaluation and, thus, they are accorded opportunity to check their total score and impartial evaluation of their answers as well.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The evaluation is all fair, the students are convinced by showing them their evaluated answer sheets. Any doubt about evaluation is made clear to the students personally. Record is maintained i.e. answer sheets, award lists etc. Whenever class tests and house tests are taken the results of the students' performance/awards are shown to the students to encourage them or counsel them for better future performance.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system?

Summative evaluation

The summative evaluation is carried out by the College in the form of class tests, assignments and mid-term house tests. Even if some students don't perform well or clear the eligibility condition, then an extra chance is given to the student for his/her evaluation. The necessary feedback is shared with the students & parents to enable them to overcome their weaknesses and to improve their performance.

Formative evaluation

Formative approach to evaluation includes assessing the students' achievement and performance through verbal tests, group discussions, seminars and weekly test. The evaluation through these approaches gives a lot of information about students achievement after teaching a particular unit. The concerned teacher may get some direction about the student and necessary steps regarding his/her improvement can be pondered over. This is how the institution uses the formative and summative evolution approaches in the campus.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme?

Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The institution evaluates the students through two terminal tests as well as performance in the class, attendance, behavioral aspects, communication skills, performance in NCC, NSS, Sports and Cultural activities. The record of the whole evaluation process is transparent.

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

The College ensures complete transparency in internal assessment according to the instruction/guidelines issued by the affiliated University. The students are familiar about the internal assessment system. The internal assessment is made by the faculty members keeping in mind the following aspects / factors of students' performance during the academic year:

- Classroom performance and attendance
- Class assignments
- Marks in House Test examination.
- Punctuality
- Extra-curricular activities
- Behavioral aspects
- Communication skill etc.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, the institution and individual teachers use assessment /evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning. For evaluating student's performance a large number of academic and co-curricular activities are planned and executed in the college throughout the year.

- Assignments, Project works, Seminars etc. act as an indicator for evaluating student's performance.
- Performance in NCC, NSS, Sports and cultural activities are also an indicator of student's performance.
- Meritorious students are awarded with prizes, Merit Certificates etc. during the annual prize distribution function.
- Strategies are formulated to overcome the learning barriers, if any, noticed during the evaluation process.

2.5.8 What are the graduates attributes specified by the college /affiliating university? How does the college ensure the attainment of these by the students?

Given below are the graduate attributes specified by the college:

Synchronizing tradition with modernity:

By holistically grooming girls into confident, well-equipped, culturally conscious, socially modern and globally competent persons, the college ensures the attainment of these by the students.

Inculcating expertise: The disciplinary expertise is inculcated by making students members of the discipline committee.

- **Leadership quality:** The leadership expertise is inculcated by making students members of the discipline committee and motivating them to join NCC and NSS.
- **Innovative Ideas:** Innovation is inculcated in the students by allowing them to explore in laboratories and libraries. The college magazines provide them platform to give expression to their innovative and creative flight.
- Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include:
- Before the beginning of each academic session, Heads of Departments are asked to submit requirements for workload in terms of faculty required in their departments.
- Recruitment of teachers is done purely on the basis of merit.
- All teachers are encouraged to use Audio visual techniques and to encourage the use of Library.
- Complete transparency is maintained in the process of examination and evaluation. Students are given the opportunity to improve their overall personality through educational trips.

2.5.9 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

College Evaluation Grievance Redressal Mechanism

Answer sheets of the House Tests are delivered to and discussed with students and if there is any grievance with reference to evaluation, it is redressed on the spot in the following way:

- Unmarked questions, if any, are marked.
- Total is checked again.
- In case of any discrepancy, the students have the right to appeal to the principal.

University Evaluation Grievance Redressal Mechanisms

- Rechecking of answer sheets where total is checked again as well as unmarked questions, if any, are marked.
- Re-evaluation of answer sheets where marked questions are got re-marked by some other examiner.
- The university has also devised an Examination Grievance Monitoring System.
- The students can send their details and the grievance regarding examination system through e-mail to the university.

2.6 STUDENTS PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the college have clearly stated learning outcomes? If yes, give detail on how the students and staff are made aware of these?

Yes, the college has clearly stated learning outcomes stated in vision and mission statement of the college enshrined in the college prospectus, i.e., synchronizing tradition with modernity. By grooming students into confident, well equipped, culturally conscious, socially modern and globally competent person, the college translates learning outcomes into reality. The students are made aware of these through :

- College prospectus
- College website
- Various notices and circulars
- Interaction with the faculty members

The teachers are made aware of the clearly stated learning outcome through:

- Staff meetings
- Review meetings, where it is stressed that the college must achieve its outcome. They are also kept informed through the extension activities of the college such as NSS, NCC, Seminars and Departmental activities.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of the student's results / achievements (Programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

The institution monitors the progress and performance of students through the duration of the course / programme through classroom lectures and internal assessment method. The institution communicates the progress and performance of students through the duration of the course / programme through communication to students and parents through correspondence.

Analysis of the students results (last four years)

Class	Session	College Pass %	University Pass %
B. A. - I	2011-12	80.22	55.59
	2012-13	83.75	49.76
	2013-14	73.57	45.62
	2014-15	100&100	37.4&44.12
B. A. - II	2011-12	92.39	67.30
	2012-13	96.44	71.63
	2013-14	95.49	69.94
	2014-15	96.52	63.93
B. A. - III	2011-12	94.40	58.82
	2012-13	97.10	66.89
	2013-14	92.41	69.20
	2014-15	99.38	86.71
B. Sc.-I	2011-12	70.89	60.90
	2012-13	74.54	62.24
	2013-14	60.38	51.88
	2014-15	100 & 100	57.16 & 65.95
B. Sc.-II	2011-12	100	82.37
	2012-13	95.23	85.35
	2013-14	94.11	83.87
	2014-15	94.59	86.11
B. Sc.-III	2011-12	100	83.81
	2012-13	100	84.15
	2013-14	100	87.11
	2014-15	100	84.73
BCA-I	2011-12	36.84	43.81
	2012-13	25	21.83
	2013-14	53.84	40
	2014-15	100 & 100	32.25 & 39.87
BCA-II	2011-12	93.75	83.72
	2012-13	100	69.85
	2013-14	100	81.97
	2014-15	04.00	62.80
BCA-III	2011-12	93.75	89.69
	2012-13	100	89.27
	2013-14	100	85.21
	2014-15	100	87.90
B. Com.-I	2011-12	85.07	63.63
	2012-13	49.27	61.75
	2013-14	52.95	55.56
	2014-15	100 & 99.82	61.11 & 64.97
B. Com.-II	2011-12	93.75	69.31
	2012-13	82.81	75.93
	2013-14	77.77	74.31

	2014-15	92.85	73.53
B. Com.-III	2011-12	96.29	60.90
	2012-13	89.74	91.31
	2013-14	100	96.66
	2014-15	100	89.49
M. A.-1st em. (Eco)	2011-12	100	44.46
	2012-13	100	34.14
	2013-14	---	---
M. A.-2nd Sem. (Eco)	2011-12	100	57.28
	2012-13	100	54.99
	2013-14		
M. A.-3rd Sem. (Eco)	2012-13	100	80.54
	2013-14	100	81.44
M. A.-4th Sem. (Eco)	2012-13	100	82.85
	2013-14	100	76.50
M. A.-1st Sem. (Hindi)	2011-12	100	---
	2012-13	100	61.69
	2013-14	---	---
M. A.-2nd Sem. (Hindi)	2011-12	100	57.25
	2012-13	100	82.53
	2013-14	---	---
M. A.-3rd Sem. (Hindi)	2012-13	100	84.85
	2013-14	100	81.93
M. A.-4th Sem. (Hindi)	2012-13	100	90.88
	2013-14	100	93.06

2.6.3 How are the Teaching, Learning and Assessment Strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes through:

- Well-equipped laboratories
- Well-stocked library
- Classrooms
- Class tests, written assignments, oral tests, group discussions & interactive sessions
- September and December House Tests

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship innovation and research aptitude) of the courses offered?

College understands its responsibility in the socio economic parameters. The institution at the time of the admission provides counseling regarding the choice of options the students wish to opt. They are guided regarding the future prospects of various options. Further they are sensitized on the social responsibilities through guest lectures. They are

given the lectures on quality jobs, Internet Banking and Right to Information Act. Students are encouraged to participate in activities for social and community service through NSS, Jal Chetna Rally, Tree Plantation drive, Voters Day celebration etc. .

2.6.5 How does the institute collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

The College collects and analyses the data on student learning outcomes through their attendance, performance in class tests, their participation in various co-curricular activities and finally their performance at the University examination. The data so collected is discussed first at departmental level and then in staff meetings and sincere efforts are made for overcoming the barriers. The students are given introduction of unit wise internal choice and objective and analytical type questions consisting of objective, short and descriptive and analytical answers. This ensures comprehensive study and understanding of the entire course contents by the student.

Institute has taken following steps to overcome barriers:

- By showing answer books to students to make them understand their relative strengths and weaknesses.
- Timely Redressal of students' grievances.
- Extra classes for weak students to solve their problems.
- By providing writing material to the students.
- The periodic evaluations of teachers help in the improvement of learning outcome.

2.6.6 How does institution monitor and ensure the achievement of learning outcomes?

The college monitors the achievement of learning out comes in the following ways:

- Holding class discussions.
- Conducting house tests.
- Finding out slow and advance learners and making policies to improve their Learning outcomes.
- Organizing seminars.
- Laying stress on written assignments.
- Performance in co-curricular and extra-curricular activities.

2.6.7 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The aim of the College is to be an agent of change and development for the students and the society through education by inculcating qualities and skills as are the requirement of the times. The college believes that those graduating from the college should have the quality of the mind and soul, knowledge and skill, drive and confidence so that they can contribute to the well-being of the society. The college aims to make its students employable. The college endeavours that its students should become valuable global citizens. The faculty members of the college

work rigorously throughout the academic year to enable the students imbibe the valuable lessons by way of seminars, moral lectures, presentations and field work.

**CRITERION - III
RESEARCH,
CONSULTANCY AND
EXTENSION**

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research centre/s of the affiliating University or any other agency/organization?

The college does not have any recognized research centre of the affiliating University or any other agency/ organization. The college has been making sincere and serious efforts to establish the research centre. Moreover, some of the faculty members of the college have been recognized as supervisors / co-supervisors by the different Universities. Some of the teachers also act as external examiner for evaluation of M.Phil/ Ph.D. Thesis.

3.1.2 Does the Institution have a Research Committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the Committee for implementation and their impact.

Yes, the college has constituted a Research Committee to facilitate research activities. The composition of the Research Committee is as under:

- | | | |
|---------------------------------------|---|----------------------------------|
| 1. Convener | : | Mr Narinder Sharma |
| 2. One faculty member from Humanities | : | Dr. M.R. Goyal |
| 3. Two faculty members from Sciences | : | Mr. S.K. Grover
Mr. R.K.Goyal |

A few suggestions made by the committee are:

- Every year, at least any one department must take initiative to organize state/national level seminars/workshops.
- To boost research activities among the faculty members, a number of Major and Minor research project proposals should be submitted to various funding agencies.
- The faculty members may increase their participation in national / international level research oriented programmes like Faculty development programme, conferences, seminars, workshops and short term training programmes.
- Duty leave may be sanctioned to the faculty for attending seminars, workshops and conferences.
- The faculty members may publish their research work.
- The committee suggested that lectures of eminent personalities may be organized to create research awareness among the faculty and students.
- The committee should enlighten the faculty on the availability of research grants of different funding agencies.
- The committee suggested that workshops on research methodology should be organized.
- The faculty should be encouraged to register themselves for Ph. D. programmes.
- To encourage the faculty to publish papers, research articles in reputed peer reviewed research journals and books.

Impact

- In the last four years (2011-15) Dr. R.K. Uppal Associate professor in economics carried out 3 major research projects (UGC, ICSSR, IIPA), held 3 conferences (2 National, 1 International) sponsored by UGC, ICSSR, New Delhi. 43 research papers have been published in national and international research journals. He was member, editorial board of 19 journals during last four years. He had reviewed many research papers reputed journals. Dr. R.K. Uppal has become co-guide of 4 Ph.D. students. He has submitted D.Litt. thesis to Uttkal University.
- **Prior to July 2011**, several state / national level seminars/events funded by UGC, ICSSR, IIPA, PSCST, CDC etc. in the subjects of Economics were organized. One of our faculty member, Dr. R.K.Uppal has authored and edited 58 books. He has published 210 Research Papers (125 in National Journals & 85 in International Journals). He has organized 13 national conferences. He has successfully completed three major research projects funded by UGC, ICSSR and IIPA, New Delhi. He is also the Editor-in-Chief of a Peer reviewed National Journal 'Banking & Finance'. He is also acting as a member of Editorial Board/ Advisor of 19 national & international research journals. He has also delivered extension lectures as Resource Person in different institutions. He has chaired four technical sessions in national and International conferences. His many books are prescribed in the syllabus of different universities. Seven Research papers have been accepted in International Conferences. He is a member of some professional bodies like IIPA, New Delhi, PCMA and President of Economic Growth & Research Association. Recently, Dr. Vineet Kumar completed his Ph.D. (Punjabi) from Panjab University, Chandigarh.
- Presently, Dr. B.V. Sharma is working on one major research project (sanctioned in 2012) on 'Hindi Tatha Punjabi Ki Dalit Kahaniyon Ka Tulnatmak Adhiyyan' in Comparative literature. He has also published a number of Research Papers and two books. He has chaired technical sessions in various conferences and also delivered extension lectures in various institutions as resource person. He has been a member of UG Board of studies in Hindi, Panjab University, Chandigarh from 2011-13. He is a member of Editorial Board of a Research Journal 'AAGMIT' published from Ludhiana.
- Many faculty members have presented research papers in state/national/international seminars/conferences.
- Punjab State Council of Science & Technology (PSCST), Chandigarh provided funds for NEAC Programmes under theme: 'Biodiversity Conservation' under the stewardship of Mr. R.K. Goyal, Associate Professor in Botany.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

The college encourages faculty members to involve themselves in research activities and Community development programmes. The

college extends full co-operation to the principal investigator/ project director for their sanctioned projects. The college facilitates timely audit and submission of utilization certificate to the funding authorities. The College conducts financial audit in all cases of research schemes/projects and received/sanctioned funds for organizing state/national level seminars by engaging services of C.A. Moreover, the college encourages the faculty members to attend seminars/conferences/ workshops.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college students are motivated to develop the scientific temper for research and logical thinking with the help of ICT, Quizzes, Power point presentations and paper reading contests. The students are encouraged for research aptitude through interaction with personalities from academia. The students are facilitated in their assignment work by providing books, journals, magazines etc.

The College encourages the students to participate in the educational tours like Science City tours and other historical places. Trips are organized to various places of Punjab and Himachal Pradesh.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual / collaborative research activity, etc.

Dr. R.K. Uppal has submitted his thesis for D.Litt. to Utkal University, Bhubneshwer (Orissa). Two of the faculty members named Dr. R.K.Uppal and Dr. B.V.Sharma are supervisors of research scholars in M. Phil. / Ph. D. programmes. Three teachers are pursuing Ph. D. programme.

Details of the faculty members regarding leading research projects:

Sr. No.	Name of the Faculty	Name of the Department
1.	Dr. R.K Uppal	Economics
2.	Dr. B.V.sharma	Hindi

The following faculty members have completed their Ph. D. during service

Dr. R.K. Uppal	Economics
Dr. M.R. Goyal	Mathematics
Dr. Arun Kalra	Punjabi
Dr. Vineet Kaur	Punjabi

The following faculty members are pursuing their Ph. D.

Mr. Narinder Sharma	English
Mr. Subhash Gupta	Chemistry
Mrs. Jasbir Kaur	Punjabi

3.1.6 Give details of workshops / training programmes / sensitization programmes conducted / organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The various departments of the College have conducted / organized seminars / workshops / sensitization programmes in order to build research culture among the staff and students. The details are:

Sr. No.	Title of the event	Dates of the event	State / National Level	Name of the organizing department	Funding Agency
1	Bhoomandliakarn ka Hindi Sahitya per Prabhav	12-02-2013	State	Hindi	CDC, PU, Chandigarh CSIR

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The prioritized research area in economics is banking and finance whereas in Hindi it is comparative literature on Dalits. However the following faculty members of the College are involved in research:

Sr. No.	Name	Subject	Area of Specialization
1	Dr. Arun Kalra	Punjabi	Literature (Poetry)
2	Dr. R.K. Uppal	Economics	Banking & Finance
3	Dr. M.R. Goyal	Mathematics	Fluid Dynamics (Stability Theory)
4	Dr. B.V. Sharma	Hindi	Literature (Research Methodology)
5	Dr. Mukta Mutneja	Chemistry	Organic Chemistry
6	Dr. Vineet Kumar	Punjabi	Punjabi

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The College has been organizing state / national/ international seminars/ conferences /invited lectures, in which researchers of eminence are invited to deliver lectures, preside over the technical sessions and visit the campus. From year 2011 to 2015, the college has organized to national conferences (1 each by Economics and Hindi Departments) funded by different agencies. Many eminent scholars from academics and industry visited during these events. These events paved the way for our faculty and students to have interaction with many scholars who have national recognition in research.

List of eminent academicians / researchers who visited the campus in last four years (2011-2015):

- Dr. Deepak Tondon, Professor, Lal Bhadur Shastri Institute of Management & Technology, New Delhi
- Dr. B.B. Goyal, Professor, UBS, PU, Chandigarh
- Dr. Nishi Kant Jha, Associate Professor, Mumbai

- Dr. Bimal Anjum, Professor, RIMIT, Gobindgarh
 - Dr. Navdeep Gandhotra, Assistant Professor, Lyallpur Khalsa College, Jalandhar
 - Dr. Parul Khanna, Associate Professor, Rayat Bhara institute of Management & Technology, Hoshiarpur
 - Dr. Joginder Verma, Director (ASC), Shimla
 - Dr. Kulbhushan Chandel, Associate Professor, HP University, Shimla
 - Dr. S. Narta, Professor, HP University, Shimla
 - Dr. Sultan singh, Associate Professor, CDLU, Sirsa
 - Dr. D.P. Warne, Professor, CDLU, Sirsa
 - Dr. Dheeraj Sharma, Assistant Professor, Punjabi University, Patiala
 - Dr. Neelam Chaudhary, Professor, MDU, Rohtak
 - Dr. B S Bodla, Professor, Kurukshetra University
 - Dr. Sonia Chawla, Professor, DAVIET, Jalandhar
 - Dr. Raj Kumar, Associate Professor, DAV College, Jalandhar
 - Dr. Rajinder sahil, Associate Professor, Gurusar Sadhar
 - Dr. Kuldeep singh, Master Tara Singh Memorial College, Ludhiana, Doraha, Ludhiana
 - Dr. Kiran Grover, Associate Professor, DAV College, Abohar
 - Dr. Nirmal Kaushik, Govt. Brijendra College, Faridkot
 - Dr. Neena Mehta, Assistant Professor, Guru Nanak College for Girls, Muktsar
 - Dr. Ravi Dutt, Associate Professor, Punjabi university, Patiala
 - Dr. Rakesh, Associate Professor, GCG, Ludhiana
 - Dr. Bharat Bhushan, Guru Nanak College, Killianwali
 - Dr. Paramjit Dhingra, Professor, PU Regional Centre, Muktsar
 - Dr. Boota Singh Brar, Professor, PU Regional Centre, Bathinda
 - Dr. Surjit Pattar (Padam Shri), Ludhiana
 - Prof. Gurbhajan Gill, Ludhiana
 - Dr. Surjit judge, Ludhiana
 - S. Darshan Buttar, Nabha, Patiala
 - Mr. Kulvinder Chand, Canada
 - Mr. Trilochan Lochi, Ludhiana
 - Prof. Gurtej Koharwala, RSD College, Ferozepur
 - Dr. Jagwinder Jodha, Talwandi Sabo
 - S. Manjinder Dhanoa, Ludhiana
 - Prof. Neetu Arora, Bathinda
 - Mr. Satish Gulati, Ludhiana
 - Mr. Y.P. Makkar, Retd, Dean, Former Science Faculty, DAV College, Malout
 - Mr. Sony Goyal, IIM, Ahmedabad
 - Mr. S. K. Assija, CA, Malout
 - Mr. Sony, Counsellor, ICSI, New Delhi
 - Dr. Rajesh Sharma, Professor & Head, Department of English, Punjabi University, Patiala
 - Dr. P.S. Gill, Associate Professor, GGS College, Chandigarh
 - Mr. Neeraj Kumar, Manager, Canara Bank, Malout
 - Mrs. Rupani Garg, Deputy Manager, PNB, Sangat (BTI)
- Prior to July 2011, fourteen conferences were organised.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Sabbatical Leave for research activities has not been availed by any faculty member. The faculty members are permitted to pursue their research activities without hampering their normal duties in the college.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The findings of the research activities do not remain confined to researcher / institution but these are forwarded in the shape of report / recommendations to the concerned organizations. However, the awareness about research findings is created among the students and community through organizing seminars / workshops, publication of seminar proceedings and publications in national and international journals / books. The recommendations were submitted to the various departments like RBI and IIPA by Dr. R.K. Uppal.

3.2 Resource Mobilization for Research:

The teachers doing active research in projects belong to humanities. They consulted literature in universities, internet and carried out questionnaire data collection from public to arrive at results.

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no budgetary allocation earmarked for research at college level.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

No

3.2.3 What are the financial provisions made available to support student research projects by students?

This college is UG College. Therefore it does not offer any research-oriented programme.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Various departments / units / staff of DAV College have not interacted in undertaking interdisciplinary research.

3.2.4 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Only two members of staff are actively involved in research in humanities. They have computer / internet facilities and college library for use.

3.2.5 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No. The college has not received any grant from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The details of the support provided to the faculty of the College in securing research funds from various funding agencies are given below. All the proposal submitted for research by staff are actively processed and submitted for final sanction by the funding agencies of government / autonomous bodies. However, there is no financial support available from college for this purpose.

Research Projects (Completed & Ongoing)

Nature of the Project	Duration Year from to	Title of the project	Name of the funding agency	Total Grant		Total grant received till date (in Rs.)
				Sancti oned	Recei ved	
Major project						
Dr. R.K. Uppal (Department of Economics)	01.07.12 to 01.12.14	An Empirical Study of Transformation in Banks through E services- Emerging Issues, Challenges & Potential Strategies	UGC, New Delhi	426000	271000	271000
Dr. R.K. Uppal	09.04.12 to 05.12.13	E Services in Banks: Consumers Perception, Level of Awareness and Consumer Protection in E Age	IIPA, New Delhi	365000	344582	344582

Dr. R.K.Uppal	01.06.12 to 16.05.14	Transformation in Indian Banks through E Banking Services (Feasibility And Viability of E Banking Services in Rural and Semi- Urban Areas)	ICSSR, New Delhi	695525	372025	372025
Dr. B.V. Sharma	(Ongoing Project) 09.07.12	Hindi Tatha Punjabi Ki Dalit Kahaniyon Ka Tulnatmak Adiyan	UGC, New Delhi	463000	272483	272483
Extension Project						
Mr. R.K. Goyal	2013-14	NEAC Biodiversity Conservation	PSCST Chandi garh	20000	16786	16786

3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Students of under graduate classes are not qualified to undertake researches. However computers / internet / library books are available to all. The college has a well stocked spacious library with conventional and latest books and journals. The college has internet facility for faculty and students. The library houses approximately 25000 books, 24 journals / periodicals. The library consistently keeps on adding latest books and journals. The library has also applied for subscription of e resources like N List.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The immediate planning is for academic diversification to excel in imparting education. The college is planning to apply for the establishment of Research Centre from Panjab University, Chandigarh. Efforts will be made to increase ICT facilities such as computers and projects.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

No. The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?
Nil. It is a UG College. Only staff carry out research.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

The following facilities are available for the researchers:
The College has a partially automated library. The library is open from 9 am to 4 pm on all working days. It subscribes 28 periodicals/ journals and has a collection of more than 25000 books. The college has applied under e resources programmes like N-list. The library has a separate reference section.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The college has the facility of well stocked library, computers, multimedia projectors and advanced projector microscopes.

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of Patents obtained and filed (process and product) Original research contributing to product improvement Research studies or surveys benefiting the community or improving the services Research inputs contributing to new initiatives and social development The faculty of the college is involved in various research activities and has published research papers in some reputed national and international journals.

- Patents obtained and filed (process and product) : Nil
- Original research contributing to product improvement : Nil
- Research studies or surveys benefiting the community or improving the services:

The college encourages conduct of surveys benefitting the community. The details of a few of the surveys conducted are as follows:

The major research project conducted by Dr. R K Uppal has received evaluation report of the project. According to expert's comments, the completed project is very useful for the planners, policy makers and banking industry. This study comes out with details of new facts and figure; accordingly banks can modify E-banking services as per the choice of the customers. This research indicates that E-services are feasible and viable in rural India.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, the college doesn't publish any research journal. However, Dr R.K. Uppal Associate Professor in Economics is on the Editorial Board, Advisor of 19 National / International research journals. He is Editor-in-

Chief of a Peer reviewed Journal 'Banking and Finance'. Another teacher Dr. B.V. Sharma, Associate Professor in Hindi is a member of Editorial Board of Research Journal 'Aagmit'

3.4.3 Give details of publications by the faculty and students:

- **Publication per faculty**
- **Number of papers published by faculty and students in peer reviewed journals (national / international)**
- **Number of publications listed in International Database (for Ex: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
- **Monographs**
- **Chapter in Books**
- **Books Edited**
- **Books with ISBN/ISSN numbers with details of publishers**
- **Citation Index**
- **SNIP**
- **SJR**
- **Impact factor**
- **h-index**

Detail of Published Research work in last four years

Sr. No.	Name of the Teacher	Department	In Research Journals	Published Books	Chapters in Books (Edited)	In Proceeding Seminars / Conferences
1	Dr. Arun Kalra	Punjabi	-	01	-	-
2	Dr. R K Uppal	Economics	43	20	10	-
3	Dr. M R Goyal	Math	03	02	-	-
4	Subhash Gupta	Chemistry	01	-	-	-
5	Dr. B V Sharma	Hindi	02	02	-	-
6	Tajinder Kaur	History	-	-	01	01
7	Iqbal Kaur		06	-	-	-
8	Jasbir Kaur	Punjabi	02	-	-	-
9	Dr. Mukta Mutneja		01	-	-	02

3.4.4 Provide details (if any) of research awards received by the faculty, recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally incentives given to faculty for receiving state, national and international recognitions for research contributions.

Dr. R K Uppal has got award for his research work namely 'Best Reviewer Award' by Managing Committee of Journal 'Researchers World, Pune'. The Indian Journal of finance has given citation to Dr. R.K. Uppal.

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Nil. The college has no system and strategy for establishing institute industry interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

There is no policy yet to promote consultancy. Henceforth, it will be evolved.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Based on the expertise and experience of the faculty members, the principal deputed/recommends them as subject experts and resource persons. Moreover, Dr. R.K.Uppal and Dr. B.V. Sharma are guiding M.Phil. and Ph.D. research scholars. The college tries to motivate the staff to utilize their expertise for consultancy services through extension activities. However it needs to be developed and aroused.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Dr. R.K. Uppal states that he is providing his consultancy services to the IIPA, New Delhi about the consumer awareness in Banking Sector. The college not generated any revenue through consultancy services.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Income generation is Nil. So no policy yet.

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution is keen enough towards its social responsibility of producing responsible and awaked citizens. The college has established different clubs and societies for engaging students in numerous community development programmes like Red Ribbon Club, Business and Youth Welfare Department, Legal literacy Cell etc.. Various Community Development Programmes like Blood group testing camp, Blood Donation Camps, Environment Awareness, Health and Hygiene Awareness, etc. are organized with the active help of different organizations. The college makes efforts to increase the access of students for higher education by counseling them.

The College has more than 200 volunteers of NSS unit (both boys & girls) with four faculty members as the Programme Officers. The NSS wing of the college has undertaken a large number of outreach activities for rendering service to the society. The chief projects which were undertaken – Physical, Mental and Spiritual Health, Awareness about

Hygiene, Cleanliness of the village and surroundings, Demographic survey of the villages, Lectures on National Integration, Traffic Rules and Awareness about culture. The unit also organizes camps with mission – Tree plantation and save the earth. Rallies are organized to sensitize local public for water conservation, social evils, legal awareness, rising sea level, social services and biodiversity conservation.

Red Ribbon Club works for awareness building among the students and community people about HIV/AIDS. The club participates in quiz contests, paper reading contests, power point presentations, and seminars. Data is collected during NSS Camps from neighborhood regarding women desirous to have ‘Adult Education’, disabled and school / college dropouts.

The college is having two NCC units affiliated with 6 Pb. BN NCC, Malout and 20 Pb BN NCC, Bathinda. Both the units inculcate the attributes like sense of citizenship, discipline, courage, responsibility and patriotism among the cadets in various social events. NCC cadets took part in various social events at the State and National level. They regularly participate in parades and also participate in parades on Independence Day, Republic Day and this important occasion to develop a sense of national integration. They observe Flag Day annually on 7th December and distribute small flags to students and teachers and collect funds for the welfare of the Indian Armed Forces. Two orphanages being run by DAV organisations are helped financially by students every year on ‘Raksha Bandhan’

Apart from these activities, various personalities are invited in different programmes to establish a strong network with the college. City / neighborhood public was invited to attend NEAC (National Environment Awareness Programme).

3.6.2 What is the Institutional mechanism to track students’ involvement in various social movements/activities which promote citizenship roles?

There is no institutional mechanism to track students involvement in various social movements / activities which promote citizenship rules. However, our students do participate in various social movements. For example, they respond blood donation, cleanliness drives, religio social drives for tree plantation etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Principal regularly interacts with whenever any class teacher on leave. Local public and parents are invited on various college functions. Parent teacher meetings are also infrequently held. Local managing committee is a continuous receptors of public perception of the negative fallouts of our actions, if any. Media is a big pillar in this field. It is a continuous

path of self correction. Suggestion box is regularly monitor. It has a component of immature response from students.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Two activities per department per year is the convention. Science exhibitions, lectures by eminent scientists, guest faculty, quizzes, rallies, inter-college competitions, athletic needs, annual functions, farewells, seminars, National Disaster Management Force exhibitions for students and public, Legal lectures by district legal authorities, National voters day, Communal Harmony week celebrations and correction of funds are regular features. The college has four units of NSS (from Panjab University, Chandigarh), two units of NCC (affiliated to 6 Pb BN NCC, Malout and 20 Pb BNNCC, Bathinda), Youth Development Department, Legal Literacy Cell, Red Ribbon Club, Career Guidance are organized.

Detail of NCC unit (affiliated to 6 Pb BN NCC, Malout)

2013-14 (6 Pb. BN NCC, Malout)

- 04 cadets participated in CATC at NCC Academy, Malout (29.08.13 to 08.09.13)
- 17 cadets participated in CATC- 71 at NCC Academy, Malout (12.02.14 to 21.02.14)

2014-15 (6 Pb BN NCC, Malout)

- 10 cadets participated in CATC-61 at NCC Academy, Malout (09.06.14 to 16.06.14)
- 10 cadets participated in CATC-63 at NCC Academy, Malout (01.07.14 to 10.07.14) 03 cadets participated in TSC CATC-64 at NCC Academy, Malout (14.07.14 to 22.07.14)
- 01 cadet participated in TSC CATC-65 at NCC Academy, Malout (26.07.14 to 04.08.14)
- 01 cadet participated in TSC CATC-66 at NCC Academy, Malout (09.08.14 to 18.08.14)
- 01 cadet participated in TSC CATC-69 at NCC Academy, Ropar (19.08.14 to 28.08.14)
- 05 cadets participated in CATC at Darjeeling (06.11.14 to 15.11.14)
- 24 cadets participated in CATC at NCC Academy, Malout (12.02.15 to 21.02.15)

2014-15 (20 Pb BN NCC (Boys) Bathinda)

- 11 cadets of 20 Pb BN NCC, Bathinda participated in International Yoga Day (22.06.15) at GZS PTU Campus, Bathinda

Youth Welfare Club

The Club is associated with directorate of Youth Service, Govt. of Punjab and Youth Welfare Department, Panjab University Chandigarh. Various Youth camps, hiking, trekking camps and tours excursions have

been organized. Students made aware about women empowerment, domestic violence law, RTI, traffic rules, and Anti –Ragging Act etc.

Basic Youth Leadership Training Camp: In the session 2013-2014 and 2014-15, college students have obtained O, A and B Grades in the “Basic Youth Leadership Camp” organized by Youth Welfare Department Panjab University, Chandigarh.

Expenditure (in Rs.)

	2011-12	2012-13	2013-14	2014-15
ECA	32372	83783	110816	109160
Sports Games	82797	131149	106953	125787
Valedictory Fund	-	41801	-	-
Annual Prize Distribution Funds	-	-	47103	73480
Youth Festival	54530	27688	87627	56731
Total	169699	284421	352499	365158
NSS	-	47471	31495	37638
NCC	-	-	-	400

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

Motivational lectures are given by Principal and Staff in vacant classes. Quality of approach is self-catalytic. It has become and spreads as word of mouth. Motherly care is insured. Principal’s door is always open. Two way interaction is the rule. Students are always transparent and truthful. They seek only love, happiness and desire to conquer world. The college promotes the participation of students and faculty in NCC, NSS and other extension activities in the following ways:

The prospectus disseminates information regarding all the clubs and committees to facilitate students in the choice of extension activities. At the time of admission, the admission committee counsels the students to take up extension activities of their choice. The committee guides the aspirants about the importance of such activities in their life in general and in their career in particular.

The college encourages students to take part in extension activities through displaying the information on the Notice Boards, honoring the students for their achievements in NCC, NSS and other extension activities, awarding Certificates to student volunteers in recognition of services rendered, by highlighting regularly the achievements of students in media. Special incentives and concessions are given to outstanding performers. Presence of parents during annual prize distribution function creates the impact.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

No such surveys to ensure social justice & empower students has been undertaken in four years. However, data initiatives in NSS camps in December 2015 for disabled, women literacy and dropouts has been made. It will be a part of supplementary SSR.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The real aim of education is to create a balance between humanistic and materialistic values among the students. The extension activities experienced by students under proper guidance enhance their social commitment together with personal, civic and academic learning. These activities transform the personality of the students by bringing attitudinal change among them. The students become the agents of change when they understand the human psyche and social behavior in such type of extension and outreach activities.

This experience inculcates moral values, ethics, team spirit, discipline, faith, confidence, dignity of labour, communication skills, optimal utilization of resources, and objective analysis among the students. What be desire and achieve is their life decisions as per 'VIVEK' developed. Whatever is left, after formal education is forgotten, is over gift of life to our students.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The College has organized various Social Awareness Programmes for creating awareness among the masses regarding social issues like Female Foeticide, Environment protection, Tree plantation, cleanliness drives, aluminimeets Literacy etc. The college is continuously organizing Blood Donation Camps in which local citizens participate and appreciated the effort. An awareness Rallies were organized for Water Conservatism under the Project "Boond" of DAVCMC. People provided refreshments to the participants on way. Similarly, another Rally was organized under NEAC (Punjab State Council for Science & Technology, Chandigarh) sponsored Project under the heading "Bio-Diversity Conservation". Gur Purb was celebrated twice in the college campus in which a large number of persons participated. Besides, public representatives, expert doctors of local hospitals and various departmental officials have visited the college on various extra-curricular, extension and outreach activities/programmes of the College. Local MLA, MP, honorable Jathedar of a party, SDM, MCs of Malout especially area MC Mr. Jagtar Singh visits us regularly go get / provide help for needy. 400 trees were planted by Sacha Sauda religious Group in college. Drama was played (Mukti) to sensitize our duty towards all parents.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college is very keen to establish constructive relationships with other institutions of the locality in working on various outreach and extension activities. The following are the relationships forged with other institutions of the locality for working on various outreach and extension activities:

- **HDFC Bank:** The College organized Blood Donation Camp for the last two consecutive years in coordination with HDFC Bank.
- **KAVI Darbar:** 12 Punjabi Poets visited from Punjabi writers association.
- **Voter's Day** in collaboration with election department.
- **Legal Awareness** in collaboration with CJM Office and the bar of Malout.
- **Surya Pranam** in collaboration with a local group.
- **150th Birthday Celebration** of Vivekanand at Bathinda with Govt./BJP.
- **Mahatma Hansraj Day** celebration at different places every year in collaboration with Arya Samaj.
- **Blood Group Testing** was held in collaboration with a religious society.
- **Tree plantation** was also organized.
- **DAV Public School, Malout:** The College in association with DAV School organized a rally for creating awareness among the people regarding water conservation under the project "Boond".
- **NDRF, Bathinda:** The College in association with National Disaster Response Force, Bathinda, organized two events in 2012-13 & 2013-14 respectively. The purpose of the events is to aware the students regarding safety measures to be taken during any natural calamity.

3.6.10 Give details of awards received by the institution for extension activities and / contributions to the social/community development during the last four years.

The college Principal Dr. Subhash Chander was awarded 'Best college award' by D.C. Sri Muktsar Sahib on National Voter's Day in 2015 for the maximum enrollment of prospective voters. A cash prize of Rs. 1500/- was also given.

3.7 COLLABORATIONS

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution does not collaborate an interact with research laboratories, institutes and industry for research activities.

3.7.2 Provide details on the MoUs/ Collaborative arrangements (if any) with institutions of national importance / other universities / industries / Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college has not signed any MoU/ collaborative arrangements with institutions of national importance/ other universities/ industries/ corporate etc.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up gradation of academic facilities, students and staff support, infrastructure facilities of the institution viz. laboratories / library / new technology / placement services etc.

NIL

3.7.4 Highlight the names of eminent scientists/participants, who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The College has been organizing state / national/ international seminars/ conferences /invited lectures, in which researchers of eminence are invited to deliver lectures, preside over the technical sessions and visit the campus. From year 2011 to 2015, the college has organized to national conferences (1 each by Economics and Hindi Departments) funded by different agencies. Many eminent scholars from academics and industry visited during these events. These events paved the way for our faculty and students to have interaction with many scholars who have national recognition in research.

List of eminent academicians / researchers who visited the campus in last four years (2011-2015):

Dr. Deepak Tondon, Professor, Lal Bhadur Shastri Institute of Management & Technology, New Delhi

- Dr. B.B. Goyal, Professor, UBS, PU, Chandigarh
- Dr. Nishi Kant Jha, Associate Professor, Mumbai
- Dr. Bimal Anjum, Professor, RIMIT, Gobindgarh
- Dr. Navdeep Gandhotra, Assistant Professor, Lyallpur Khalsa College, Jalandhar
- Dr. Parul Khanna, Associate Professor, Rayat Bhara institute of Management & Technology, Hoshiarpur
- Dr. Joginder Verma, Director (ASC), Shimla
- Dr. Kulbhushan Chandel, Associate Professor, HP University, Shimla
- Dr. S. Narta, Professor, HP University, Shimla
- Dr. Sultan singh, Associate Professor, CDLU, Sirsa
- Dr. D.P. Warne, Professor, CDLU, Sirsa
- Dr. Dheeraj Sharma, Assistant Professor, Punjabi University, Patiala
- Dr. Neelam Chaudhary, Professor, MDU, Rohtak
- Dr. B S Bodla, Professor, Kurukshetra University
- Dr. Sonia Chawla, Professor, DAVIET, Jalandhar

- Dr. Raj Kumar, Associate Professor, DAV College, Jalandhar
- Dr. Rajinder sahil, Associate Professor, Gurusar Sadhar
- Dr. Kuldeep singh, Master Tara Singh Memorial College, Ludhiana, Doraha, Ludhiana
- Dr. Kiran Grover, Associate Professor, DAV College, Abohar
- Dr. Nirmal Kaushik, Govt. Brijendra College, Faridkot
- Dr. Neena Mehta, Assistant Professor, Guru Nanak College for Girls, Muktsar
- Dr. Ravi Dutt, Associate Professor, Punjabi university, Patiala
- Dr. Rakesh, Associate Professor, GCG, Ludhiana
- Dr. Bharat Bhushan, Guru Nanak College, Killianwali
- Dr. Paramjit Dhingra, Professor, PU Regional Centre, Muktsar
- Dr. Boota Singh Brar, Professor, PU Regional Centre, Bathinda
- Dr. Surjit Pattar (Padam Shri), Ludhiana
- Prof. Gurbhajan Gill, Ludhiana
- Dr. Surjit judge, Ludhiana
- S. Darshan Buttar, Nabha, Patiala
- Mr. Kulvinder Chand, Canada
- Mr. Trilochan Lochi, Ludhiana
- Prof. Gurtej Koharwala, RSD College, Ferozepur
- Dr. Jagwinder Jodha, Talwandi Sabo
- S. Manjinder Dhanoa, Ludhiana
- Prof. Neetu Arora, Bathinda
- Mr. Satish Gulati, Ludhiana
- Mr. Y.P. Makkar, Retd, Dean, Former Science Faculty, DAV College, Malout
- Mr. Sony Goyal, IIM, Ahmedabad
- Mr. S. K. Assija, CA, Malout
- Mr. Sony, Counsellor, ICSI, New Delhi
- Dr. Rajesh Sharma, Professor & Head, Department of English, Punjabi University, Patiala
- Dr. P.S. Gill, Associate Professor, GGS College, Chandigarh
- Mr. Neeraj Kumar, Manager, Canara Bank, Malout
- Mrs. Rupani Garg, Deputy Manager, PNB, Sangat (BTI)

3.7.5 How many of the linkages/ collaborations have actually resulted in form MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated- Curriculum development/ enrichment, Internship/ On-the-job training, Summer placement, faculty exchange and professional development, research, consultancy, extension, publication, student placement, twinning programmes, introduction of new courses, student exchange, any other.

NIL

3.7.6 Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

NIL

CRITERION - IV

**INFRASTRUCTURE
AND LEARNING
RESOURCES**

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 PHYSICAL FACILITIES

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The College has got a perspective plan, infrastructural policy to create and enhance the infrastructure that facilitates effective teaching and learning in order to provide the best possible education to the students. During the 47 years of its existence, a number of new buildings have been constructed in order to facilitate existing and opening of new courses. The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the local committee, advisory committee, staff council in consultation with the building committee. The infrastructure facilities were created with a motto of developing an institution that can offer better facilities than the colleges in the surrounding areas for effective teaching and learning processes. Grants from UGC and college funds are used to develop infrastructure to promote a good-teaching learning environment. The college also approaches the financially sound to enhance the infrastructure. For the creation and development of facilities the college follows a policy such as:

- Every department analyse its needs every year for the next academic session.
- The departments calculate the estimated cost and prepare proposals.
- There are various purchase committees in the college.
- This proposal is discussed with the concerned purchase committee in the presence of the principal.
- Committee approves or disapproves the proposal and sanctions the budget if required.
- Any purchases for development activities are carried out in a systematic manner by calling for quotations, calling purchase committee meetings for technical and commercial negotiations etc. before the final procurement.

4.1.2 Detail the facilities available for

- a. **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**
- b. **Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

The college has magnificent campus with its infrastructure improving constantly keeping pace with the changing needs. The college is spread over twenty two acres of land. College has built up infrastructure and learning resources over the last forty seven years of its existence. Its campus of twenty two acres has two large main buildings that accommodate the administrative office, the General office, academic

departments and lecture halls. The other academic building within the campus accommodates classrooms, laboratories, library and the Computer Centre. The campus accommodates Principal Residence, botanical garden and agricultural field. A large part of the campus is a sprawling garden with trees, ornamental plants and flowers. The grounds, lawns and gardens are beautifully and aesthetically kept. The maintenance is entrusted to staff that are conscientious and committed and a maintenance coordinator supervises their performance. The lecture rooms are spacious and well ventilated. The laboratories are well equipped and carefully maintained. There is adequate facility for the students to perform all the prescribed experiments and do project work. Apart from these, College has a multipurpose hall, tuck shop, common room for girls, Gym and Yoga Center. The college has well maintained 400 metre track and multiple play grounds. The library is in the heart of the campus and full of large number of books, periodicals/journals, air conditioned reading rooms for boys and girls, internet facility for staff and students. The facilities are being regularly upgraded as per the requirements of the departments.

For curricular and co-curricular activities

College has adequate infrastructure for curricular activities. Details are mentioned below:

1	Classrooms	22 (at times the labs are also used as classrooms) and one Class-room is under construction
2	Seminar Halls	1 (Computer lab/ Girls’ Common Room is used as Seminar hall)
3	Multipurpose Halls	1
4	Library	1 (Spacious Library with AC reading halls)

The following infrastructure exists in the College Library:

1.	Total Number of Books	24900
2.	Number of Newspaper subscribed	7
3.	Number of Journals /Magazines	25
4.	Number of E-Books (CDs)	----
5.	Number of E-Journals	N List subscription sent
6.	Book Bank Facility	Yes
7.	Number of Computers	4
8.	Xerox Machine/Scanner	Scanner – 1
9.	Television.	1
10.	Open Shelf, Semi-open and close	Semi Open
11.	INFLIBNET	Subscription sent

Besides the above infrastructure, the college has developed the following:

Facilities that aid teaching learning process

1.	Number of Computers	72
2.	Number of Printers	8
3.	Number of printers with scanners	4
4.	Number of Interactive Boards	1
5.	Fax Machine	1
6.	LCD Projectors	3
7.	Laptop	1
8.	Camera(Digital Camera)	1
9.	Music Room	1
10.	Laboratories	8

Department	No. of Laboratories
Physics	1
Chemistry	1
Biology	2 (1 for Zoology and 1 for Botany)
Computers	3
Physical Education	1

- One Botanical Garden

Special facilities:

College has 3 projectors which are roof mounted and one unit moveable which can be moved to any place wherever required.

- Administrative block
- Principal office
- Three staff rooms
- Canteen
- Tuck shop
- Parking area
- Bank in campus premises

Extra-curricular activities – Sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

College is well and truly involved in extra-curricular activities. Students participate in various sports competitions organized in the campus as well as off campus. Every year sports meet is organized in the college for students of all the streams. College students have achieved many meritorious positions in the various sports competitions at university level, state level as well as national level. The college

ground is open to the general public for evening walk, use of multiple playgrounds for use before and after college hours.

Sports: Outdoor Facilities

- Sports grounds
- Track & field marking
- Football ground
- Volleyball ground
- Handball ground
- Basketball ground
- Kho-Kho ground
- Sports: Indoor Facilities
- Badminton court
- Table-Tennis
- One gym opened for staff and students.

NSS

The aim of NSS is to develop among the students a sense of participation in nation building by providing a creative outlet to their potential. NSS department of D.A.V College, Malout is registered with 4 units having registered volunteers of more than 200 every year. 7 day NSS camps being organised every year to inculcate general awareness, team spirit and zeal to work for the nation. Moreover these camps provide a platform to work for social cause and to develop their overall personality.

NCC

The College has two NCC units affiliated with 6PBbn NCC Malout and 20PBbn NCC Bathinda, working under the guidance of Ministry of Defence). ANO for 6PB BN is Dr.(LT.) Mukta Mutneja and caretaker for 20PB BN is Dr.Vineet Kumar.

Field Activities in NCC

Drill, Weapon Trg, Minor Tactics, Role of Infantry, First Aid, Hygiene and sanitation, Civil Defence and Leadership Training are taught regularly. Activities like Tree plantation, Blood Donation, Awareness rallies (Aids, Corruption) Cleanliness. Annual training Camp, National Integration Camp, Army attachment Camp, Republic Day Camp, Thal Saina Camp, Trekking Camp, Basic Leadership Camp are organized with zeal. Cadets are being prepared for certificates “BEE” & “CEE” of NCC.

CULTURAL ACTIVITIES:

College participates as well as holds competitions in cultural activities like Dance, Drama, Debate, Declamation, Music, Painting, Elocution, Poetical Recitation, Flower Arrangement, Mehndi and many other activities. Every year college organizes a “Talent Hunt” function in which the above mentioned activities are organized. Winners of these competitions get the chance to participate in youth festivals. Our college bags a considerable number of prizes in the zonal level youth

festivals as well as inter-zonal youth festivals. For all these activities, the following facilities are provided:

EMA department: College has a special department for cultural activities called EMA department. This department has various committees for various events. These committees guide and train the students. EMA core committee consists of Dean, Deputy Dean and other faculty members that are selected for various events as per their interests.

- 1 Multi-Purpose Hall
- Girls' Common room
- One seminar hall
- Spacious Lawns
- Separate girls' wing

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

College has adequate infrastructure for various academic activities. It has 22 class rooms and one room is under construction, laboratories, seminar hall and multi-purpose hall. While preparing time table, students of arts and science discipline are divided in various sections. Appropriate numbers of students are allocated in each section. The classrooms are optimally utilized. Labs are also used as classrooms if and when free to utilize them optimally. Students can use the projector rooms as and when required. One projector which is not roof mounted can be moved to any room as per the requirement.

Master plan of the college is attached herewith.

Present physical infrastructure of the college:

The College is spread over an area of 22 acres within the periphery of the town. Established in 1967, the college has huge complex comprising blocks for Arts, Sciences, Commerce, Physical Education, Computers, Administrative Block, Library, Canteen, Staff-room, NSS, NCC, Yoga, etc. It also has a Principal residence. The college has a Bank and a Stationery Shop in its campus. In addition to the huge building complex, the college has playground on the backside to fulfill sports requirements of the students. For organizing cultural programmes which are essential for the over-all development of the students, the college has a special multipurpose hall with a seating capacity of nearly 1200. It is used for organizing various functions.

- There is one music room in the college.
- For girl students there is a separate complex to provide them a free and frank atmosphere. It has been provided with various facilities to enable the students for their all-round development. A modern

computer centre with Internet facility is housed in a beautiful building.

- Canteen caters to the students as well as to the staff members.
- Two silent electricity generator sets (Kirloskar Make) ensure continuous electricity supply even during long power cuts. There are two silent electricity generator sets with capacity 82.5 KVA and 20 KVA. There is one more 20 KVA electricity generator set and two small 5 KVA electricity generator sets.
- 500 liters capacity R.O is recently being installed in the campus for the supply of pure water for the staff and the students. The main source of water supply in the college is from water works.
- Three staffrooms are utilized by the teaching staff in their free periods.
- The cycle/scooter stand and the shed for the vehicles of the staff remain fully occupied throughout the day. A well-protected girl section provides a space for girl students to relax during their free periods and they use its compound for the parking of their two-wheelers.
- The campus branch of the Punjab National Bank is not only used by the students and the staff but also benefits people living nearby.
- Two seminar halls with all the facilities to conduct seminar, conferences and extension lectures.
- Close circuit television system. (Under installation)
- Intercom System (EPABX).

Future planned expansions:

- Construction of girls’ hostel, new classrooms, building of verandahs in front of classrooms.
- Establishment of network resource centre
- To develop Smart classrooms
- Wi-Fi facility
- Renovation of Multipurpose Hall.
- To organize on-campus faculty enrichment programmes.

Besides this since its inception in 1967, the college has been keeping pace with the changing needs and requirements to meet its academic growth. To keep pace with the needs and requirements, additional infrastructure is being added from time to time. In the last four years, many buildings have been constructed/ renovated. The details of the facilities which have been added are as under:

Sr. No.	Infrastructure	Amount Spent in Rs.
2011-12		
1	Building repair & Renovation (Construction)	3,34,189.00
2	Computer Deptt.	---
2012-13		
1	Building repair & Renovation(Construction)	8,53,865.00
2	Computer Deptt.	3,16,740.00
2013-14		
1	Building repair &Renovation (Construction)	3,68,740.00
2	Computer Deptt.	---

2014-15		
1	Building repair & Renovation (Construction)	1,98,674.00
2	Computer Deptt.	31,100.00

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In order to cater to the needs of disability of students adequate infrastructural facilities are provided so that they don't feel any physical obstruction blocking their way. The college has a ramp on the ground floor. During examinations (both terminal and annual), such students are accommodated on the ground floor. While framing the time table and examinations, special care is being taken.

4.1.5 Give details on the residential facility and various provisions available within them:

Available residential facility for the principal and class IV quarters. Constant supply of safe drinking water, Security.

The college has a residence for the Principal. Constant supply of water is provided through water works and its connections. In absence of water from water works department, water tank containers are hired for supply of canal water from water works in addition to submersible ground water.

Security

The whole campus is safe and secure. Some portion of outer boundary of college is in pitiable condition and needs to be repaired. Apart from physical facilities, a security guard is posted regularly. There is one man to ensure safety during the day and two during the night. Apart from that attendants are available throughout the night and remain in the premises.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Students are provided medical assistance by the College Health Centre. In case of symptoms of severe illness, parents are intimated immediately. The D.A.V hospital run by our worthy managing committee provides medical facility to students in case of any emergency.

4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- **IQAC:** The IQAC comprising of senior faculty members has recently been constituted.
- **SAC (Standing Advisory Committee):** The meetings of standing advisory committee are held regularly in the college in the Principal's Office to ensure smooth functioning of the college. The suggestions for improvement are invited from the staff. Suggestions are invited from the students through suggestion box placed outside the Principal's Office.

- **Grievance Redressal Cell** exists in the college and meetings are held in the Principal's Office. A Committee exists in the college comprising of Senior Members of the faculty. Feedback is taken from students. Suggestion boxes have been installed in the campus for the students.
- **Women's Cell** organizes various activities like seminars, workshops, guest lectures, talks to sensitize the students on gender issues.
- **Counseling and Career Guidance, Placement Cell** exists in the college. There is a Career Counselling Cell but the same is not active. The staff members are readily available to guide the students regarding the job opportunities. The students are helped to identify job opportunities and are also given guidance by the teachers for making preparations for interviews.
- **Red Ribbon Club:** Red Ribbon Club is a collaboration project of Punjab State AIDS Control Society, Chandigarh that helps to increase awareness HIV/AIDS and removes the stigma attached to the deadly infection. Red Ribbon Club exists in the college. Various competitions, extension lectures are organized to provide awareness and help to improve the stigma attached to HIV/AIDS.
- **Social Sciences Society:** All the students who opt History and Political Science as a subject are its members. Other students can also become members of this society. It conducts various activities such as Paper Reading Contests on current topics, debates and quiz competitions.
- **Science Society:** It is concerned with the awareness and popularization of Science among the students and general public. Holding Poster making competitions, Quiz, debates, paper reading and other science popularization activities are the regular features.
- **Dharam Shiksha Club:** A course in Dharam Shiksha is conducted every year. Its annual examination is held by Arya Vidya Sabha, New Delhi. Special emphasis is laid on creating awareness among students about the rich cultural heritage of India. Prizes are awarded to the students who stands First, Second and Third. Any student can opt for this course. Movies of Arya Samaj are also shown.
- **Youth Welfare Club:** Youth Welfare Club is associated with Directorate of Youth Services, Govt. of Punjab and Youth Welfare Deptt. Panjab University, Chandigarh. Various youth camps, hiking and trekking campus, tours are being organized.
- **Legal Literacy Club:** Extension lectures are organized by Judicial Officers. Legal authorities are invited to make students aware about their legal rights, domestic violence laws, traffic rules, right to information act and anti-ragging act etc.
- **NEAC Programmes:** The College has developed linkage with Punjab State Council for Science & Technology (PSCST) recently. This organization is responsible for carrying out directions of Ministry of Environment and Forests, Govt. of India. Our college has been selected to propagate National Environment Awareness Campaign (NEAC) Mr. R.K. Goyal, Associate Professor in Botany is the teacher incharge.

- **Fire Fighting Group:** Fire fighting activities which involves NCC Cadets, NSS Volunteer and students. Mock drill of fire fighting will be conducted regularly on the orders of patron.
- **Health Centre:** Students are provided medical assistance by the College Health Centre.
- Internet facility for the student in the library and computer department.
- Separate toilet facility for the staff, female, girls and boys.
- Girls' common room.
- Open stage
- **Canteen:** The College has a good well maintained canteen. The quality of the food and the rates of various eatables are supervised by the canteen committee. The kitchen is regularly inspected for cleanliness and the canteen committee ensures that healthy and hygienic food is served to the students.
- **Tuck Shop:** A tuck shop is available to cater to the daily needs of the students regarding books and stationery.
- **Outdoor sports facilities:** Outdoor facilities are provided through sports incharge whereby students can continuously practice in sports ground. There is provision for indoor games like table-tennis, badminton, carom board etc.
- **Library Facilities:** The library subscribes to many newspapers and magazines for re-creation and other text books can be borrowed from the college library. News papers are available in Staff rooms also.
- **Safe drinking water facility:** Safe drinking water is available in the college. Water coolers with water purifiers (R.O) are installed in each block of the college building.
- **Facilities for the staff:** Two well furnished staff rooms have been provided. It has a residence for the Principal of the college.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the college Library has an Library Advisory Committee consisting of the following members.

1. Dr. Subash Chander, Principal
2. Dr. Meghraj Goyal
3. Mr. Sudesh Grover
4. Mr. Deepak Aggarwal, Librarian

The Committee has given various recommendations after its formation regarding the improvement of existing infrastructure and facilities to the students. The following significant recommendations have been made by the committee to render the library, more user friendly:

- Library and Its in house operations should be automated, bar coded and it should provide OPAC for better user facility.
- Proper renovation in the context of sitting arrangement should

- be there.
- National Library day should be celebrated.
- Library services must be extended more to public.
- Spoiled books should be identified and weeded out.
- Library should conduct frequent programmes to inculcate reading habits among the students which is getting vanished.
- Cameras should be installed within the library and reading rooms.
- Library budget should be enhanced for the purchase of library books, equipments and renovations of existing infrastructure.
- User awareness programmes must be increased.
- Strengthening of E-resources in the library.

Following facilities already exist in the college library

- A Book Bank has been functioning in the college, providing books to meritorious, needy and underprivileged students.
- Copies of syllabi prescribed by the university, with question-wise division of marks etc. are also available to staff and students for ready reference.
- Library is opened even during summer and winter holidays.
- The library staff keeps the faculty and the students updated regarding its latest acquisitions.
- The new titles are displayed on the display trolley in the library and library reading rooms.
- The library functions from 9.00 a.m. to 4.30 p.m. on every working day.
- The students can also take notes from the reference books while sitting in the reading room.
- Monitoring of utilization of the allocated funds.
- Purchase of books / magazines/ periodicals.
- Book exhibitions are organized in the library.
- Newspaper clipping file is maintained and regularly updated.
- Gazette section (Gazettes of results of 10th, 10+2, B.A./B.Sc.I, II & III) available in the library.
- Reprographic facility available to the staff and students.
- Fire extinguisher.

4.2.2 Provide details of the following: Total area of the library (in Sq. Mts.), Total seating capacity, Working hours (on working days, on holidays, before examination days, during examination days, during vacation), Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Total area of the library (in Sq. Mts.)	251.9sq.mt.
Total seating capacity	100
Working days	7 hrs. (9.00 AM to 4.00 PM)
Holidays	Closed
During vacations	7 hrs. (9.00 AM to 4:00 PM)
During exam days	7 hrs. (9.00 AM to 4.00 PM)

Lay out of the library

There are tables in the reading hall which are partitioned so that individuals can study without interruptions from the adjoining students. Students discuss their topic while studying. AC reading hall is provided in the library for students. There is a separate reading room for staff. Books are open for easy access to all. Students can browse these books and issue the required books. There is a reference section in the library where reference books are kept. These books are not issued, but students and staff can use these books within the library. Internet facility is available in the library where staff and students can access internet. Book bank facility is available in the library. From book bank, books are issued to the meritorious, poor and needy students for the whole session. Old magazines and newspapers are put in store room for later access and are weeded out at the end of academic session.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library	Year 2011-12		Year 2012-13		Year 2013-14		Year 2014-15	
	Number	Total Cost (in Rs.)	Number	Total Cost (in Rs.)	Number	Total Cost (in Rs.)	Number	Total Cost (in Rs.)
Text & Reference Books	1345	376937	470	129293	1915	714413	126	20622
Journals / Periodicals	20	19214	20	11055	20	11955	20	14629
e-resources	-	-	-	-	-	-	-	-
Newspapers	8	7700	8	7415	8	10267	8	9380

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC:** OPAC is available for queries but it is not connected to internet.
- **Electronic Resource Management package for e-journals:** The College has sent the subscription for the N list programme by INFLIBNET under which college library will get access to e-resources (around 5000 journals) for the benefit to teachers, students..
- **Federated searching tools to search articles in multiple databases:** NIL
- **Library Website:** A dynamic link of library is provided in the main website of the college i.e. davcollegemalout.com
- **In-house/remote access to E-publications:** Separate login ID's and passwords generated by INFLIBNET will be distributed among the faculty members for accessing e-journals remotely from the college after its subscription of N-List.

- **Library automation:** The library is under the process of automation of its in-house operations with the E-Granthalaya software.

Sr. No.	Item	Comment (If any)
1	Total number of computers for public access	4
2	Total numbers of printers for public access	2
3	Printing facility is available to the students	Yes
4	Internet band width/ speed	512kbps
5	Institutional Repository	No
6	Content management system for e-learning	No
7	Participation in Resource sharing networks / consortia (like Inflibnet)	N-List Subscription sent

4.2.5 Provide details on the following items:

Sr. No.	Item	Comment (If any)
1	Average number of walk-ins	Around 150
2	Average number of books issued/returned	55
3	Average number of books added during last three years	2500
4	Average number of login to (OPAC)	-----
5	Average number of login to e-resources:	-----
6	Average number of e-resources downloaded/printed:	-----
7	Printing facility is available for students	They can download and copy their files to be printed on demand.
8	Number of information literacy trainings organized	Nil
9	Details of “weeding out” books and other materials:	The books which are unserviceable / torn / out of syllabus / obsolete are weeded out from the library. Books which are issued against the students and leave the college or struck off from the college is write off with the consent of the principal. Proper record is maintained of weeded out and written off books.

4.2.6 Give details of the specialized services provided by the library

Sr. No.	Specialized	Comment
1	Manuscripts	None
2	Reference	Yes
3	On demand Reprography	Reprography facility is available in the library in the form of photocopy machine. College has its own coloured photocopier which is made available to students on demand.
4	ILL (Inter Library Loan Service):	Nil
5	Information deployment and notification	There are notice boards in the library. Information about various job vacancies, admission alerts, thoughts, news paper cuttings etc will be started displayed on these notice boards for students.
6	Download	Yes
7	Printing	Yes
8	Reading List/ Bibliography Compilation	No
9	In-house/ Remote Access to e-resources	No
10	User Orientation and Awareness	No
11	Assistance in Searching Database	No
11	INFLIBNET/IUC facilities	No

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff provides support to the students and teachers in the following ways:

- It helps the students to locate and access the books needed by them.
- It provides information regarding new purchases. Due weightage is given to recommendations made by the head of the departments and purchase of books is made accordingly in the library keeping in view the sanctioned budget available.
- It provides information and study material to old students also.
- It helps to check the availability of books or to search particular document from the shelves.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

For handicapped / physical disabled students, library attendants help such students to get books from the shelves and they are given top priority in issuing the books.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What

strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Feedback from the students is taken in the form of suggestion box place outside principal's office and by displaying on the notice board installed outside the library and various sections of college.

4.3 IT INFRASTRUCTURE

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system)

Item	Specification	Qty
Department of Computers (LAB-1)	Bio-Star 945 & AMD 2.7GHz, 1 GB RAM, 40GB HDD	18
	P-IV , 256 MB RAM	10
Department of Computer (LAB-2)	I-Ball Pentium (R) Dual Core 3.0 With (DDR3) 2GB RAM	12
Department of Computer (LAB-3)	AMD Athlon processor 2.7 with 1GB RAM	15
	WIPRO branded Core I3 with 2GB RAM and DVD writer	08
Department of Computer (LAB-3)	Printers HP 1010 Printer (Lab-01) Canon MF3010 (Printer, scanner, photocopier) (Lab-03)	02
Department of Computer (LAB-3)	Projector Globus Smart class projector Globus ceiling projector with Screen Pagaria projector	03
Department of Computer (LAB-3)	BSNL Broadband (Lab 03)	1
Department of Computer (LAB-3)	Sony external DVD writer	1
Department of Computer (LAB-3)	Pen drive 1 scan disk 4 GB 1 scan disk 8 GB 1 Kingston 16 GB	3
Principal Office	Dual Core 3.0 GHz with 2GB RAM, 500 GB HDD, DVD Writer	1
	Projector with screen	1
Principal (Residence)	Pentium Dual Core 3.0 GHz, 2GB RAM, 500 GB HDD, DVD Writer	1
	Laptop	1
	Digital Camera (Samsung)	1
	BSNL Broadband Connection	1
Department of Physics	Intel Pentium IV, 1.6GHz, 256 MB RAM, 80GB HDD	1 1

	LCD Globus projector with Screen	
Department of Chemistry	Intel Core 2 Duo 2.9 , 1GB RAM, 320 GB HDD, DVD Writer Canon LBP 2900 (Printer)	1 1
Department of Economics	HP Branded Core i3 HP Laserjet MF 1005 MFP(Printer with Scanner) BSNL Broadband Connection	3 2 1
Department of Hindi	HCL Branded Intel Pentium 2.60GHz, 2GB RAM, 500 HDD Canon LBP 2900 (Printer)	1 1
Department of Library	HP Branded Intel i3, 2GB RAM, 500 HDD Intel Dual Core, 2GB RAM, 500 GB HDD, DVD Writer Canon LBP 2900 (Printer) Canon MF 3010 (Printer with Scanner) BSNL Broadband Connection	3 1 1 1 1
Department of Zoology	Intel Pentium Dual 2.0 GHz, 1GB RAM, 160 GB HDD, CD Writer	1
GENERAL OFFICE		
Superintendent Office	Intel Core 2 Duo, CPU, 1GB RAM, 320 GB HDD, DVD Writer Canon LBP 2900 (Printer) Canon MF 3010 (Printer with Scanner)	1 1 1
Accounts Deptt.	P-4,2.6 GHz, 1GB RAM, 80GB HDD, DVD Writer Canon LBP 2900 (Printer) TVS Dot. Matrix (Printer)	1 1 1
Examination Deptt.	Dual Core 3.0 GHz, 2GB RAM, 500 GB HDD Canon MF 3010 (Printer with Scanner)	1 1
Fee Clerk	AMD 2.7 GHz, 1GB RAM, 250 GB HDD, DVD Writer Canon LBP 2900 (Printer) Canon MF 4750 (Printer, Scan, Fax, Photo Copy) BSNL Net Connection Duel core 3.0 GHz, 2GB RAM, 500 GB HDD LP-1010 (Printer)	1 1 1 1 1 1
Steno Office	AMD Processor 2.7 GHz, 1GM RAM, 250GB HDD, Canon LBP 2900 (Printer) Canon MF 4750 (Printer, Scan, Fax, Photo Copy)	1 1 1

Computer-student ratio	1:2
Stand alone facility	1 Laptop Available
LAN facility	No
Licensed software	Yes
Number of nodes / computers with Internet facility	6
Wi-Fi Facility	Yes (Administrative Department)

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Internet facility is available in all the departments having computer labs, library, administrative block where staff and students can access internet according to their requirements. There is an internet café just outside the college campus which is used by students after college hours.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institute intends to upgrade IT infrastructure and associated facilities by purchasing of New Hardware as well as software for different departments / offices. Upgradation is done by replacing the old systems with new ones / old systems are upgraded with latest configuration whichever is possible and availability of funds. The College purchases new systems with latest technology according to the requirement.

Wi-Fi facility: The College has computerized all the operations of the office and extend this facility in the teaching departments. The college intends to add more computer based courses and infrastructure accordingly. Institution has planned to Wi-Fi the campus. The College is being sanctioned 20 Broadband connections by the Ministry of HRD under the programme NMEICT in collaboration with BSNL. Necessary favourable action is awaited till date from BSNL. All the departments will be connected to Wi-Fi in addition to existing Broadband connections.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The college does not make any formal budgetary provision. However, the funds are allocated for procurement, upgradation, deployment and maintenance of the computers and their accessories, as and when required. Details of the amount spent during the last four years.

Year	2011-12	2012-13	2013-14	2014-15
Budget for Computers (In Rs.)	---	---	---	---

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- The College has sufficient infrastructure i.e. computers, printers, scanners, and LCD Projectors which the staff can utilize any time to prepare their course material / lectures. College has one moveable smart board, which can be used by the faculty members for interactive teaching and learning.
- The College has Seminar Room (Computer lab which is used as seminar room) with multimedia facility.

- The library with ICT facility is open to faculty and students for learning resources.
- The computer faculty is always available for any need based assistance in the use of ICT.
- The faculty is encouraged to use power point presentations for delivering lectures and technical talks.
- Internal assessment and University marks are software based.
- With the subscription of N-LIST and Internet connectivity, access to all faculty and students will help them to access journals, E-learning material available in other universities and make use of the same for knowledge enhancement. In the departmental seminars delivered by students, they are encouraged to use latest methodologies for their presentations.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms / learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The College has sufficient infrastructure i.e. computers, printers, scanners, and LCD Projectors which the staff can utilize any time to prepare their course material/lectures. Students are advised to make use of ICT to prepare various assignments s given by teachers and for participation in seminars, competitions organized in the college. Students use internet available in college and library to search study material for their relevant topics.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the college does not avail the National Knowledge Network Connectivity.

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and up keep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The institute plans and executes the allocation and utilization of funds in a systematic and organized way. The requirement of each department is as curtailed and consolidated, and basing on this estimate after a thorough analysis, budget is allocated for various purposes. Expenditure incurred for maintenance of various facilitates developed for the last four years is as follows:

Sr. No.	Description	Expenditure Incurred (in Rs.)			
		2011-12	2012-13	2013-14	2014-15
1	Buildings	334189	853865	368443	198674

2	Equipments (College /UGC Funds)	26492	306047	412411	---
3	Computers	---	316740	---	31100
4	Vehicles	---	2400	---	711997
5	Furniture	26775	---	240957	16459
	Other (if any)				
	Sports Equipments	529174	---	5471	---
	Projector/ LCD	82556	89800		---
	RO/ Water Cooler	25500	-	47789	1800
	AC	---	113350	---	---
	Laptop	---	27500	---	---
	Generator	---	875000	---	---
	Inverter	---	47200	---	---
	Digital Camera	---	29300	---	---
	CCTV Camera	---	108150	---	---
	Internet Facility	---	46494	---	---
	Sound System	---	---	4530	---
	Multimedia Project	---	---	64909	---
	Printer/ Photocopies	---	298461	14518	---
	Photocopies	---	---	---	---

The Purchase committee and the Bursar watch over the optimal utilization of budget allocated for various activities. The procedure for budgetary allocations is well drawn out involving the Management, Principal, Bursar, and the respective Heads of the concerned Departments, Purchase Committee and the Accounts Department.

- Un-aided Staff fund is used for payments of salaries of Ad-hoc and temporary staff members along with employees under courses of self financing scheme.
- Water and electricity fund is used for paying water and electricity bills and maintenance.
- Grant-in-aid is used by contributing 5% (by the College) for disbursing salaries.
- SWF (Student Welfare Fund) is used for the general development of the students/ scholarships etc.
- AF (Amalgamated Fund) is used for books, seminars and sports. It is used for the construction and maintenance of the buildings funds. These are also used for the promotion of sports and other organizational activities.

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The College has a vast network of infrastructural facilities available for its staff and students. There are employees on permanent and contractual basis who maintain the infrastructure of the College. The additional technical assistants/helpers for up keeping, cleanliness and maintenance are also hired on need basis. There is a Cleanliness and Beautification committee comprising of the teachers and the non-teaching staff and are in charge of the beautification and cleanliness of that area. Any repair

and renovation work is also suggested by the committee and action is taken after the approval of the committee.

The Environment Society along with the NSS workers plant saplings during the rainy season. The hard work of the sweepers and the creativity of the gardeners are the reason behind the well maintained lawns, athletic tracks and garden/ courts for various games. The maintenance and repair of the infrastructure is taken into account by the College on regular basis in a systematic way.

- The staff under the supervision of concerned Heads regularly maintains the laboratory equipments.
- The internal stock verification and audit of the various departments is done on regular basis.
- The library also keeps check on the books issued, returned, damaged or to be weeded out.
- The upkeep and maintenance of the computers/ labs is a continual process. Plumbing, electrical fittings, repair of furniture, cleaning of water tanks is also carried out whenever required by maintenance department.
- Permanent staff is appointed for cleaning the College campus, the classrooms and the wash rooms daily.

The annual maintenance of the equipments in all labs is done during the summer vacation every year. The technical and non-teaching staff is engaged in this activity and they ensure that all equipments are functioning well and also seek external expertise if needed during the period. This ensures that teaching-learning process is run smoothly in all aspects throughout the year. The stock verification is also done during the same period to help in identifying the non working equipment and suggest necessary replacements. Regular cleaning and upkeep of the equipment is overseen by the faculty members who are the incharges of the laboratories. The annual budget and allocation of funds and regular monitoring of utilization of funds for maintenance ensures upkeep of the infrastructure in the institute.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The college does not have any scientific instrument that needs regular calibration. However, the calibration process is taken up by each department for various equipments as per the time frequency suggested by the supplier. Historical data of every equipment is maintained in the labs where in the measured values are compared with earlier measured data and also with the standard values. Any deviation in this regard is noted and necessary steps are initiated by calling the technicians from the supplier. As and when the instrument breaks down it is repaired by the reputed professionals in their respective fields. Every year at the time of stock taking if equipment/instrument is found beyond repair then it is written off.

4.4.4 What are the major steps taken for location, up keep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- The generators available in the institution help in continuous power supply without any hindrance.
- The computer systems and other sensitive equipments are provided with UPS systems so that power failure does not cause any damage.
- All precautions are taken to protect the precision equipments by providing voltage stabilizers. Covers are provided where-ever needed to keep the sensitive equipment in dust free environment. Continuous water supply is ensured through 3 bore-wells available in the college and 500 liters RO provides RO water in different segments of the college.

There is a separate caretaker in the College who is responsible for the upkeep and maintenance of the building and electricians, plumbers, technicians and overseers are appointed as per the requirement. The computers in the computer department are maintained by the staff and help is sought from external agencies. In the fitness centre, equipments are looked after by the staff appointed for its maintenance. The College uses its own funds to maintain its infrastructure. UGC grants are highly useful for maintenance purpose.

CRITERION - V

STUDENT SUPPORT AND PROGRESSION

CRITERION V

STUDENT SUPPORT AND PROGRESSION

5.1 STUDENT MENTORING AND SUPPORT

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes its updated prospectus annually containing Vision and academic information, in brief regarding academic faculty, subject combinations available, code of conduct of the institution, library rules, academic calendar etc. Besides this the prospectus contains the history of the college, accomplishments, administration, list of faculty members department-wise, information of the various societies / clubs, academic and co-curricular programmes, different offices and their functions, fee details, prizes and student scholarships. This is a ready reference for students. It also contains the list of the facilities being provided to the students. Besides this, the college prospectus also contains the information non teaching faculty. Thus the college ensures that the students know about the college staff. Moreover, this information can be downloaded from the college website also. In this regard, both college prospectus and website are meticulously prepared and updated regularly.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Considering the socio-economic status of the students, various scholarships are given as Jindal foundation scholarship, SC category scholarships, Sikh Minority Scholarships, Freeships and Sports scholarship. The office superintendent helps the students to apply online for Government Scholarships (Fresh application & Renewal of Scholarships), forwards applications of eligible students and takes care of the disbursement of Scholarship to students. The scholarship committee consisting of the Principal, bursar, Superintendent Accounts, Vice Principal and six senior faculty members scrutinize the applications of students and select the candidates for the award of scholarship. The committee also decides the amount of scholarship for the existing classes. The college also provides fee concession to the students of Economically Weaker Section.

From year 2011 onwards scholarships have been deposited to students' bank account by state Govt. and Centre Govt. to SC students, BC students and Minority students were given the benefits of scholarship during last four years. The Detail of concession given to them (class wise) is as under:-

	2011-12	2012-13	2013-14	2014-15
SC	BA1-26 BAII-15 BAIII-11 B.Sc.I,II,III-00 B.COM.I-00 B.COM.II-01 B.COM.III-0 BCAI-01 BCAII-01 BCAIII-01 MAI-02 PGDCA-01	BA1-69 BAII-18 BAIII-06 B.Sc.I,II,III-04,00,00 B.COM.I-03 B.COM.II-00 B.COM.III-00 BCAI-01 BCAII-00 BCAIII-02 MAI,II-02,02 PGDCA-00	BA1-95 BAII-56 BAIII-22 B.Sc.I,II,III-04,01,00 B.COM.I-04 B.COM.II-02 B.COM.III-00 BCAI-00 BCAII-01 BCAIII-00 PGDCA-01	BA1-63 BAII-69 BAIII-54 B.Sc.I,II,III-04,02,02 B.COM.I-00 B.COM.II-08 B.COM.III-02 BCAI-00 BCAII-00 BCAIII-01 PGDCA-00
BC	BA1-11 BAII-08 BAIII-05 B.Sc.I,II,III-04,01,00 B.COM.I-01 B.COM.II-01 B.COM.III-0 BCAI,II,III-00 MAI,II-00 PGDCA-01	BA1-29 BAII-09 BAIII-11 B.Sc.I,II,III-04,04,00 B.COM.I-07 B.COM.II-03 B.COM.III-01 BCAI,II,III-01,00,00 MAI,II-00 PGDCA-00	BA1-22 BAII-25 BAIII-12 B.Sc.I,II,III-05,03,04 B.COM.I-05 B.COM.II-02 B.COM.III-02 BCAI,II,III-01,00,00 PGDCA-00	BA1-16 BAII-13 BAIII-16 B.Sc.I,II,III-02,04,01 B.COM.I-00 B.COM.II-01 B.COM.III-01 BCAI,II,III-00 PGDCA-00
MINORITY	BA1-20 BAII-22 BAIII-07 B.Sc.I,II,III-07,05,01 B.COM.I-01 B.COM.II-02 B.COM.III-01 BCAI-02 BCAII-01 BCAIII-00 MAI-00 PGDCA-00	BA1-08 BAII-10 BAIII-05 B.Sc.I,II,III-01,07,04 B.COM.I-03 B.COM.II-00 B.COM.III-00 BCAI-00 BCAII-00 BCAIII-00 MAI-01 PGDCA-00	BA1-30 BAII-20 BAIII-20 B.Sc.I,II,III-12,00,07 B.COM.I-03 B.COM.II-01 B.COM.III-02 BCAI-00 BCAII-00 BCAIII-00 MAI-01 PGDCA-00	BA1-39 BAII-17 BAIII-21 B.Sc.I,II,III-06,07,02 B.COM.I-02 B.COM.II-01 B.COM.III-02 BCAI-02 BCAII-01 BCAIII-02 PGDCA-00

Details of Half tuition fee concession and full tuition fee concession given to the students during last four years.

Session	Half tuition fee concession (No. of Students)	Full tuition fee concession (No. of Students)
2011-12	-	103
2012-13	66	125
2013-14	19	123
2014-15	41	73

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

The college provides substantial financial aid to the students to the extent that no student is denied admission due to economic reasons. There are lots of students who belong to SC/ST, OBC and Minority Classes. The college provides financial assistance to these students, which is received from the Central Govt., State Govt. Approximately –

Session	Percentage
2011-12	15%
2012-13	14.7%
2013-14	20.6%
2014-15	23.1%

5.1.4 What are the specific support services/facilities available for

- **Students from SC/ST, OBC and economically weaker sections**
- **Students with physical disabilities**
- **Overseas students**
- **Students to participate in various competitions at National and International level**
- **Medical assistance to students: health centre, health insurance etc.**
- **Organizing coaching classes for competitive exams**
- **Skill development (spoken English, computer literacy, etc.,)**
- **Support for ‘slow learners’**
- **Exposures of students to other institution of higher learning/ corporate/business house etc.**
- **Publication of student magazines**

Students from SC/ST, OBC and economically weaker sections:

SC/ST and other minority students are given awareness about the scholarships and privileges available to them – like the Higher Education Special Scholarships available for SC/ST students. Relaxation of 5% marks is given to students of SC category in the minimum marks required for admissions to all courses, wherever applicable. They are given scholarships according to permissible rules in the form of fee concession by Punjab Government. Books are issued from the College Book Bank to SC/ST students on priority basis.

Students with physical disabilities:

The College is very conscious towards physically challenged students. Their requirements and needs are given a special care and attention. Their classes are held in the ground floor of college building. During examinations (both terminal and annual), such students are accommodated on the ground floor. Every possible help is extended to them as per university norms. Amanuensis is provided if need be 20 min. / hour extra time is also given away during the examination.

Overseas students:

At present there were no overseas students in the college in last four years.

Students to participate in various competitions/National and International/ Organizing coaching classes for competitive exams:

There is no arrangement for coaching classes for competitive exams. However, EMA / Sports / Athletic / NSS / NCC / General Competitions students are provided TA / DA as per university rules. Assistants (Musicians), trainers are also paid for training period. Teachers accompany too.

Medical assistance to students: health centre, health insurance etc.:

The College is very much concerned for the health and hygiene of the college students, staff and other members. There is a proper arrangement of drinking water in the college campus. College has established its own dispensary to provide first aid facility. The students are given immediate medical assistance in case of any emergency. 108 Ambulance is available for 24 hours. The college has a tie up with D.A.V Edward Ganj Hospital (over own sister organization) nearby in case of any emergency.

Skill development (Spoken English, Computer Literacy, etc.)

- Specific skill developments initiatives have not been made. The College has sufficient infrastructure i.e. computers, printers, scanners, LCD Projectors which the staff / students can utilize to prepare their course material/lectures.
- Students are to prepare various assignments given by the teachers on computers.
- Students use internet to search study material and latest developments for their relevant topic.
- Add-On Courses i.e. E-Commerce and E-Banking are offered to the students of the college. The college also invites Guest speakers from different spheres to provide knowledge and guidance to the students.

Teachers guide the students and provide the necessary facilities. Students are encouraged for group discussions and recapitulation of things discussed with a particular stress on the use of English. There are departmental societies in the college; English Literary Society is one of them. Mr. Narinder Sharma, Department of English is the office incharge of this society.

Support for “slow learners”

There is no such support. However, conventionally the teachers offer extra time slow learners, if any. Many motivational lectures are organized for the students. Individual counseling by the teachers is carried out to support them.

Exposures of students to other institution of higher learning/ corporate/business house etc.

The answer is No. However, the students are encouraged to attend functions / competitions at other colleges / PU. Guest lectures by eminent speakers are organized to help the students to keep pace with

the recent developments in their subjects. Industrial visits also help them to keep in touch with the latest developments.

Publication of student magazines

The college plans to publish the magazine annually. Efforts were initiated since long. However, these have not yet crystallized.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Entrepreneurship is an important component of the curriculum in B.Com. In B.Com mock interviews are conducted under their respective Teachers. The college encourages students in finding better job opportunities and better enterprises to work in. B.Com students are also motivated to pursue C.A and C.S courses. Resource persons are invited from various institutions/colleges to facilitate the entrepreneurship skills of students.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games,

The institution belief that sports and cultural activities are important not only for competitive purpose but also for building the character and personality of the individuals. Quiz competitions, debate and discussions, cultural activities etc. additional academic support, flexibility in examinations special dietary requirements, sports uniform and materials any other. The institution believes that sports and cultural activities are important not only for competitive purpose but also for building the character and personality of the individuals.

Participation in these activities is necessary for keeping good health, channelizing the energies of the youth and keeping the youth away from the menace of drug addiction. Cultural activities also help the students to hone their skills in performing arts like music, dances and theatrical items. For this college encourages mass participation of the students in such activities. The college has many units like Dharam Shiksha Club, planning forum, Environmental Club, Youth Welfare Club, English society, Punjabi Sahit Sabha, Red Ribbon Club, Alumni Association, NSS, NCC (Boys), NCC (Girls) units etc. The institution is committed to attract students for participating in various extra-curricular activities by ensuring consistent encouragement and motivation. Various facilities are being provided to them, e.g. there is a big playground where all the facilities are being provided by the college for games like Football, Volleyball, Basket Ball, Discuss Throw, High Jump, Long Jump, and Kabaddi etc. Two Days Annual Athletic Meet has been an annual feature to motivate students. It is open for all students to participate in the said event. It is compulsory for all the college students to attend the Annual Athletic Meet which encourages students' participation in sports. The necessary facilities are provided. Talent Hunt function is held every year to spot the hidden talent of students in extra mural activities. A vast majority of students from different departments exhibit their talent in the Talent Search. Our students participate in a big way at the Zonal Youth

and Heritage Festivals of Panjab University Chandigarh and bag outstanding positions.

Departmental Societies regularly hold Rangoli, Quiz, Debates, Paper Reading, Mehndi contests and discussions. Selected team of quiz is sent every year in Zonal and Inter Zonal Youth Festivals.

Additional academic support Flexibility in examinations

- Exemption from the internal tests and attending classes during the tournaments/Events.
- Flexibility in attendance requirements to enhance participation in various cultural events outside college.

Special dietary requirements

It was not provided. In 2015-16, handball team has received for special diet from Punjab Government and the same will be the part of supplementary SSR.

Sports uniform and materials

- Sports kits are sometimes provided.
- Sports material for Cricket, Hockey, and Volley Ball etc. is provided.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of student appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / GRE / TOFFL / GMAT / Central / State Services, Defense, Civil Services, etc.

Personalized guidance as and when required by the students is given to them by the College teaching faculty. Students who are interested and willing to appear in various competitive examinations are helped by the teachers in matters of study materials and counseling for the right strategies. The students appearing in various competitive examinations are also extended all possible help in the form of various books in the college library. The career counselling cell also provides information regarding jobs, vacancies and competitions.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The college authorities always feel pleasure in creating an ambiance in which a student could be conscientious and painstaking individuality and their own hale and hearty idealistic surroundings is encouraged. Our guiding principle is to lay stress on the importance of student accomplishments as well as to bring out their potential in co-curricular challenge and add those elements which are essential for student escalation.

Academic

The institute provides regular counselling to the students to address issues relating to their academic shortfall and obstacles.

Personal

The staff members perform regular interaction with the students placed under their mentorship at a one-to-one level. The students are encouraged to share their personal problems and a friendly environment is provided to make them comfortable to share their personal problems. The secrecy is maintained for personal information and necessary corrective steps are being taken in consultation with a committee of senior staff, thereby addressing personal problems. Various seminars and workshops are organized for their overall development.

Career

The institute encourages its students towards taking up higher studies. The said department and faculty members provide academic and personal counselling to the students.

Psycho-social

The problems related to social factors affecting students' mental health, peer pressure, parental support, cultural and religious background, socioeconomic status and interpersonal relationships are addressed through their counsellors & special lectures

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programs).

There is a Career Counselling Cell but the same is not active. The staff members are readily available to guide the students regarding the job opportunities. The students are helped to identify job opportunities and are also given guidance by the teachers for making preparations for interviews.

- **Wipro:** In the session 2011-2012, the pool campus recruitment drive of WIPRO WASE held at D.A.V College Abohar, Ankita Goyal, student of BCA, got selected.

5.1.10 Does the institution have a student grievance redresses cell? If yes, list (if any) the grievances reported and redressed during the last four years.

A complaint box is provided by the State Government in the College campus in which students can drop their grievances. Students are also free to share their grievances with the class teachers and the Principal. The necessary action in the matter is taken by the Principal of the College on the recommendation of teachers concerned. However, the records are being kept in the office of the Principal for further references. It will be submitted along with the supplementary SSR.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college has a Women Cell under the Chairmanship of Mrs. Padam Pathela with the following members as per the guidelines of Honourable Supreme Court: -

<u>Name of the members</u>	<u>Designation</u>
Mrs. Gunmala Singla	Member
Ms. Neelam Bhardwaj	Member
Mrs. Veer Bala	Member

This information along with the telephone numbers is available in the prospectus as well.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Ragging is totally banned in the college. The college has adopted the UGC regulations on curbing the Menace of Ragging in Higher Educational Institutions and has constituted an Anti-Ragging Committee under the supervision of Mr. Baljeet Singh. However, till date, no instance of ragging has been reported in the college. Still warning against Ragging is being displayed at different places in the college. The committee conducts surprise checks to ensure that no such incidents occur in the college. The following are the members of Anti-Ragging Committee. Their telephone numbers are also given in the college prospectus. National helpline information has also been extended. Students are regularly made aware of various provisions of the act.

Mr. Baljeet Singh Bhullar
Mr. (Dr.) Arun Kalra
Mrs. Padam Pathela
Mr. Narinder Sharma
Mr. (Dr.) R.K. Uppal
Mr. (Dr.) Megh Raj Goyal

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Besides financial help like fee concessions, scholarships, free ships are given to the meritorious and needy students. The following welfare schemes are made available to the students:

- Scholarship to SC/ST/OBC students by Punjab Govt. / Central Govt. / other National Agencies.
- Sports kits to participate in sports and cultural activities are sometimes provided.
- Coaching facility for participation in cultural activities
- Guidance and Counselling.
- Book bank facility.
- Concessional bus passes, issued by the state transport department, to facilitate easy access for students.
- Canteen facility for staff and students.
- The College Career and Counselling Cell guides the students for participation in various competitions. It is a matter of pride that for counseling, students regarding different courses many informative

interaction sessions were conducted from time to time wherein experts/academicians/ professionals were invited to update the students with new opportunities, courses and careers.

- The college provides Academic Cash prizes as per condition mentioned in the prospectus. A cash prize of Rs. 31000/- (Annual fee + Rs. 11000/-) has been announced since 2012 for merit holder. No one has achieved this target yet.
- College Book Bank provides books to the deserving students belonging to the SC/ST /weaker section of the society.
- There is also a facility for paying fees on installment basis for economically weak students.
- Students are given special refreshments during performance in various competitions and other activities organized by the college.
- The canteen committee works in tandem with the canteen contractor to ensure hygienic, clean, nutritious eatables.
- Student Awareness workshops are organized to engender the societal sensitivity.
- A modern computer Department with Internet facility is housed in college campus.
- Two silent electricity generators (80+20kw) ensure continuous electricity supply even during the long power cuts, too common in Punjab. There are two other generators as well.
- Tuck Shop facility to the students is available within the college campus.
- A bank branch of PNB is housed in our campus for easy dealing by students and staff.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

The institution has an alumni association which is not registered. It may be registered in future. Mr. Baljeet Singh Bhullar, Department of Punjabi is the head of this association. There are about 37000 ex-students of this college. Only a few hundred are its members. It was not possible to hold alumni meet in last four years. Efforts will be made for “Contact Programmes” and effective enrolment so as to reach out to our old students for mutual benefit.

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Many students join Post Graduation in the University or other institutions. Some of them join professional courses such as M.B.A. Chartered Accountancy / Company Secretary Ship / Law etc. Since there is no mechanism at present to maintain the record of the students after they leave the college, it is difficult to figure out the percentage of the students progressing to higher education or to professional education or employment. However, this aspect will be sincerely worked out.

Student Progression	% against enrolled			
	2011-12	2012-13	2013-14	2014-15
Those Completed UG	60.58% 202/328	55.23% 248/449	64.66% 313/484	57.37% 428/746
Those Completed PG	37.50% 3/8	66.07 % 37/56	61.70 % 29/47	66.66 % 6/9

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Required programme wise detail is given below in the following tables:-

Class (UG)	Students Enrolled in 2008	Students Passed in 2011	Students Enrolled in 2009	Students Passed in 2012	Students Enrolled in 2010	Students Passed in 2013	Students Enrolled in 2011	Students Passed in 2014	Students Enrolled in 2012	Students Passed in 2015
B.A.	276	125	222	135	337	168	330	207	584	322
B.Sc.	17	16	31	26	43	33	61	42	72	50
BCA	54	37	20	15	24	12	22	07	20	03
B.Co m.	-----	-----	45	26	45	35	71	57	70	53
Class (PG)	Students Enrolled in 2011	Students Passed in 2011	Students Enrolled in 2012	Students Passed in 2012	Students Enrolled in 2013	Students Passed in 2013	Students Enrolled in 2014	Students Passed in 2014	Students Enrolled in 2015	Students Passed in 2015
PGDC A	8	6	3	8	5	5	7	5	9	6
							Students Enrolled in 2011-12	Students Passed in 2012-13-	Students Enrolled in 2012-13	Students Passed in 2013-14
MA (HINDI)							26	21	15	08
MA (ECO)							25	11	25	16

S. No.	Classes	College Result 2011-12	Uni. Result 2011-12	College Result 2012-13	Uni. Result 2012-13	College Result 2013-14	Uni. Result 2013-14	College Result 2014-15	Uni. Result 2014-15
1	B.A-I	80.22	55.59	83.75	49.76	73.57	45.62	Sem.I-100 Sem.II - 100	Sem.I-37.44 Sem.II-44.12
2	B.A-II	92.39	67.30	96.44	71.63	95.49	69.94	96.52	63.9
3	B.A-III	94.40	58.82	97.10	66.89	92.40	69.20	99.38	86.71
4	B.COM-I	85.07	63.63	49.27	61.75	52.95	55.56	Sem.I-100 Sem.II - 94.82	Sem.I-61.11 Sem.II - 64.9
5	B.COM-II	93.75	69.31	82.81	75.93	87.30	74.31	92.85	73.53
6	B.COM-III	96.29	60.90	89.74	91.31	100	96.66	100	89.49
7	B.C.A –I	36.84	43.81	25	21.83	53.84	40	Sem.I-100 Sem.II - 100	Sem.I-32.25 Sem.II - 39.8
8	B.C.A-II	93.75	83.72	100	69.85	100	81.97	40	62.40
9	B.C.A-III	93.75	89.69	100	89.27	100	85.21	100	87.90
10	B.Sc-I	70.89	60.90	74.54	62.24	60.38	51.88	Sem.I-100 Sem.II - 100	Sem.I-57.16 Sem.II - 65.95
11	B.Sc-II	100	82.37	95.23	85.35	94.11	83.87	99.59	86.11
12	B.Sc- III	100	83.81	100	84.15	100	87.11	100	84.73
13	PGDCA	37.50	59.69	100	58.24	71.42	64.57	66.66	50.89

Sr. No.	Class	College Result (2011-12)				University Result (2011-12)			
		1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem
1	M.A. (Eco.)	100	100	-	-	44.96	57.28	-	-
Sr. No.	Classes	College Result (2012-13)				University Result (2012-13)			
		1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem
1	M.A. (Eco.)	100	100	100	100	34.14	54.99	80.54	82.85
Sr. No.	Class	College Result (2011-12)				University Result (2011-12)			
		1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem
1	M.A. (Hin.)	100	100	-	-	Not Available	57.25	-	-
Sr. No.	Class	College Result (2012-13)				University Result (2012-13)			
		1 st Sem	2 nd Sem	3 rd Sem	4 th Sem	1 st Sem	2 nd Sem	3 rd Sem	4 th Sem
1	M.A. (Hin.)	100	100	100	100	61.69	82.53	84.85	90.88

Sr. No.	Class	College Result (2013-14)		University Result (2013-14)	
		3 rd Sem.	4 th Sem.	3 rd Sem.	4 th Sem.
1	M.A. (Eco.)	100	100	81.44	76.50
Sr. No.	Class	College Result (2013-14)		University Result (2013-14)	
		3 rd Sem.	4 th Sem.	3 rd Sem.	4 th Sem.
1	M.A. (Hindi)	100	100	81.93	93.06

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Institution is constantly engaged in encouraging the students towards successful completion of their courses and progression to higher level of education. The institute from time to time makes arrangements of various guest lectures. Eminent personalities from diverse field of education are invited to interact with the students. Career Counselling Cell of the college is imparting guidance to the students regarding various competitive entrance exams. They are also provided necessary information regarding various competitive exams. Students of final year are motivated to take courses as per their interest. This will help them to choose area for higher education. The institution has its finger on the pulse of society and hence keeps updating its courses to retain its relevance in today's fast changing scenario. Well equipped library with 24900 books, subscribing 25 Journals/periodicals and 08 newspapers to update with research, employment and competitive exam. These steps of college might have facilitated the students in earning better job opportunities.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The following measures are taken by the College for students who are at risk of failure and drop out:

- Tutorials classes are taken for these students by faculty members of the concerned departments.
- Repetition of lecture, regular class tests, sometime small group class tests and personal guidance in the teaching-learning process are adopted.
- Discussion with the parents about their low performance in house test.
- Faculty members of various departments identify the academically weaker students through class test, mid-term test and university results during the course or program and provide mentoring to them.
- If a student does not attend classes regularly, the institute tries to look into the reasons for it, in order to reduce the number of dropouts. This is done through phone call, letters and parents meet in the institute to discuss the problems.
- More practice is taken for the critical subjects or numerical based subjects.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

As sports / games, cultural / extra-curricular activities form an integral part of learning and personality development of any educational institution, the college adopts very pro-active policies and strategies to promote sports / extra-curricular activities.

The college has a wide range of sports, games, cultural and extra-curricular activities that are available to the students. The college has Red Ribbon Club, NSS unit, NCC male and female wing, Youth Welfare club and Dharam Shiksha Club.

The students participate in various sports competitions organized in the campus as well as off campus. Every year athletic meet is organized in the college for students of all the streams. The different committees of the college also give training/guidance to the students for participating in these activities organized by other institutions. The college has a Physical Education department to guide and motivate sports students. In sports, the college provides indoor and outdoor games to students. A spacious play ground is available for outdoor games i.e. handball, basketball, volleyball, athletics, Kabaddi, Kho-Kho, Cricket etc. in college campus. The college has well equipped Gymnasium with all modern infrastructures for health.

Every year the students of the college participate in a number of cultural and extra-curricular activities such as folk dance, play, ladies traditional songs, group songs, rangoli, collage making, skit, poster making, spot painting, photography, poem recitation, quiz and other literary items. The institution follows the programme calendar provided by the affiliating university for inter college sports competitions.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The college has no achievements at university / state / inter zonal / zonal / national / international level for the last four years. However, college excelled zonal level of the university for the last four years.

**Achievements of Extra Mural Activities of the last four years
Panjab University Zonal Youth And Heritage Festival (2012-2013)**

- Organized by National College for Girls, Chowarian Wali, Fazilka form 27th to 30th September 2012.

In this Festival our college clinched Various prizes. Details of the prizes is given below:

Sr. No.	Name	Items	Position
1	Ms.Ranbeer Kaur	Vaar Singing	1st Individual
2	Ms.Kulbeer Kaur	Kavishari	1st Individual
3	Ms.Parabhleen Kaur Ms.Ranbeer Kaur Ms.Kuldeep Kaur	Vaar Singing	2nd Position

4	Ms.Ranbeer Kaur	Folk Song	2nd Position
5	Ms.Ranbeer Kaur	Folk Instrument (Sarangi)	2nd Position
6	Ms.Sheetal	Essay Writing	3rd Position
7	Ms.Pardeep Kaur	Ladies traditional Song	3rd Individual

ZONAL YOUTH FESTIVAL 2013-14
PANJAB UNIVERSITY ZONAL YOUTH AND HERITAGE
FESTIVAL (MUKTSAR-ZONE) 2013 – 2014

Held at M. R. S. College, Malout from 30th September 2013 to 3rd October 2013.

Our college won the following prestigious prizes in this Festival:

Sr. No	Name	Items	Position
1	Rakesh Kumar	1st Individual	Shabad
2	Sikander Singh	1st Individual	Folk Orchestra
3	Ranbeer Kaur Kulbeer Kaur Sikander Singh	2nd	Vaar Singing
4	Lovepreet Kaur	2nd Individual	Debate
5	Priya Jindal	2nd	Poster Making
6	Group Item	3rd	Shabad
7	Sikander Singh	3rd	Precession Tabla
8	Kulbeer Kaur	3rd	Non-Precession Sitar
9	Group Item	3rd	Indian Orchestra
10	Karan Kumar	3rd	Poem Writing
11	Vivek Dhingra	3rd	Collage Making
12	Group Item	3rd	Folk Orchestra
13	Kulbeer Kaur	3rd Individual	Vaar Singing
14	Sikander Singh	3rd Individual	Indian Orchestra

ZONAL YOUTH FESTIVAL 2014-2015
PANJAB UNIVERSITY ZONAL YOUTH AND HERITAGE
FESTIVAL (MUKTSAR-ZONE)

Held at CGM College, Mohalan from 24.09.2014 to 27.09.2014

Our college one following prize.

Sr. No.	Name	Items	Position
1	Priya Jindal	Poster Making	2nd
2	Sikander Singh	Folk Instrument (Sarangi)	2nd
3	Ramandeep Ramandeep Baljinder Kaur	Kavishari	2nd
4	Sandeep Kumar Ajay Kumar Kashish Jindal Deepak Kumar Sikander Singh	Indian Orchestra	2nd

	Vishal Deep Mangat Singh Gurlal Singh		
5	Khushwant Singh	Group Songs (Individual)	2nd
6	Vishaldeep Sikander Singh	Kali	3rd
7	Sikander Singh	Kali	3rd
8	Sandeep Kumar	Non-Percussion (Sitar)	3rd
9	Khushwant Singh	Gazal	3rd
10	Sikander Singh	Indian Orchestra	3rd

Dharam Shiksha Club: A course in Dharma Shiksha is conducted every year. Its annual examination is held by Arya Vidya Sabha, New Delhi at national level involving 800 school/colleges of DAVCMC New Delhi. Special emphasis is laid on creating awareness among students about the rich cultural heritage of India.

Achievements of Dharam Shiksha Club of the last four years

AKHIL BHARTIYA DHARMA SHIKSHA PRATIYOGITA

Session : 2011-12

Name	Marks obtained / Total marks	Position
Suman	93/100	1st
Diksha	91/100	2nd
Priyanka	92/100	2nd
Vasu devi	94/100	1st

AKHIL BHARTIYA DHARMA SHIKSHA PRATIYOGITA

Session : 2012-13

Name	Marks obtained / Total marks	Position
Amandeep Kaur	94/100	2nd
Rishu	94/100	2nd
Pooja Goyal	90/100	3rd
Vasu Devi	90/100	1st
Sonam Chhabra	88/100	2nd
Prabhleen	91/100	1st

AKHIL BHARTIYA DHARMA SHIKSHA PRATIYOGITA

Session : 2013-14

Name	Marks obtained / Total marks	Position
Kajal Rani	94/100	1st
Madhu Bala	94/100	2nd
Preeti	93/100	3rd
Suman Kumari	93/100	1st
Neetu Rani	97/100	1st
Vasu Rani	95/100	3rd

AKHIL BHARTIYA DHARMA SHIKSHA PRATIYOGITA

Session : 2014-15

Name	Marks obtained / Total marks	Position
Priya Arora	93/100	1st
Savita Pandey	93/100	3rd
Pallavi	95/100	1st
Madhu	94/100	2nd
Preeti	93/100	3rd

DAV College Malout has been bagging national trophy among 800 DAV institutions for the last four years

Games & Sports:

Students participate in various sports competitions organized in the the campus as well as off campus. Every year sports meet is organized in the college for students of all the streams.

Sports: Outdoor Facilities

- Sports grounds
- Track and field marking
- Football ground
- Volleyball ground
- Handball ground
- Basketball ground
- Kho-Kho ground

Sports: Indoor Facilities

- Badminton court
- Table-Tennis

In the session 2014-15, the Handball teams of the college won 3rd position at inter-college competition.

GYM

- One gym opened for staff and students.

NSS (National Social Service)

The College is having four units of NSS (Boys & Girls) 50 volunteers each. NSS Department contributes significantly to society. Every year, a 7 day NSS camp is organized by NSS Department normally in winter break.

Year	City/Village	Days
2012-13	D.A.V College, Malout	7 Days NSS Camp
2013-14	D.A.V College, Malout	7 Days NSS Camp
2014-15	D.A.V College, Malout	7 Days NSS Camp

- NCC (NATIONAL CADET CORPS)
- NCC (NATIONAL CADET CORPS)

The College has two NCC units i.e. NCC Girls unit is affiliated with 6PBbn NCC Malout and NCC Boys unit is affiliated with 20PBbn NCC Bathinda, working under the guidance of Ministry of Defence). ANO for 6PB BN is Dr. (LT.) Mukta Mutneja and caretaker for 20PB BN is

Dr. Vineet Kumar. Activities like Tree plantation, Blood Donation, Awareness rallies (AIDS, Corruption, Cleanliness) are organized by NCC Department. Cadets prepare for certificates “B” & “C” of NCC

Camps Attended by NCC Cadets (Girls) during 2013-14

4 Cadets attended C. A. T. C camp from 29/08/2013 to 08/09/2013.

17 Cadets attended C. A. T.C. 71 camp from 12/02/2014 to 21/02/2014.

Camps Attended by NCC (Girls) Cadets during 2014-15

10 Cadets attended C.A.T.C.61 from 06/06/2014 to 18/06/2014.

10 Cadets attended C.A.T.C.63 from 01/07/2014 to 10/07/2014.

03 Cadets attended C.A.T.C.64 from 14/07/2014 to 22/07/2014.

1 Cadets attended C.A.T.C. 65 from 26/07/2014 to 04/08/2014.

1 Cadets attended C.A.T.C.66 from 09/08/2014 to 18/08/2014.

Cadets attended C.A.T.C 67 Ropar from 19/08/2014 to 28/08/2014.

5 Cadets attended C.A.T.C. Darjling from 06/11/2014 to 15/11/2014.

24 Cadets attended C.A.T.C. from 12/02/2015 to 21/02/2015.

NCC “B” & “C” Passed

Session	“B” Certificate	“C” Certificate
2014-15	24	-----

Youth Welfare Club: Youth Welfare Club is associated with Directorate of Youth Service, Govt. of Punjab and Youth Welfare Department, Panjab University, Chandigarh. Various Youth camps, hiking, trekking camps, tour excursions are being organized. Students are made aware about the domestic violence law, RTI, traffic rules and Anti –Ragging Act etc.

Basic Youth Leadership Training Camp: In the session 2013-2014 and 2014-15, the College students have obtained O, A and B Grades in the “Basic Youth Leadership Camp” organized by Youth Welfare Department, Panjab University, Chandigarh.

Legal Literacy Club: Students participate in the various activities of Legal Literacy Club. Extension lecturers by Judicial Officers were given. Legal authorities were invited to make students aware about their legal rights, domestic violence laws, traffic rules, right to information act and anti-ragging act etc.

Red Ribbon Club: Red Ribbon Club is a collaboration project of Punjab state AIDS Control Society, Chandigarh that helps to increase awareness about HIV/AIDS and removes the stigma attached to the deadly infection. Movies on AIDS are shown to students. Paper reading contests on AIDS / HIV are organized.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Feedback from graduate is not yet collected scientifically. It will be done in future. However, the College is taking some feedback from the

outgoing students about the quality of curriculum, class room teaching, library facility and the like. This information is helpful in improving the performance and quality of the institutional provisions. The College is making efforts for the improvements in canteen facility, library and infrastructure on the basis of the suggestions/feedback of the students.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Henceforth, efforts will be made in this direction Mr. Narinder Sharma is the Editor-in-Chief of the college magazine and some teachers have been appointed as Editors of different sections. The editors of the magazine motivate the students to bring out the creative genius in them and to contribute for the college magazine.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

No the college does not have a student council. The college used to have a student council up to 1983 which was later banned by the state Government during the days of disturbance in the state.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Strictly speaking college does not have representatives on various academic and administrative bodies. However, the institute believes in giving the equal opportunity to the students. The college understands that the students are the most important stakeholders in any educational institution. As such in order to provide equal opportunity to the students in supporting the authorities and the college faculty in running the affairs of the college, they have been nominated as sub-editors to various sections of the college magazine. They are also enrolled as members of various clubs / societies of the institution such as Legal Literacy Club, Red Ribbon Club and Youth Welfare Club etc.

ACADEMIC CLUBS AND SOCIETIES

- English Literary society
- Punjabi Sahit Sabha
- Hindi Sahitya Parishad
- Social Sciences Society
- Science Society
- Youth Welfare Club
- Dharam Shiksha Club
- Environment Club
- Planning Forum
- Information Technology Club

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. Any other relevant information regarding Student Support and Progression which the college would like to include.

The institution has an Alumni Association. It is not active at present. The old students keep visiting the college and interact with the head of the institution and the faculty. Some of our alumni give cash awards to outstanding sports persons and meritorious students. The Alumni committee is constituted to encourage more active participation of Alumni in near future.

CRITERION - VI

**GOVERNANCE,
LEADERSHIP
AND MANAGEMENT**

CRITERION VI : GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution distinctive characteristics in terms of addressing the needs of the society ,the students seeks to serve, institution tradition and value orientation, vision for the vision for the future etc.?

VISION

Our motherland is a signatory to the UN child right convention which Envisions that all young people should be inspired to reach the apex level of education they are capable of. To realize this vision we need iconic figures to collectively address this issue at the grass root level. D.A.V College, Malout was another force to give a fillip to this movement of higher education as envisaged by the legendary figures like his Holiness Swami Dayanand Saraswati and Mahatma Hansraj.

MISSION

Our institution will act as a vibrant mechanism to produce men of quality who will serve as torch bearer of knowledge and ethics and make them as the architect of True Indian democracy and there by materializing the dreams of galaxy of our great educationist and social reformer into living reality. The lasting mission of our D.A.V fraternity is ‘The What can I give’ to the Motherland by engaging and training the younger generation to serve as true servant of not only the nation itself but the world and humanity at large. It will work for unique blend of what is best in Traditionalism and Modernism. As it has an ambition to become a life-force in every heart of adjoining area of this institution by inculcating the traits of righteousness and dedication.

6.1.2 What is the role of Top Management, Principal and Faculty in design and implementation of its quality policy and plans?

The institution is steered by D.A.V College, Managing Committee. Our Top Management, Head of the Institution and Faculty follow the principle of hierarchal order, superb coordination and complete team work. But ultimately our Management acts as not only the imperator but also as a councilor and facilitator in all key decision making processes.

6.1.3 What is the involvement of the leadership in ensuring;

- **The policy statement and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plans**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The information about the functioning of the college is gathered by the authorities by a number of ways. The policy decisions such as starting of new courses, sanctioning of posts, development of infrastructure, revision of pay scale and career advancement of the teaching and non-teaching staff are taken by the managing committee. It keeps a watch of development in the institutions and gives general guidance through the head of the institution. The managing committee gets information about the performance of the institution from the Principal and it interacts with the Principal, staff and the students. There are several committees of the teachers and the members of non teaching staff. They play an important part in planning various activities and inspire its implementation. The Principal makes it a point to maintain his personal interaction with all the stakeholders including faculty members, non-teaching staff, students, their parents/guardians. The Principal bears the overall responsibility of the academic and administrative functioning of the college. The agenda for the meetings of the governing body is prepared by him. He puts the academic and administrative matters before them for their approval. He is responsible for implementing its decision. All the correspondence with the Governing body, Government of Punjab, Central government, University Grant Commission and the other stakeholders of the college is carried out by him. Thus our Principal acts as a driving force and gives impetus to participative management to reaffirm its sincerity towards the elevation of academic and administrative performance

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The principal and the faculty members hold discussion in academic councils, SAC (Standing Advisory Council) and staff meetings to monitor and evaluate all the plans of the institution. The problems faced in this regard are analyzed in depth and detail. Efforts are made to explore the various avenues to improve and expedite the speedy implementations of the various policies and plans of the institution. From time to time organizational changes are made to promote decentralization, free discussions and devolution of responsibility to mark independent status of every department.

6.1.5 Give detail of the academic leadership provided to the faculty by the top management?

DAVCMC, New Delhi is the biggest Non-Govt. Management of the India. 800 educational institutions are being managed by this Top Management. It has well known educationists, Scientists philanthropists, Arya Samajis. The present President Sh. Poonam Suri is a man of high caliber. He has qualities of Head & Heart, devoted & committed to the noble cause of quality education. He is the editor of largest urdu daily of india 'The Daily Milap'. DAV institutions are progressing & marching ahead under his dynamic stewardship. Vice-President, Dr. S.K. Sama is a physician of international repute. Other distinguished personalities are Sh. R.S. Sharma, Gen. Secretary, Sh.

Ravinder Kumar, Secretary Sh. Mahesh Chopra finance secretary, Satish Sharma, Director (colleges).

The Principal acts as a major connecting link among the management, University and the faculty. Dr. Subhash Chander Principal is a man of principles. He is Ph.D. in faculty of marine sciences from Cochin University of Science and Technology, Cochin.

- Member, PU sports Committee for purchase of materials & its executive body
- Member, P.U. Academic Council.
- Member, Association of Principals of colleges affiliated to P.U.
- Member, Local Committee for Edward Ganj DAV Sr. Sec. Pub. School, Malout & MMD DAV College, Gidderbaha.
- Member, DAVCMC, New Delhi.

The top management plays an active part in motivating the faculty members to sharpen their academic expertise by participating in orientation and refresher courses and focusing on intensive studies. It also encourages them to carry out research processes and go in for doctoral programs. In this connection they often hold meetings with the faculty and with the head of the institution. The members of the managing committee remain well acquainted with the practical problems related to college development, administration, appointments and infrastructural needs. The cases of the students and problems are discussed in depth. The latest feedback is provided to management committee by the head of the institute and staff members nominated by the management committee. The president of the managing committee holds meeting with the teachers to communicate to them their duties and responsibilities. The instructions in this regard are carried out by the teaching and the non teaching staff.

6.1.6 How does the college groom the leadership at various levels?

The college strives to groom leadership among its staff as well as students. It promotes active participation of the faculty in all its academic and administrative planning and execution. Some of our students have distinguished themselves in various social fields and made their mark in national life through their glorious achievements. Some of our distinguished alumni are as follows:

1. Mr. Gurdas Mann- A renowned Punjabi Singer
2. S. Nirmaljeet Singh Nimma- U.S.A. based Punjabi folk singer
3. S. Inderjeet Singh – Indian Revenue Service, Ludhiana
4. Mr. Ajay Maluja- Punjab Police Service
5. S. Upkar Singh- S.D.M.
6. Mr. Vimal Setia- S.D.M.
7. Mr. Rajwant Kamboj- Scientist (E), DRDO
8. Mr. Gurmeet Mitwa- Cine actor
9. Mr. Gourav Bhateja- Director ‘Play House’ Drama club
10. Mr. Ajay Monga- Renowed post in Railways

11. S. Gurcharan Singh- O.S.D., Chief Minister of Punjab, Chandigarh
12. S. Harbans Singh- Commanding Officer, Army
13. S. Onam Deep Singh- Principal, Adarsh Model School, Phullukhera
14. Mr. Mahinder Sharma- Principal, Govt. Sen. Sec. School, Phullukhera
15. Dr. Aalok Jha, Physiotherapist, Medical College, Faridkot
16. Mr. Raj Kumar Jalhotra, Punjab Police Service
17. Mr. Sandeep Sharma, Punjab Police Service.
18. S. Karandeep Singh Bhullar, Tehsildar.
19. Dr. Jaskarn Singh Bhullar, Principal.
20. S. Gurmeet Singh Khuddian, Political Leader.
21. Sh. Babru Vahin, Industrialist
22. Mr. Varinder Gupta, CA
23. Sh. Raj Rassewatt, Chairman Edwardganj Public Welfare society, Malout
24. Sh. Pardeep Rassewatt, Municipal Councilor.
25. Mr. Dinesh Garg, Commission Agent.

The staff with the encouragement and support of the management is actively involved in the improvement of the institutional processes. It is done through the head of the institution. The staff members are involved by way of the formation of the various committees such as building committee, advisory committee, academic council, career counseling committee and library committee. The teachers are given full responsibility and are actively involved in the planning and execution of the various tasks. Members of the faculty are motivated to take part in decision making at the level of the affiliated university. They are motivated to become members of the bodies like Board of Study, Academic Council and Senate.

6.1.7 How the college delegate authority and provide operational autonomy to the departments? Units of the institutions and work towards decentralized governance system?

The college has various departments, clubs and societies. Principal delegates his authorities to their heads of departments. The heads work independently. They consult other faculty members in chalking out all programs. The teachers and the students, within the departments, clubs and societies work in cooperative spirit. They help and motivate each other and facilitate every individual to grow and develop his or her potential.

The decision about the distribution of work and purchase of books/equipment needed for their respective subjects are taken by the teaching departments. The departments, under the leadership of the head, coordinate their activities to organize seminar, extension lecture, co-curricular trips and other field works. The respective teaching plans and unitization of syllabus are made by them independently. They hold an independent responsibility for the internal assessment and extra

classes. The non teaching staff is allocated work by the office superintendent. He also monitors the working of the Class-four employees.

6.1.8 Does the college promote a culture of participative management? if yes, indicate levels of participative management.

Yes, the college actively promotes a culture of participative management. For the development of the college, the teaching and the non teaching faculty are made members of various committees. In fact the institution work in Democratic manner and give proper weightage to every employee by getting their feedback.

Levels of Participative management

Participative Management exists at the following levels:

a. Three staff members named Dr. M.R. Goyal, Dr. B.V. Sharma and Dr. Mukta Mutneja are the staff representatives of local managing committee.	Local Managing Committee (LMC)
b. The members can consult and interact on matters effecting welfare of the institution with the management. Grievances are also put before management.	Standing Advisory Committee (SAC)
c. Some of the members (teaching & non teaching) get a share in the authority and responsibility for administration through various offices. Such as Registrar, Dean exams, Incharge (Electricity), Incharge (Water), Bursar, Building Incharge, Director Youth Welfare, Incharge (Dispensary), Incharge (Girls wing), Incharge (Boys wing), Incharge (timetable), Dean (Science) etc.	Staff

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1 Does the institution have a formal stated quality policy? How is it developed, driven, deployed and reviewed?

The Institution aims at inculcating scientific temper and humanism by spreading message of fraternity. There is no communication gap between head of the institution and the stakeholders to encourage maximum participation of teacher in seminar, workshops, STC and RC to update their teaching skills and knowledge. All the undertaking of the college is driven with the aim of attainment of excellence. Apart from teaching and learning, the learners are helped in the harmonious development of personality. The policy of self evaluation and improvement in the academic atmosphere is carried out through introspection. The management takes particular care in the redressal of the grievances of the staff by holding formal and informal dialogues. Regular meetings at different vertical and horizontal levels lead to continuous improvement. Checks and balances are available at each level.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institution has a prospective plan of development. In its preparation, short term and long term objectives are taken into consideration. The University curriculum, UGC schemes and instruction of DPI (Punjab) and Ministry of Higher Education are studied carefully and duly followed before selecting academic plans. Detailed proposals are prepared by the experts, teachers with the help of other faculty members according to the schemes and instructions of various bodies and authorities in the higher education. Every specific area in this regard is handled by an individual teacher. The institution is prepared to tackle the introduction of the new courses, increase in the enrollment, expansion of existing infrastructure and development of modern sports infrastructure. The improvement of learning resources like developing a modern library required to meet the future needs and enhancing the use of technology in teaching/learning process etc. is also taken into consideration. The committees are constituted for developmental work to formulate the strategy of development. The teachers are involved in all the institutional plans. Students and members of managing committee are also involved according to the demand of the situation.

6.2.3 Describe the internal organizational structure and decision making processes.

**LIST OF MEMBERS OF LOCAL COMMITTEE D.A.V.College,
Malout**

Sr. No.	Name of the Members	Designation
1.	Sh. K.K. Chhabra	Chairman
2.	Dr. Vikas Tayal, Edwardganj Hospital, Malout	Member
3.	Sh. Pardeep Rassewatt	Member
4.	Sh. Parveen Jain	Member
5.	Dr. M.L. Kamra	Member
6.	Sh. Satpal Verma	Member
7.	Sh. Ramesh Kamra	Member
8.	Sh. Satish Assija	Member
9.	Sh. Om Parkash Middha	Member
10.	Sh. Ashok Kumar Godara	Member
11.	Sh. Krishan Goyal	Member
12.	Sh. G.C. Sharma	Member
13.	Ms. Suman Kharbanda	Member
14.	Principal, MG DAV College, Bathinda	Member
15.	Principal, GAMC, Abohar	Member
16.	Principal, DAV College, Abohar	Member
17.	Principal, DAV College of Education, Abohar	Member
18.	Dr. Megh Raj Goyal, Staff Representative	Member
19.	Dr. B.V. Sharma, Staff Representative	Member

20.	Dr. Mukta Mutneja, Staff Representative	Member
21.	Principal of the College, Ex-Officio-member	Member

D.A.V. College Managing Committee, New Delhi



Local Committee



Principal

Internal Organizational Structure

- | | |
|-----------------------------|--------------------------------|
| 1. Examination | 12. NCC (Boys & Girls) |
| 2. Arya Yuva Samaj | 13. Canteen |
| 3. Academic Council | 14. Discipline |
| 4. EMA | 15. UGC |
| 5. Red Ribbon Club | 16. Anti-Ragging |
| 6. Youth Welfare Department | 17. Women Grievances Redressal |
| 7. Campus Beautification | 18. Research Committee |
| 8. NSS (Boys & Girls) | 19. Dharm Shiksha Club |
| 9. Legal Literacy Club | 20. Hindi Sahit Sabha |
| 10. Planning Forum | 21. English Literacy Club |
| 11. Punjabi Sahit Sabha | |

6.2.4 Give the broad description of the quality improvement strategies of the institution for each of the following: Teaching & learning, Reengagement, Human resource management, Industry Interaction

Teaching and learning

- To make the learning experience for the students interesting and stimulating, various new methods are developed and tried. The academic results are regularly reviewed. The faculty take recourse to mutual exchange of their experience which helps the teachers to devise new teaching strategies to bring about further improvement in the results.
- The teachers are encouraged to update their knowledge by reading relevant books and journals.
- To make the learning student centric, they are involved in projects, seminars, debates, writing competitions and presentations etc.
- New courses are introduced from time to time to make the learning relevant to the needs of the time.
- The faculty is encouraged to organize seminars, conferences, workshops and extension lectures and also to attend such programs organised at different institution. Every other effort is made to facilitate the improvement of the faculty.
- Library and the connected learning resources are constantly updated.
- Use of ICT and PPT technology is consistently improving quality work of teaching and learning.

Research and development

The institution lays special emphasis on the spirit of innovation and new experiment. It also encourages research and development. The faculty remains alert to avail of financial aid available in this regard from UGC, CSIR and other bodies. It gives an impetus to research activities and development. Every facility is granted to the teacher to attend seminars/conferences/workshops. The proposals of the research programme submitted by the teacher are always encouraged. Eminent scholars are invited to deliver lectures for the benefit of the students and the teachers. Apart from well stocked library and other learning resources, computer facility with internet has also been provided.

Community engagement

In order to strengthen the ties with the community including parents, professionals and the general public, the college engages various organizations. They include NCC, NSS, Red Ribbon society, EMA and Youth Leadership Club. Extension lectures are organized to develop a close relationship with the community.

Glimpses

Department	Activities
Youth welfare department (EMA)	Students participate in P.U. Zonal Youth & Heritage Festival held every year with full zeal & Zest.
N.S.S.	7 days N.S.S. Camps of Boys & Girls is organized every year in the college campus.
N.C.C. (Boys) and N.C.C. (Girls)	N.C.C. cadets attended ATC camp, NCC parade is regular feature.
Youth Affair department	Students attend Youth leadership camps every year. National Voters Day is celebrated on 25 January every year.
Dharam Shiksha	All India Dharam Shiksha Pratiyogita is conducted by D.A.V College Managing Committee, New Delhi every year in the month of January.

Human resources Development

The faculty actively participates in various training and development programmes like seminars/workshops/interactions as resources person, orientation and refresher courses. A special care is taken of the poor and needy students. They are given concessions in fee. There is also a provision for a Book Bank for the needy students. The meritorious students are provided scholarships and various other benefits like fee concessions

6.2.5 How does the head of the institution ensure that adequate information (from feedback and personal contacts etc) is available for the top management and the stakeholders, to review the activities of the institution?

The managing committee maintains a regular contact with the faculty to improve the quality, co-curriculum and extra-curricular activities.

Students and general public is encouraged to give their feedback in this connection. All the stakeholders are invited for further discussions aimed at improving the existing facilities of the institution. It helps in giving relevant facts and conclusive information to the faculty for the improvement in the teaching/learning process.

6.2.6 How does the management encourages and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management is always helpful and supportive for the improvement in the efficiency of the institutional process. It keeps in touch with staff and seeks their valuable suggestions. To ensure transparency in the functioning, the faculty members are given charge of various committees. The management gives due recognition to the services made by the staff in the development of the college. The staff members are given high respect and the working conditions are made easy, smooth, helpful and healthy to enable the staff members to give full expression to their talent and ability.

6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions?

The specific dates and the resolutions passed by the management council in the last year are as follows:

Sr. No.	Date	Resolutions Passed
1	26-12-2014	Reference No: 24269 meeting of OBSC held on 03-12-2014 regarding sanctioning a loan of Rs. 14,92,500/- for payment of arrears to non-teaching staff.
2	06-02-2015	Reference No: 24269 meeting of OBSC held on 03-12-2014 regarding sanctioning a loan of Rs. 14,92,500/- for payment of arrears to non-teaching staff.
3	17-06-2015	Reference No: 27303 of the proceeding of DAIVCMC held on 12-04-2015 recommended that sanction be accorded for the enhancement of gratuity from Rs. 3.5 lacs to 10 lacs be given to all employees

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If yes what are the efforts made by the institution in obtaining autonomy?

There is no provision to grant the status of autonomy to any affiliated institution.

6.2.9 How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively? IS there a mechanism to analyze the nature of grievances for promoting better stake holders relationship?

The students are provided easy access to their teachers and the head of the institution to convey their grievances if any. Such grievances are immediately resolved by the head of the institution. Any issue of academic nature is dealt by the senior teacher concerned if necessary. Such issues are also discussed in the meeting of the standing advisory committee (SAC) and staff. The cases of harassment of girls students in any way are dealt promptly to the full satisfaction of the person concerned. The students can also drop their suggestions and grievances into the suggestion boxes placed in the college campus. Such suggestions are given due consideration and accepted as far as possible.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institution? Provide details on the issue and decision of the court on these? (List to be attached)

The college has filed 11 cases in the court during last four years. The detail regarding the issues and decision of the court on these cases is mentioned below-

Sr. No	Name of the institution	Title of the case	Advocate	Brief History of the Case	Name of the Court	Next date of hearing
1	DAV College, Malout	21448of 2014 Case attached with 21252 of 2014	Mr. Aman Choudhary	Conversion of Posts	Pb. & Haryana High Court, Chd.	08-02-2015
2	DAV College, Malout	21050 of 2014 Case attached with 17086 of 2014 & 20148 of 2014	Mr. Aman Choudhary	C.P.F. matter	Pb. & Haryana High Court, Chd.	Disposed off
3	DAV College	15168 of 2013 Order see 7398 of 2013	Mr. Rajdeep Singh Cheema	To implement privately manage Affiliated and Punjab Govt. Aided Colleges Pensionary Scheme 1996 (Rajnish Kumar & others Vs State of Pb. & others), now adjourned to	Pb. & Haryana High Court, Chd.	Dismissed
4	DAV College	9454 of 2013 Case attached with 6295 of 2013	Mr. S.P. Jain	Retiral benefit viz. C.P.F and Leave encashment	Pb. & Haryana High Court, Chd.	27-11-15
5	DAV College	2611 of 2014	Mr. Aman Choudhary	Arrears from 1.1.2006 to 31.7.09 for revision scale of non-teaching (uncovered) staff	Pb. & Haryana High Court, Chd.	03/11/15
6.	DAV College	CWP 16100 and COCP 3011 of 2014 case attached with 2947 of 2014	Mr. Aman Choudhary	Reimbursement of the Gratuity + Leave Encashment (arrear)	Pb. & Haryana High Court, Chd.	15/11/2015
7.	DAV College	Dr. Ravinder Talwar V/s DAV College, Malout	Mr. Aman Choudhary	Gratuity Payment	The Assistant Labour Commissioner, Moga	13-10-2015

8.	DAV College	Appeal Case No. 1985 of 2015 by Mr. Anil Bhatiya, Hissar	Mr. Rajdeep Cheema	Parawise information as per the Act 1974 rule of 2008 framed there under read with the statutory university rules	State Commission Punjab, Chandigarh	Will be refer to larger bench Date pending
9.	DAV College	SLA(Civil) no. 19667 of 2015 Rajnish Kr. & Ors. VS State of Punjab & others	Ms. Shubhangi Tuli	To implement privately manage Affiliated and Punjab Govt. Aided Colleges Pensionery Scheme 1996	The Registrar of Supreme Court, New Delhi	06-11-2015
10.	DAV College, Malout	CWP 3390 of 2015 & COCP of 2015	Mr. Aman Choudhary	Pay verified but not release grant of three teachers	Pb. & Haryana High Court, Chd.	15-01-2016

6.2.11 Does the institution have a mechanism for analyzing the students' feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

No, feedback mechanism is being initiated now.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution permits the faculty members to attend various courses, Seminars and Refresher courses to improve their professional skills and develop innovative thinking. Duty leave is provided to staff whenever needed.

6.3.2 What are the Strategies adopted by the institution for faculty empowerment through training, retaining and motivating the employees through training, retaining and motivating the employees for the roles and responsibilities they perform?

The teachers attend orientation, refresher courses, workshops, seminars at local, national and international levels, participate as resource person, invite eminent scholars for extension lectures, publish books, research articles, papers and the institution supports, motivates and guides them for all these activities.

1. Personal files are regularly maintained and updated.
2. Teachers are given assignments as per their interest.
3. Many awareness programmes on Legal Rights, Human Rights, RTI, Internet Banking, Environment Education etc. are conducted in the college for benefit of the staff.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

There are various mechanism to judge the performance of the staff such as:

1. Use of New teaching skills; regularity in teaching work.
2. Performance during examination duties
3. Contribution to advance the interest of the college

4. Participation in various training programs such as conferences and seminars.
5. Publication of papers; acceptability and popularity amongst students.
6. Research Guidance
7. Research Projects

6.3.4 What is outcome of the review of the performance appraisal reports by the management and major decisions taken?

As teachers are advised and motivated to improve their performance, the head of the institution and the management give due weightage to the performance while granting increments and higher grades. Annual confidential report (ACR) are based on evaluation of relevant parameters as per CSR rules.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefits of such schemes in the last four years?

DAV college is a private government aided institution where 10% CPF facility is there. The managing committee does not provide any welfare scheme.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

The college constantly makes efforts to attract and retain the best talent in the college through various steps like proper working conditions, attractive salaries and CPF. The college stands on its basic values of truth and righteousness. There are no quality compromises. Discipline and examination system is the unique time.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The institution has evolved a mechanism to monitor effective and efficient use of available resources. The annual budget of the college is analyzed and approved every financial year by the LMC and DAVCMC, New Delhi. Payments are made by cheques and are thoroughly screened by the concerned authorities including Bursar and Head of the Institution. Purchase is made through purchase committee of the college which invites quotations and payments are done after receiving goods or verifying their workability. The financial resources of the college are managed in a very effective manner. The regular expenditure in any head is monitored at various levels like Local advisory committee, college bursar, Local committee which is further approved by DAVCMC, New Delhi. Salaries are deposited directly in accounts of the staff members.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The accounts of the institution are regularly audited. The bursar scrutinizes and authenticates all the bills/vouchers and cash books. The internal audit is performed by the accounts branch and then it is get done by a CA. The external audit is done by a registered audit firm and the firm is selected by DAVCMC, New Delhi and is changed every 3 years. The other external audit is also performed by the office of the Accountant General (Audit), Punjab. The last audit was done by the Audit Department up to 2013-14. The Department raised four objections vide letter no.SS-II/GIA/2015-16/76 dated 21/05/2015 which were settled after proper verification by the college.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with the institutions, if any.

The institution generates income through fee structure (See Annexure - IX). Apart from this, it receives 95% grant-in-aid in respect of sanctioned posts from the state govt. Various discretionary grants for infrastructural development from Ministers/MPs/MLAs. Grants received from the Central Government agencies like UGC/ICSSR etc. are also utilized every financial year. These includes grants for research projects, development grants, grants for other infrastructure, grant as per 5 year or 10 year plans, books and journals, add-on courses, languages, remedial classes, instrument, education for backward classes and other discretionary grants. Details of plan grants received from the UGC during Eleventh Plan are attached.

Deficit Management – Deficit, if any, is borne by the management.

Audit reports & balance sheets – The audited reports and balance sheets indicating income, expenditure and surplus of the previous four years are attached with this report. There is no reserve fund available.

6.4.4 Give details on the efforts made by the institution in securing additional funding and utilization of the same (if any).

The college secures some sponsors for the events like Cultural Fete, Annual Athletic meet, Annual Prize distribution, Annual Cultural Functions, seminars and workshops organized, events organized by departmental committees. However the amount received is quite small and it utilized for contingency expenses. Donations are available from local sources. The college was also given money from MP/MLA and Local political Leaders for the above said activities in the last four years. Various steps are being taken by the institute to generate additional funds.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to Quality Assurance and how has it contributed in institutionalizing the Quality Assurance processes?**
- b. **How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?**
- c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**
- d. **How do students and alumni contribute to the effective functioning of the IQAC?**
- e. **How does the IQAC communicate and engage staff from different constituents of the institution?**

Yes, the college has constituted Internal Quality Assurance Cell (IQAC) on 20-02-2016. The IQAC was constituted in view to planning guiding and monitoring quality assurance of the college. The Internal Quality Assurance Cell (IQAC) includes Principal, chairperson, Coordinator, Bursar, Office Superintendent and Senior members from faculty including two members of Industry in the region. The IQAC will also monitor the quality enhancement activities of the College so as to achieve optimum results vis-à-vis the mission and objectives of the college.

Following are the members of the IQAC Cell:

Mr. K.K. Chhabra	Director
Dr. Subhash Chander	Chairperson
Dr. Megh Raj Goyal	Co-ordinator
Mr. R.K. Goyal	Bursar
Mr. Anil Kumar	Office Supt.
S. Baljeet Singh	Member
Mrs. Padam Pathela	Member
Mr. Narinder Sharma	Member
Dr. R.K. Uppal	Member
Mr. S.C. Gupta	Member
Mr. Vineet Kumar	Member
Mr. Parveen Jain	Member
Mr. Satish Assija	Member

Regarding decisions of IQAC no decisions are taken yet. Mr. Parveen Jain and Mr. Satish Assija are the external members on IQAC committee. Both are industrialists. Answers to part 'd' and 'e' cannot be given at present.

6.5.2 Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If yes, give details on its operationalisation.

Yes, the institution has an integrated framework for quality assurance of the academic and administrative activities. Various committees like library committee, purchase committee, EMA committee work according to the quality policy of the college leading to achievement of the vision of college to produce true and noble talent. The academic

quality is ensured by organizing seminars, sending teachers for training, organizing paper reading contests, NCC, NSS supporting students for excellence in university merit, providing internet & library facility and recruitment quality teachers.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If yes, give details enumerating its impact.

Training to staff for implementation of quality assure procedure will be evolved with time. However, the college is for effective implementation of quality assurance procedures because the quality improvement of both teaching & non-teaching staff would ensure the enhancement of quality in every field. Various seminars and workshops are organized by different departments. Upgradation of use of IT infrastructure by the staff has been implemented which is helping teachers & students to perform their duties in a better way. Regular counseling is provided by heads and senior faculty members.

6.5.4 Does the institution undertake academic audit other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

Yes, the institution undertakes academic. Whenever the college introduces a new course, PU sends a team of experts for conducting the academic audit. They minutely observe the infrastructural facilities, teaching facilities and the number of hours set for study for that particular course. They also suggest further changes or improvements that can be made for its betterment. All the major recommendations of the inspection committee are taken into consideration. Library is enriched, doctoral candidates are selected, equipments are purchased and other recommendations are also implemented. After declaration of final exam results, these are analyzed and discussed by LMC members. University has the right to inspect and review provisions at any time.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities?

UGC has prescribed the minimum number of working hours. Our time table committee makes sure that all teachers get their workloads accordingly. All the internal quality assurance mechanisms are aligned with Panjab University, Chandigarh.

6.5.6 What institutional mechanimare in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has the following mechanism to review the teaching learning process.

- Attendance is compulsorily taken in each lecture and lecture shortage is calculated (if any) for students and discussed with his/her parents.

- Courses are completed well before the exams to ensure class preparation and practice.
- Assignments are given to students in subjects where required.
- Students are given training in practical labs.
- Needy students are given special attention.
- Principal's interaction with staff & students.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The faculty or the Principal discusses the problems with the various committees which render their help and suggestions which could take the institution to newer heights. The policies are communicated to management, alumni, parents and staff during different meetings and interactions.

CRITERIA - VII

**INNOVATIONS
AND BEST
PRACTICES**

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 ENVIRONMENT CONSCIOUSNESS

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college does not conduct the Green Audit however; a campaign is regularly going on to keep the Campus Clean and Green. Campus beautification committee makes consistent efforts for maintainance of greenery of the campus. College has a well maintained botanical garden.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- Energy conservation
- Water harvesting
- Efforts for Carbon neutrality (Solar Power)
- Plantation
- E-waste management

The college is undertaking many steps for making the campus and its surroundings eco-friendly. The following measures have been taken in this regard:

Energy Conservation

The college class rooms are well ventilated with windows to allow natural light and air. The College has partially installed CFLs. The students have been guided that all the lights, computers and other electric equipment should be switched off when not needed or when the classes are over. Attendants has been deputed for this purpose. This has helped a lot in conservation of electricity. Students are sensitized on regular basis through various lectures and competitions to conserve energy and minimize energy consumption. Students are motivated to bring bicycles to save energy.

Water harvesting:

There is a sufficient rain in the area, So the water harvesting is possible in the institution. It is technically feasible and economically viable. The college is having one main water storage tank from which water is supplied to three water storage tanks at different locations of the college.

Efforts for Carbon neutrality:

For Carbon Neutrality the institution has taken the following steps:

- Plantation of trees has been increased.
- Colour and paper printing is generally avoided. All office work is computerized to save paper.
- The generators are properly tuned and two are silent Genset.
- Solar energy will be harvested in the coming months. A unit of solar power may be installed shortly.

Plantation:

The institution has a lush green campus. Many trees and shrubs have been planted in the campus:

- In the last four years, the college has planted many ornamental and shady plants in the campus.
- Lawns for girl students of the college have been developed in the campus.
- NSS unit of the college carries out plantation drives.
- Plantation has also been carried out under Biodiversity conservation project.
- Majority of the species growing in the campus are identified with scientific names and name plates are put on the trees.

Hazardous waste management / E-waste management:

- E-waste is not a problem with our college. It exists only in the shape of used CD's, DVD's, printer cartridges and that too in a small amount. With the increasing use of e-mail and pen drives, the use of CD's and DVD's has become almost negligible. The printing cartridges are reused till they become nonfunctional. Publicity to staff and students has been made about E-waste management. E-waste is collected in store. Then E-waste is disposed off by selling it to vendors.

7.2 INNOVATIONS

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The institution always introspects and introduces innovations to achieve the aims and objectives of the college. The following innovations have been introduced during the last four years:-

- Sending all information to parents on daily basis using SMS and ICT this has created attachment.
- Introduction of Add-on courses such as E-banking and E-commerce.
- The faculty is encouraged to attend the seminars/conferences/workshops and other faculty development programs by the university and other institution of the region.
- During the last four years, twelve faculty members have attended national / international seminars / conferences, workshops, training programmes etc.
- During the last four years, two seminars have been organized in the college.
- The administrative block of the college has a networking facility which has improved the efficiency of administrative staff. Now the total record of the college is accessible with a click of button.
- Computerization of Library.
- College has its own website.
- Regular meetings of standing advisory committee (SAC) are held for devolution of decisions and reducing time of implementations.
- The college has an anti-ragging as well as guidance and counseling cell.

- Orientation created for the newly admitted students of the college is now annual feature. The students are acquainted with the rules and regulations of the institute which helps them to adapt themselves to new atmosphere.
- Two activities are conducted by each department every session.
- The college has a very effective feedback system from parents and students. Principal uses mobile, email, and landline phones. He keeps person contact with public, attend all local functions.
- This feedback acts as a lighthouse for the faculty and there are always chances for them to improve their performance.
- To promote sports along with academics, the faculty of physical education department guides the students to go for trials of various games being held in the university and sports department. College Athletic Meet is an annual feature to promote sports. On the basis of their performance throughout the session the sportspersons of the college are felicitated.
- Various clubs and societies of the college aim at all-round development of the personality of the students along with inculcating in them a sense of responsibility towards society.
- Blood donation camps are organized by NCC department of our college regularly. The students, faculty members as well as other employees of the college are fully enthusiastic about this welfare activity. NSS volunteers have been regularly participating in voter awareness rallies, drug de-addiction, seminars and legal literacy awareness programmes, female foeticide and other social evils.
- Notices are issued now in Punjabi language as well so that students (with poor English) can assimilate office direction and perform better.

7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

The College has adopted various practices for improvement in its quality and to equip the students with the ability to face the challenges of modern life. Education is not confined to class room only but to make the students aware of various dimensions and benefits of knowledge. College provides a platform to the students to understand and evolve in a better way as well as to train the future intellectuals and citizen of society. To achieve this, the college has formulated the institutional goal i.e. GOLDEN FUTURE FOR THE STUDENTS

To realize the goal, the college organizes various activities under the supervision /guidance of various faculty members. The idea behind these activities is to make the students aware that attaining degrees and securing marks in the academic field do not form a good and wholesome education; rather theoretical learning must be combined with practice.

The concept of Best Practice therefore is implied to attain the above mentioned goal.

Best Practice-I

Title: Environment Protection, Cleanliness, plantation and Waste management: Institutional Goal

The institution not only imparts the learning but also makes its learners to value their own potential that brings changes in society. All this is possible only when the students are provided with a platform to explore themselves and utilize their skills. The protection of environment is not an isolated problem of any area or nation. It is a global issue. There are no religious, political, cultural and ethical boundaries of the environment. Therefore the problem of environment pollution has acquired global importance. As the global warming is the major concern for the world today, climate change is posing the biggest threat to the human life. The atmosphere of earth is loaded with heat trapping carbon dioxide which endangers the future of every life. It is true that our protection lies in the protection of environment, we must put in all our efforts to combat the global issue of Greenhouse Effect and Global Warming by taking suitable actions so as to ensure safe environment not only for present generation but also for the future generation. The college therefore, contributes towards the conservation of natural resources and imparts knowledge regarding healthy environment. The college is very much aware about environmental conditions, therefore the students are made aware of the conservation of electricity and water. The college has great thrust on plantation and regularly organizes plantation drives in the college and surrounding areas to reduce carbon prints.

Context

In order to achieve this goal various attempts have been made in creating a hygienic and safe environment in the college. The institution encourages the students to understand the gravity of the use of plastic. College organizes activities such as campaign, peer education, lectures and seminars to help creating awareness in this regard. College also attempts to provide healthy environment for studying. The plantation of trees and plants is an objective of the institution to stop the spread of carbon prints. Arousing the feeling of self-responsibility among staff and students to take a step forward towards conservation of natural resources and spreading the importance of the same to their near and dear ones is the primary concern of the college.

The Practice and Evidence of Success

The NSS and NCC units of the college are very active in this concern. With the help of students they organize camps for cleanliness and plantation. They also organize lectures, and awareness rallies for making the students aware. These drives have met with great success as the college campus is heading towards an eco-friendly and plastic free zone. Different programmes like paper reading, painting competitions, lectures and seminars were being organized on waste management by NCC department time to time. Waste baskets and trash bins have been placed at every nook and corner of the college for maintaining hygienic

conditions. Lectures on environment protection and Biodiversity Conservation were being organized under Biodiversity Projects. A 'Chetna rally' was also being organized for the same.

The college through its NSS & NCC units has planted a large number of trees in the campus and the local people are also motivated to take care of these plants and protect them. This also helps to create a sense of belongingness among the younger generation and their concerns for a clean environment. Tree plantation is a regular feature of the college to maintain the eco-system. They have planted a variety of trees in the college, which have contributed to the beauty and greenery of the campus besides effecting carbon neutrality in the campus fulfilling the motto 'Save Trees Save Yourself'. One generation plants them and the second or third reaps its fruits so the planting of trees is a divinely altruistic gesture.

Problems encountered and resources required

Resources required

- Help of administration in devising methods to enhance the level of student participation in the campaign.
- Impressive and enthusiastic speakers.
- Funds for making the campaign successful.
- Willingness and active participation of students in the campaign.

Problems encountered

- Problems in spreading awareness among illiterate and rural people of this area.
- No grant or outside help to run the campaign.
- Illiteracy and lack of awareness among the population along with the student is the biggest challenge.

Best Practice-II

Title: Social Evils and Health Awareness

Institutional Goal

The college is aware of the fact that youth have surplus energy and it should be channelized in the right direction. The college is sensitive towards the social evils (drug addiction, female foeticide and dowry) and health awareness. College and its various societies and clubs join hands in generating awareness for the same. In order to make students enlightened and responsible citizens of the society, the college has created a healthy and safe environment.

Context

The college makes the students aware about ill effect of drug addiction which leaves their future utterly dark and destructive. Motivating students for healthy environment is conducted through a variety of activities. Knowledge regarding bad effects of various drugs is imparted to the students. Light is also thrown on various psychological and health issues.

The Anti-drug campaigns are being organized by NSS and NCC units. The students in the college are taught various lessons by the staff members. Awareness of the health is also provided by the Red ribbon club.

The Practice and Evidence of Success

NCC and NSS units of the college organize seminar, guest lectures and rallies for the eradication of social evils and awareness of health. Facilities like fitness machines have been provided to the students to hold their attention towards their health and fitness so that all the students live a healthy life. Youth welfare, NSS and NCC departments organize the camps to channelize the energy of the youth. Psychologists deliver lectures on health awareness during camps.

Problems encountered and resources required

Resources required

- Funds required for running anti-drug drives and campaigns.
- Resource persons and scholars who throw light on the structure and tools to encounter this problem.
- Administrative cooperation in enhancing the level of communication with the surrounding areas.

Problems encountered:

- Regular campaigns need to be held.
- Lack of involvement of local population in the campaign.
- Lack of cooperation from the authorities.

EVALUATIVE REPORTS OF THE DEPARTMENTS

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Hindi
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A.-I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**

UG
 B.A.I, II Semester System
 B.A.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
 M.A. Classes
 Reason: University Conditions

9. Number of Teaching posts

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	-	-	-	-
Associate Professor	1	1	-	-
Assistant Professor	1	0	-	-

10. Faculty Profile with name, qualification, designation, specialization:

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Dr. B.V. Sharma	M.A., M.Phil., Ph.D.	Associate Professor	Research methodology	25	2 (under guidance)
Temporary	-	-	-	-	-	-

11. **List of Senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** NIL
13. **Student – Teacher Ratio :**
103:1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 i. Ph.D. : 1

16. **Number of Faculty with ongoing projects from**
 i. National : 1
 ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :**
 1 major project Rs. 463000/- by UGC
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) : 4 (National) Dr. B.V. Sharma
Books with ISBN / ISSN Numbers with details of publishers : 2
 ▪ Shodh Pravidhi ISBN No. 978-81-8048-186-4 Arun Publisher Chandigarh.
 ▪ Rajinder Sahil Ke Gazal Sahiyata Mein Manviya, Samvedna : ISBN 978-93-82991-09-0, Roopkanwal Parkashan, Ludhiana.
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
 a. National Member board of studies PU Chandigarh (01-04-2011 to 31-03-2013)
 Member board of studies Guru Kanshi University, Talwandi Sabho Since 13-10-2014
 b. International NIL
 c. Editorial Board AAGMIT (Sahitya Shodh Varshik, Ludhiana)

22. Student Projects:

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. Awards / Recognition received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department:

- Dr. Rajinder Sahil (Gurusar Sudhar)
- Dr. Rakesh (Government college for Girls, Ludhiana)
- Dr. Neena Mehta (Guru Nanak College for Girls, Sri Muktsar Sahib)
- Dr. Kuldeep Singh (Ludhiana)
- Dr. Nirmal Kaushik (Faridkot)
- Dr. Kiran Grover (D.A.V. College, Abohar)
- Dr. Bharat Bhushan (Killianwali)

25. Seminars / conferences / Workshops organized & the source of funding:

- a. National State Level 01, (12-02-2013)
 CDC, PU Chandigarh

b. International NIL

26. Student profile programme / course wise:

Name of the Course/programme		Applications received	selected	Passed	Passed Percentage		
UG	B.A. I	2011-12	43	43	39	90.69	
		2012-13	72	72	68	94.44	
		2013-14	73	73	69	94.52	
		2014-15	Sem. I	44	44	36	81.81
			Sem. II	41	41	36	87.80
	B.A. II	2011-12	31	31	29	93.54	
		2012-13	39	39	37	94.87	
		2013-14	62	62	58	93.54	
		2014-15	45	45	43	95.55	
	B.A. III	2011-12	40	40	38	95	
		2012-13	31	31	30	96.77	
		2013-14	40	40	40	100	
2014-15		52	52	52	100		
PG	M.A. I	2011-12	Sem. I	22	22	22	100
			Sem. II	15	15	15	100
	M.A. II	2012-13	Sem III	23	23	23	100
			Sem IV	21	21	20	95.23
	M.A. I	2012-13	Sem. I	15	15	13	86.66
			Sem. II	15	15	15	100
	M.A. II	2013-14	Sem III	8	8	8	100
			Sem IV	8	8	8	100

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : 01

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15

Those completed UG	100	75	93.02	72.22
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

- 31. Number of students receiving financial assistance from college, university, government or other agencies:**
Refer 5.1.2 and 5.1.3 consolidated record of the college.
- 32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:**
One State Level Conference 12-02-2013 (financed by CDC, P.U. Chandigarh)
One lecturer by Dr. Kiran Grover, Associate Professor in Hindi, D.A.V. College, Abohar
- 33. Teaching methods adopted to improve student learning:**
Chalk and Board, Delivering lectures, assignments, class tests / Surprise Test, library consultation, Essay writing, information through internet.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**
Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	Counseling the students for solving the problems. Hardworking, Dedicating and experienced staff. Strong focus on quality teaching.
Weaknesses	NIL
Opportunities	To create awareness about higher education. Huge scope in teaching field.
Challenges	To develop the overall personality Mushrooming of private colleges
Future plans	Reintroduced of PG classes

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Punjabi
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A./B.Sc./B.Com./BCA/)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.A./B.Sc./B.Com./BCA-I, II Semester System
B.A./B.Sc./B.Com./BCA- III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	-	-	-	-
Associate Professor	1	1	1	1
Assistant Professor	2 ½	1	0	0

10. Faculty Profile with name, qualification, designation, specialization:

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mr. Baljeet Singh	M.A. Hons, M.Phil.	Associate Professor	Punjabi Literature	26	-
	Dr. Arun Kalra	M.A., M.Phil, Ph.D	Associate Professor	Parmpragat Punjabi Ghazal	26	-
	Mrs. Jasbir Kaur	M.A., M.Phil,	Assistant Professor	Punjabi Kahani	12	-
Temporary	Mr. Amarjit Singh	M.A., M.Phil.	Assistant Professor	Punjabi Natak	03	-
	Mrs. Shailja	M.A. (Punjabi & History) M.Ed., NET (UGC)	Assistant Professor	-	03	-
	Mrs. Sukhjot Kaur	M.A., M.Phil.	Assistant Professor	Punjabi Natak	06 Months	-

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by**

- temporary faculty** : Theory Classes (UG) 50%
13. **Student – Teacher Ratio** :
200:1 (Approx.)
 14. **Number of academic support staff (technical) and administrative staff sanctioned and filled** NIL
 15. **Qualification of teaching faculty with D.Sc./D.Lit./ Ph.D/ M.Phil./ PG**
 - i. Ph.D. : 1
 - ii. M.Phil : 4
 - iii. PG : 1
 16. **Number of Faculty with ongoing projects from**
 - i. National : NIL
 - ii. International funding agencies and grants received : NIL
 17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received** : NIL
 18. **Research Centre/facility recognized by the University** : NIL
 19. **Publications**
Number of Papers published in peer reviewed journals (national / international) :
 - 2 Research papers by Mrs. Jasbir Kaur
(in books ISBN 978-81-302-0239-6 & ISBN: 978-81-302- 0243-3)**Books with ISBN / ISSN Numbers with details of publishers :**
 - 1 Book by Dr. Arun Kalra (Parmpark Punjabi Gazal Ek Adhiyan, ISBN No. 978-93-5017-828-7 Unit Star Books, Pvt. Ltd, Chandigarh)
 20. **Areas of consultancy and income generated** : NIL
 21. **Faculty as members in National / International Committees / Editorial Board** :
 - a. National NIL
 - b. International NIL
 - c. Editorial Board NIL

22. Student Projects:

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. Awards / Recognition received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department:

- Kavi Darbar (Rubru) 14 poets visited the Institution.
- Prof. P.S. Dhingra (Director PU Regional Centre Sri Muktsar Sahib)
- Kavi Dr. Surjit Pattar alongwith Sr. Dildar Singh.

25. Seminars / conferences / Workshops organized & the source of funding:

- a. National NIL
b. International NIL

26. Student profile programme / course wise:

Name of the Course/programme		Applications received	Selected	Passed	Passed Percentage		
UG	B.A. I (PBC)	2011-12	263	263	254	98.93	
		2012-13	469	469	464	98.93	
		2013-14	526	526	515	97.90	
		2014-15	Sem. I	419	419	413	98.56
			Sem. II	385	385	345	89.61
	B.A.I (PBI)	2011-12	127	127	104	81.88	
		2012-13	220	220	208	94.54	
		2013-14	289	289	247	85.46	
		2014-15	Sem. I	218	218	170	77.98
			Sem. II	199	199	149	74.87
	B.A.II (PBC)	2011-12	184	184	184	100	
		2012-13	221	221	221	100	
		2013-14	355	355	352	99.15	
		2014-15	285	285	285	100	
	B.A.II (PBI)	2011-12	65	65	63	96.92	
		2012-13	102	102	101	99.01	
		2013-14	172	172	170	98.83	
		2014-15	148	148	146	98.64	
	B.A.III (PBC)	2011-12	143	143	143	100	
		2012-13	175	175	174	99.42	
		2013-14	208	208	208	100	
		2014-15	304	304	304	100	
	B.A.III (PBI)	2011-12	34	34	33	97.05	
		2012-13	64	64	64	100	
		2013-14	100	100	91	91	
		2014-15	138	138	136	98.55	
	B.Sc. I (PBC)	2011-12	51	51	51	100	
		2012-13	61	61	59	96.02	
2013-14		121	121	121	100		
2014-15		Sem. I	80	80	80	100	
		Sem. II	79	79	73	92.40	
BCA I (PBC)	2011-12	19	19	19	100		
	2012-13	16	16	16	100		
	2013-14	13	13	13	100		
	2014-15	Sem. I	11	11	11	100	
		Sem. II	9	9	8	88.88	
B.Com. I (PBC)	2011-12	67	67	67	100		
	2012-13	69	69	69	100		
	2013-14	68	68	66	97.05		
	2014-15	Sem. I	58	58	58	100	
		Sem. II	54	54	54	100	

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG PBC	81.72	64.92	79.08	64.81
PBI	64.70	60.95	71.05	61.81
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk and Board, Delivering lectures, assignments, class tests / Surprise Test, Library consultation, Essay writing, information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	Counseling the students for solving the problems. Hardworking, Dedicating and experienced staff. Strong focus on quality teaching. Upcoming writer and critic.
Weaknesses	Non availability of language lab. Non existence of PG classes.
Opportunities	To create awareness about higher education. Huge scope in teaching field. Professional writing. Lot of vacancies in media and print media.
Challenges	To develop the overall personality of the students.
Future plans	To organize seminars & conferences. To introduce PG classes. To get research projects.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** English
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A./B.Sc./B.Com./BCA/)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.A./B.Sc./B.Com./BCA-I, II Semester System
B.A./B.Sc./B.Com./BCA- III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	2	2	0	0
Assistant Professor	3	0	0	0

10. Faculty Profile with name, qualification, designation, specialization:

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mr. Narinder Sharma	M.A., M.Phil	Associate Professor	American Fiction	26	0
	Mrs. Gunmala Singla	M.A.	Associate Professor	-	26	0
Temporary	Mr. Gurpreet Singh	M.A., B.Ed.	Assistant Professor	-	4	0
	Ms. Kanu Priya	M.A., M.Phil	Assistant Professor	-	4	0
	Ms. Harpreet Kaur	M.A., B.Ed.	Assistant Professor	-	1	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** Theory Classes (UG) 58%

13. **Student – Teacher Ratio** : 196 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 i. M.Phil. : 2
 ii. PG : 3
16. **Number of Faculty with ongoing projects from**
 i. National : NIL
 ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received** : NIL
18. **Research Centre/facility recognized by the University** : NIL
19. **Publications**
Number of Papers published in peer reviewed journals (national / international) : NIL
Books with ISBN / ISSN Numbers with details of publishers : NIL
20. **Areas of consultancy and income generated** : NIL
21. **Faculty as members in National / International Committees / Editorial Board** :
 a. National NIL
 b. International NIL
 c. Editorial Board NIL
22. **Student Projects:**

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students:** NIL
24. **List of eminent academicians and scientists / visitors to the department:**
 ▪ Dr. Rajesh Sharma (HOD), Department of English, Punjabi University Patiala on 13-02-2012 delivered an Extension lecture on the topic ‘Language and Self Education’
25. **Seminars / conferences / Workshops organized & the source of funding:**
 a. National NIL
 b. International NIL
26. **Student profile programme / course wise:**

Name of the Course/programme		Applications received	Selected	Passed	Passed Percentage	
UG	B.A. I (Eng.)	2011-12	263	263	212	80.60
		2012-13	469	469	315	67.16
		2013-14	526	526	308	58.55
	2014-15	Sem. I	419	419	287	68.49
		Sem. II	385	385	160	41.55

	B.A.I (Ele. Eng)	2011-12	19	19	16	84.21	
		2012-13	26	26	26	100	
		2013-14	29	29	29	100	
		2014-15	Sem. I	32	32	26	81.25
			Sem. II	31	31	25	80.64
	B.A.II (Eng.)	2011-12	184	184	120	65.21	
		2012-13	221	221	174	78.73	
		2013-14	355	355	245	69.01	
		2014-15	285	285	207	72.63	
	B.A.II (Ele. Eng.)	2011-12	24	24	20	83.33	
		2012-13	13	13	13	100	
		2013-14	19	19	19	100	
		2014-15	29	29	28	96.55	
	B.A.III (Eng.)	2011-12	143	143	102	71.32	
		2012-13	175	175	134	76.57	
		2013-14	209	209	126	60.57	
2014-15		304	304	290	95.39		
B.A.III (Ele. Eng)	2011-12	13	13	13	100		
	2012-13	17	17	15	88.23		
	2013-14	10	10	10	100		
	2014-15	22	22	22	100		
B.Sc.II (Eng.)	2011-12	30	30	30	100		
	2012-13	42	42	42	100		
	2013-14	51	51	48	94.11		
	2014-15	75	75	74	98.66		
BCA I (Eng.)	2011-12	19	19	12	63.15		
	2012-13	16	16	2	12.50		
	2013-14	13	13	6	46.15		
	2014-15	Sem. I	11	11	10	90.90	
		Sem. II	9	9	8	98.88	
B.Com. I (Eng.)	2011-12	67	67	55	82.08		
	2012-13	69	69	68	85.50		
	2013-14	68	68	42	61.76		
	2014-15	Sem. I	58	58	53	91.37	
		Sem. II	54	54	53	98.14	

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG General English	58.28	50	47.90	61.83
Elective English	130	107.14	52.63	84.61
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

- Usually lecture method is adopted to discuss lessons.
- The curriculum related topics are co-related with social, racial, contemporary, environmental, gender related, National and International developments as per the demand of the topics. Students are also engaged in discussion.
- Screening of curriculum based movies or plays.
- Translation method is also used.
- Composition and grammar items taught by using Black Board.
- Creative Writing encouraged through competition.
- Vocabulary based quiz competitions held.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- We cater to the courses of all the streams available.- Hard Working, Dedicated and experienced teachers.- Counseling of students for the future options.- Empathetic attitude towards the students.
Weaknesses	<ul style="list-style-type: none">- No conferences or workshops have been organized.- Non-existence of P.G. classes.- No language lab in the college.- Greater stress on reading and writing skills and almost none on listening and speaking skills.- There is a curriculum constraint in this regard.
Opportunities	<ul style="list-style-type: none">- More subject experts can be invited to motivate students and the teachers.- Faculty members are encouraged to be more engaged in research and participation in National / International Seminars.
Challenges	<ul style="list-style-type: none">- To reduce the number of compartments.- To reduce the drop-outs.- To imbibe interest in reading and speaking English.- To generate interest for reading of literature.
Future plans	<ul style="list-style-type: none">- Use of audio visual aids to improve teaching.- Installing language labs.- To get research projects.- To introduced PG classes

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** History
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A.-I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
 - UG
 - B.A.I, II Semester System
 - B.A.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	1	1	0	0
Assistant Professor	0	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mrs. Tajinder Kaur	M.A., B.Ed., M.Phil.	Associate Professor	Medieval Indian History	19	0
Temporary	Mr. Sukhdev Singh	M.A., B.Ed., M.Phil.	Assistant Professor	Medieval Indian History	7	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 50% (UG Theory Classes)
13. **Student – Teacher Ratio :** 350 :1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./ Ph.D/M.Phil./ PG**
 - i. M.Phil : 2
16. **Number of Faculty with ongoing projects from**
 - i. National : NIL

- ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) :
- 2 Research papers by Mrs. Tajinder Kaur
(in Books ISBN 978-93-5212-513-5 & ISBN 978-93-83338-39)
- Books with ISBN / ISSN Numbers with details of publishers : NIL**
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
- a. National NIL
- b. International NIL
- c. Editorial Board NIL

22. **Student Projects:**

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students: NIL**

24. **List of eminent academicians and scientists / visitors to the department:**

- Sh. Vishesh Sarangal (SDM)
- Sh. Ashok Bansal (Tehsildar)

25. **Seminars / conferences / Workshops organized & the source of funding:**

- a. National NIL
- b. International NIL

26. **Student profile programme / course wise:**

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage	
UG	B.A. I	2011-12	179	179	159	80.17
		2012-13	360	360	293	81.38
		2013-14	405	405	291	71.85
	2014-15	Sem. I	297	297	200	63.34
		Sem. II	274	274	172	62.77
	B.A. II	2011-12	123	123	116	94.30
2012-13		163	163	163	100	
2013-14		273	273	262	95.97	
2014-15		274	274	172	62.77	

B.A. III	2011-12	76	76	74	97.36
	2012-13	118	118	115	97.45
	2013-14	153	153	147	96.07
	2014-15	217	217	210	96.77

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-	100%	NIL	NIL
	2012-	100%	NIL	NIL
	2013-	100%	NIL	NIL
	2014-	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	102.77	62.84	74.61	58.33
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Audio-Visual Aids, Debate, Lecture Method, Presentations, Assignments, Class tests / Surprise Tests, Library consultation, information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- Counseling the students for solving the problems.- Hardworking, Dedicating and experienced staff.- Strong focus on quality teaching.- Moral values and professionalism.
Weaknesses	<ul style="list-style-type: none">- Less use of ICT by students.
Opportunities	<ul style="list-style-type: none">- To create awareness about higher education.- Huge scope in teaching field.- Always ready for social welfare.
Challenges	<ul style="list-style-type: none">- To develop the overall personality of the students.- To overcome the weakness of our department.- To work for social welfare and inculcate moral values.
Future plans	<ul style="list-style-type: none">- To organize seminars and conferences.- To get research projects.- To introduce PG Classes.- To work for oriented research work- Lab is required for displaying audio-visual.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Physical Education
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A.-I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.A.I, II Semester System
B.A.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	1	0	1	1

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mrs. Iqbal Kaur	M.P.Ed., M. Phil.	Assistant Professor	Physical Education	23	0
Temporary	Mr. Harpartap Singh	M.P.Ed., UGC (NET)	Assistant Professor	Physical Education	9	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 55% (UG Theory & Practical Classes)
13. **Student – Teacher Ratio :**
300 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. M.Phil : 1
 - ii. PG : 1
16. **Number of Faculty with ongoing projects from**
 - i. National : NIL
 - ii. International funding agencies and grants received : NIL

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (National / International) : 4 (International Journals) Mrs. Iqbal Kaur
Books with ISBN / ISSN Numbers with details of publishers : NIL
20. **Areas of consultancy and income generated: NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
a. National NIL
b. International NIL
c. Editorial Board NIL

22. **Student Projects:**

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students: NIL**
24. **List of eminent academicians and scientists / visitors to the department:**
NIL
25. **Seminars / conferences / Workshops organized & the source of funding:**
a. National NIL
b. International NIL
26. **Student profile programme / course wise:**

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage		
UG	B.A. I	2011-12	186	186	163	87.63	
		2012-13	374	374	354	94.65	
		2013-14	445	445	381	85.06	
		2014-15	Sem. I	343	343	250	81.13
			Sem. II	313	313	277	88.49
	B.A. II	2011-12	139	139	136	97.84	
		2012-13	142	142	140	98.59	
		2013-14	269	269	268	91.16	
		2014-15	221	221	216	97.73	
	B.A. III	2011-12	80	80	80	100	
		2012-13	115	115	114	99.13	
		2013-14	122	122	122	100	
2014-15		215	215	215	100		

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	59.70	52.29	67.40	57.48
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts: NIL

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture methods, Assignments, Class tests / Surprise Tests, Library consultation, information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- Counseling the students for solving the problems.- Hardworking, Dedicating and experienced staff.- Strong focus on quality teaching.
Weaknesses	<ul style="list-style-type: none">- No conferences or workshops have been organized by the department.
Opportunities	<ul style="list-style-type: none">- To create awareness about higher education.- Huge scope in teaching field.
Challenges	<ul style="list-style-type: none">- To develop the overall personality of the students.- To overcome the weakness of our department.
Future plans	<ul style="list-style-type: none">- To organize seminars and conferences.- To get research projects.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Economics
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A., B.Com.,I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
Commerce
5. **Annual/semester / choice based credit system :**
UG
B.A., B.Com.-I, II Semester System
B.A., B.Com.III Annual System
6. **Participation of the department in the courses offered by other departments :** B.Com. and Add-on courses (E-Commerce & E-Banking)
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses / programmes discontinued (if any) with reasons:**
M.A. Classes
Reason: University Conditions
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	1	1	0	0
Assistant Professor	0	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Dr. R.K. Uppal	M.A., M.Phil, M.B.A. M.A. (Edu.), D.Litt. (Thesis submitted)	Associate Professor	Banking and Finance	27	4
Temporary	Ms. Tarranum Saluja	M.A., M.Ed.,	Assistant Professor	-	7 months	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered / practical classes handled by temporary faculty :** 50% (UG Theory Classes)
13. **Student – Teacher Ratio :**
225 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative**

- staff sanctioned and filled NIL
15. **Qualification of teaching faculty with D.Sc./ D.Litt./Ph.D/M.Phil./PG.**
Ph.D : 1
PG : 1
16. **Number of Faculty with ongoing projects from National / International.**
i. National : NIL
ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :**
3 (Total grant received Rs. 1506725/- within last four years)
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) : 43 (7 National and 36 International) Dr. R.K. Uppal
Books with ISBN / ISSN Numbers with details of publishers : 20
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
a. National NIL
b. International International Conference Committee
c. Editorial Board Member of 19 Editorial Board / Advisor
22. **Student Projects:**
- | | | |
|---|---|-----|
| a | Percentage of students who have done in-house projects including inter departmental / programmes | NIL |
| b | percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies | NIL |
23. **Awards / Recognition received by faculty and students:**
1. Life time achievement award.
2. Best Reviewer Award.
24. **List of eminent academicians and scientists / visitors to the department:**
- Dr. Deepak Tandan, Professor, Lal Bhadur Institute of Management & Technology, New Delhi.
 - Dr. G.L. Bhomb, Associate Professor, G.S.D.College, Pune.
 - Dr. Meenu Aggarwan, Associate Professor, Ginni Devi PG College, Meerut.
 - Dr. B.B. “Goyal, Professor, UBS, P.U. Chandigarh.
 - Dr. Nishi Kant Jha, Associate Professor, Mumbai.
 - Dr. Bimal Anjum, Professor, RIMIT, Gobindgarh.
 - Dr. Navdeep Gandhotra, Assistant Professor, Lyallpur Khalsa College, Jalandhar.
 - Dr. Parul Khanna, Associate Professor, Rayat Bhara institute of Management & Technology, Hoshiarpur.
 - Dr. Rajinder Kaur Associate Professor, Punjabi University, Patiala.
 - Dr. Ashwani Bhalla, Professor, Government College, Ludhiana.

- Dr. Joginder Verma, Director (ASC), Shimla.
- Dr. Kulbhushan Chandel, Associate Professor, HP University, Shimla.
- Dr. S. Narta, Professor, HP University, Shimla.
- Dr. Sultan Singh, Associate Professor, CDLU, Sirsa.
- Dr. D.P. Warne, Professor, CDLU, Sirsa.
- Dr. Dheeraj Sharma, Assistant Professor, Punjabi University, Patiala.
- Dr. Gurdeep Singh, Director, MIMIT, Malout.
- Dr. Sandeep Chanana, Associate Professor, KLS D College, Ludhiana.
- Dr. Neelam Chaudhary, Professor, MDU, Rohtak.
- Dr. B.S. Bodla, Professor, Kurukshetra University, Kurukshetra.
- Dr. Sonia Chawla, Professor, DAVIET, Jalandhar.
- Dr. Raj Kumar, Associate Professor, DAV College, Jalandhar.
- Dr. S. K. Khurana, Associate Professor, DAV College, Jalandhar.
- Dr. Babli, Professor, LPU, Jalandhar.
- Sh. Neeraj Kumar, Manager, Canara Bank, Malout.
- Mrs. Rupani Garg Deputy Manager, Punjab National Bank, Sangat, (Bathinda).

25. Seminars / conferences / Workshops organized & the source of funding:

- a. National 1 (UGC)
 b. International NIL

26. Student profile programme / course wise:

Name of the Course/programme		Applications received	selected	Passed	Passed Percentage		
UG	B.A. I	2011-12	58	58	42	72.41	
		2012-13	91	91	77	84.61	
		2013-14	117	117	75	64.10	
		2014-15	Sem. I	86	86	55	63.95
			Sem. II	80	80	59	73.75
	B.A. II	2011-12	54	54	48	88.88	
		2012-13	91	91	77	84.61	
		2013-14	117	117	75	64.10	
		2014-15	72	72	67	93.05	
	B.A. III	2011-12	57	57	50	87.71	
		2012-13	49	49	45	91.83	
		2013-14	46	46	41	81.93	
2014-15		81	81	76	93.82		
PG	M.A. I	2011-12	Sem. I	23	23	23	100
			Sem. II	13	13	13	100
	M.A. II	2012-13	Sem III	14	14	14	100
			Sem IV	10	10	10	100
	M.A. I	2012-13	Sem. I	23	23	21	91.30
			Sem. II	21	21	21	100
M.A. II	2013-14	Sem III	17	17	17	100	
		Sem IV	16	16	16	100	

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	78.12	65.21	70.68	83.51
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk and Board, Delivering lectures, assignments, class tests / surprise test, library consultation, information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none"> - Counseling the students for solving the problems. - Hardworking, Dedicating and experienced staff. - Strong focus on quality teaching.
Weaknesses	<ul style="list-style-type: none"> - Lack of awareness amongst rural students regarding importance of economics. - Misconception regarding its being a very difficult subject. - Less popularity in school.
Opportunities	<ul style="list-style-type: none"> - Economic development at national level. - Increasing per capita income. - Booming banking, insurance & IT industry.
Challenges	<ul style="list-style-type: none"> - To develop ICT culture amongst students. - Conservative habits of people.
Future plans	<ul style="list-style-type: none"> - To have PG classes & increase UG strength.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Political Science
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A.-I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :** UG
B.A.I, II Semester
System
B.A.III Annual
System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL

9. Number of Teaching posts

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	2 ½	1	0	0

10. Faculty Profile with name, qualification, designation, specialization:

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Ms. Neelam Bhardwaj	M.A. (Pol. Sci.) NET M.A. (Eng.)	Assistant Professor	Pol. Science	14	0
Temporary	-	-	-	-	0	0

11. List of senior visiting faculty : NIL

12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** NIL
13. **Student – Teacher Ratio :**
250 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. PG : 1

16. **Number of Faculty with ongoing projects from**
 i. National : NIL
 ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) : NIL
- Books with ISBN / ISSN Numbers with details of publishers : NIL**
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
 a. National NIL
 b. International NIL
 c. Editorial Board NIL

22. Student Projects:

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. Awards / Recognition received by faculty and students: NIL

24. List of eminent academicians and scientists / visitors to the department:

- Sh. Vishesh Sarangal (SDM)
- Sh. Ashok Bansal (Tehsildar)

25. Seminars / conferences / Workshops organized & the source of funding:

- a. National NIL
- b. International NIL

26. Student profile programme / course wise:

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage	
UG	B.A. I	2011-12	51	51	35	68.62
		2012-13	91	91	89	97.80
		2013-14	95	95	73	76.80
	2014-15	Sem. I	107	107	68	63.55
		Sem. II	98	98	77	78.57
	B.A. II	2011-12	35	35	33	94.28
2012-13		39	39	38	97.43	

		2013-14	100	100	95	95
		2014-15	61	61	60	98.05
B.A. III		2011-12	35	35	34	97.14
		2012-13	32	32	30	93.75
		2013-14	39	39	37	94.87
		2014-15	78	78	74	94.87

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-	100%	NIL	NIL
	2012-	100%	NIL	NIL
	2013-	100%	NIL	NIL
	2014-	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	103.3	58.82	72.54	81.31
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Assignments, Class tests / Surprise Tests, Library consultation, information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- Counseling the students for solving the problems.- Hardworking, dedicating and experienced staff.- Strong focus on quality teaching.
Weaknesses	<ul style="list-style-type: none">- No conferences or workshops have been organized by the department.
Opportunities	<ul style="list-style-type: none">- To create awareness about higher education.- Huge scope in teaching field.
Challenges	<ul style="list-style-type: none">- To develop the overall personality of the students.- To overcome the weakness of our department.
Future plans	<ul style="list-style-type: none">- To organize seminars and conferences.- To get research projects.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Music (Instrumental)
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A.-I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :** UG
B.A.I, II Semester
System
B.A.III Annual
System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL

9. Number of Teaching posts

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	1 ½	0	0	0

10. Faculty Profile with name, qualification, designation, specialization:

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	-	-	-	-	0	0
Temporary	Mr. Navdeep Singh	M.A., M.Phil,	Assistant Professor	Music Instrumental (Sitar)	7	0

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered/practical classes handled by temporary faculty : 100% (UG Theory & Practical Classes)

13. Student – Teacher Ratio : 200 : 1 (Approx.)

14. Number of academic support staff (technical) and administrative

staff sanctioned and filled :

1 Tabla Instructor retired on 30-01-2016

- 15. Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
i. M.Phil : 1
- 16. Number of Faculty with ongoing projects from**
i. National : NIL
ii. International funding agencies and grants received : NIL
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
- 18. Research Centre/facility recognized by the University : NIL**
- 19. Publications**
No. of Papers published in peer reviewed journals (national / international) : NIL

Books with ISBN / ISSN Numbers with details of publishers : NIL
- 20. Areas of consultancy and income generated : NIL**
- 21. Faculty as members in National / International Committees / Editorial Board :**
a. National NIL
b. International NIL
c. Editorial Board NIL
- 22. Student Projects:**
- | | | |
|---|---|-----|
| a | Percentage of students who have done in-house projects including inter departmental / programmes | NIL |
| b | percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies | NIL |
- 23. Awards / Recognition received by faculty and students:**
Details of achievement of music department are same as in Q. No. 5.3.2
- 24. List of eminent academicians and scientists / visitors to the department:**
NIL
- 25. Seminars / conferences / Workshops organized & the source of funding:**
a. National NIL
b. International NIL
- 26. Student profile programme / course wise:**

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage		
UG	B.A. I	2011-12	52	52	46	88.46	
		2012-13	100	100	53	53	
		2013-14	54	54	40	74.07	
		2014-15	Sem. I	63	63	59	93.65
			Sem. II	54	54	47	87.03
	B.A. II	2011-12	36	36	33	91.66	
		2012-13	40	40	33	82.50	
		2013-14	63	63	59	93.05	
		2014-15	37	37	37	100	
	B.A. III	2011-12	26	26	21	80.76	
		2012-13	30	30	29	96.66	
		2013-14	36	36	36	100	
2014-15		52	52	52	100		

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	36.42	48.33	69.23	52
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	Yes
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	N.A.

- 31. Number of students receiving financial assistance from college, university, government or other agencies:**
Refer 5.1.2 and 5.1.3 consolidated record of the college.
- 32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:** NIL
- 33. Teaching methods adopted to improve student learning:**
Chalk & Board, Lecture Method, Class tests / Surprise Tests, Library consultation, Presentation.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**
Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.
- 35. SWOC analysis of the department and Future plans:**

Strengths	<ul style="list-style-type: none"> - Counseling the students for solving the problems. - Hardworking, dedicating and experienced staff. - Strong focus on quality teaching. - Moral values and professionalism.
Weaknesses	<ul style="list-style-type: none"> - No conferences or workshops have been organized by the department.
Opportunities	<ul style="list-style-type: none"> - To create awareness about higher education. - Huge scope in teaching field. - Always ready for social Welfare.
Challenges	<ul style="list-style-type: none"> - To develop the overall personality of the students. - To overcome the weakness of our department. - To inculcate moral values.
Future plans	<ul style="list-style-type: none"> - To organize seminars and conferences.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Mathematics
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG (B.A./B.Sc.-I, II, III)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.A./B.Sc. I, II Semester System
B.A./ B.Sc. III Annual System
6. **Participation of the department in the courses offered by other departments :** BCA-I, II, III
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	1	1	0	0
Assistant Professor	½	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Dr. Megh Raj Goyal	M.Sc., M.Phil., Ph.D.	Associate Professor	Fluid Dynamics (Hydrodynamic & Hydromagnetic stability)	26	0
Temporary	Ms. Garima Bansal	M.Sc., B.Ed.	Assistant Lecturer	-	4	0
	Mr. Nitin Gupta	M.Sc., ETT	Assistant Lecturer	-	7 Months	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 50% (UG Theory Classes)
13. **Student – Teacher Ratio :** 100 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. Ph.D : 1
 - ii. PG : 2

16. **Number of Faculty with ongoing projects from**
 i. National : NIL
 ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) :
 ▪ 2 Research papers by Dr. Megh Raj Goyal in National Journals.
 ▪ 1 Research paper by Dr. Megh Raj Goyal in International Journal.
Books with ISBN / ISSN Numbers with details of publishers :
 ▪ 2 Books (ISBN: 93-82295-20-4 by First World Publications, Ludhiana & ISBN 978-93-82913-67-2 by Krishna Brothers, Jalandhar)
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
 a. National NIL
 b. International NIL
 c. Editorial Board NIL

22. **Student Projects:**

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students: NIL**
24. **List of eminent academicians and scientists / visitors to the department:**
 ▪ NIL
25. **Seminars / conferences / Workshops organized & the source of funding:**
 a. National NIL
 b. International NIL

26. **Student profile programme / course wise:**

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage		
UG	B.A/ B.Sc.I	2011-12	78	78	59	83.09	
		2012-13	99	99	72	72.72	
		2013-14	155	155	83	53.54	
		2014-15	Sem. I	98	98	67	68.36
			Sem. II	98	98	66	67.34
	B.A. II	2011-12	40	40	33	82.50	
		2012-13	64	64	53	82.81	
		2013-14	80	80	77	96.25	
		2014-15	99	99	95	95.95	
	B.A. III	2011-12	42	42	37	98.09	
2012-13		44	44	43	97.72		
2013-14		64	64	37	57.81		

		2014-15	78	78	69	88.46
--	--	---------	----	----	----	-------

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	82.22	79.62	52.11	69.69
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	Yes
Laboratories	N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Out of 3 students, 2 students of B.Sc-III were selected in the three week seminar organized by National Board of Higher Mathematics and 1 student of B.Sc.-III attended three week seminar at Indian Institute of Science Education and Research, Mohali.

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Power Point Presentation, Assignments, Class tests / Surprise Tests, Library consultation, information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood

Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- Counseling the students for solving the problems.- Hardworking, dedicating and experienced staff.- Strong focus on quality teaching.
Weaknesses	<ul style="list-style-type: none">- No conferences or workshops have been organized by the department.- Non-existence of PG classes.
Opportunities	<ul style="list-style-type: none">- To create awareness about higher education.- Huge scope in teaching field.
Challenges	<ul style="list-style-type: none">- To develop the overall personality of the students.- To overcome the weakness of our department.
Future plans	<ul style="list-style-type: none">- To organize seminars and conferences.- To get research projects.- To introduce PG classes.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Computer Application
2. **Year of Establishment :** 1997
3. **Name of Courses offered :** UG - B.A./B.Sc (1997-98), BCA (2008-09)
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.A./B.Sc./BCAI, II Semester System
B.A./B.Sc./BCAIII Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	1	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	-	-	-	-	0	0
Temporary	Mr. Pankaj Mehta	MCA	Assistant Professor	Adobe Photoshop	6	0
	Mrs. Shivani	MCA, M.Phil.	Assistant Professor	'C', Java	6	0
	Ms. Renu Bala	M.Sc. (IT)	Assistant Professor	-	1	0
	Ms. Tanima Wadhwa	MCA	Assistant Professor	Data Structure Management	1	0
	Mrs. Vadiny	M.Sc. (IT)	Assistant Professor	-	7 Months	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 100% (UG Theory & Practical Classes)
13. **Student – Teacher Ratio :**
14 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative**

staff sanctioned and filled:

1 (Computer Operator & Technical Assistant)

15. Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG

i. M.Phil : 1

ii. PG : 4

16. Number of Faculty with ongoing projects from

i. National : NIL

ii. International funding agencies and grants received : NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**18. Research Centre/facility recognized by the University : NIL****19. Publications****No. of Papers published in peer reviewed journals (national / international) :**

▪ 1 Research paper by Mrs. Shivani in National Journal

Books with ISBN / ISSN Numbers with details of publishers : NIL**20. Areas of consultancy and income generated : NIL****21. Faculty as members in National / International Committees / Editorial Board :**

a. National NIL

b. International NIL

c. Editorial Board NIL

22. Student Projects:

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. Awards / Recognition received by faculty and students:

NIL

24. List of eminent academicians and scientists / visitors to the department:

NIL

25. Seminars / conferences / Workshops organized & the source of funding:

a. National NIL

b. International NIL

26. Student profile programme / course wise:

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage	
UG	B.A./ B.Sc.I	2011-12	42	42	32	76.19
		2012-13	34	34	25	73.52
		2013-14	52	52	20	38.46
	2014-15	Sem. I	48	48	24	50
		Sem. II	46	46	39	84.78
	B.A./ B.Sc.II	2011-12	31	31	25	80.64
2012-13		26	26	15	57.69	
2013-14		27	27	27	100	

		2014-15	22	22	21	95.45
	B.A./ B.Sc.III	2011-12	34	34	34	100
		2012-13	29	29	27	93.10
		2013-14	18	18	17	94.44
		2014-15	27	27	27	100
	PGDCA	2011-12	8	8	3	62.05
		2012-13	5	5	5	100
		2013-14	7	7	5	71.74
		2014-15	9	9	6	66.66
	BCA I	2011-12	19	19	7	36.84
		2012-13	16	16	4	25
		2013-14	13	13	7	53.84
		2014-15	9	9	9	100
	BCA II	2011-12	16	16	15	93.75
		2012-13	8	8	8	100
		2013-14	3	3	3	100
		2014-15	5	5	2	40
	BCA III	2011-12	16	16	15	93.75
		2012-13	12	12	12	100
		2013-14	7	7	7	100
		2014-15	3	3	3	100

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG-BA/BSC	86	65.85	40.47	79.41
BCA	187.50	57.14	36.84	18.75
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
---------	----

Internet facility for staff and students	Yes
Classrooms with ICT facility	Yes
Laboratories	Yes

31. **Number of students receiving financial assistance from college, university, government or other agencies:**
Refer 5.1.2 and 5.1.3 consolidated record of the college.
32. **Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts: NIL**
33. **Teaching methods adopted to improve student learning:**
Chalk & Board, Lecture Method, Class tests / Surprise Tests, Library consultation, Presentation, Power Point Presentations, Assignments, Information through internet, Library consultation.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities:**
Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.
35. **SWOC analysis of the department and Future plans:**
- | | |
|---------------|--|
| Strengths | - Counseling the students for solving the problems.
- Hardworking, dedicating and experienced staff.
- Strong focus on quality teaching. |
| Weaknesses | - No conferences or workshops have been organized by the department. |
| Opportunities | - To create awareness about higher education.
- Huge scope in teaching, IT & Industry sector etc. |
| Challenges | - To develop the overall personality of the students.
- To overcome the weakness of our department.
- To inculcate moral values. |
| Future plans | - To organize seminars and conferences.
- To get research projects.
- To arrange extension lectures by experts. |

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Physics
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG - B.Sc.
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.Sc. I, II Semester System
B.Sc.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	1	1
Assistant Professor	1 ½	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mr. Sudesh Grover	M.Sc., M.Phil.	Associate Professor	Electronics	26	0
Temporary	Ms. Ramand keep Kaur	M.Sc., B.Ed.	Assistant Professor	-	4	0
	Ms. Malika	M.Sc., B.Ed.	Assistant Professor	-	7 Months	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 55% (UG Theory Classes) & 77% (UG Practical Classes)
13. **Student – Teacher Ratio :**
65 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** NIL
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. M.Phil : 1
 - ii. PG : 2

16. **Number of Faculty with ongoing projects from**
 i. National : NIL
 ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) :
 ▪ 1 Research paper by Mr. Sudesh Grover (in Book ISBN: 978-81-929322)
- Books with ISBN / ISSN Numbers with details of publishers : NIL**
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
 a. National NIL
 b. International NIL
 c. Editorial Board NIL
22. **Student Projects:**
- | | | |
|---|---|-----|
| a | Percentage of students who have done in-house projects including inter departmental / programmes | NIL |
| b | percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies | NIL |
23. **Awards / Recognition received by faculty and students:**
 NIL
24. **List of eminent academicians and scientists / visitors to the department:**
 ▪ Dr. P.S. Gill
 ▪ Dr. Iqbal Singh Sandhu
 ▪ Mr. R.L. Girdhar
 ▪ Dr. Raiwant Scientist (E), Defence Research Development Organization, Chandigarh.
25. **Seminars / conferences / Workshops organized & the source of funding:**
 a. National NIL
 b. International NIL

26. **Student profile programme / course wise:**

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage	
UG	B.Sc.I	2011-12	44	44	30	68.18
		2012-13	58	58	41	70.68
		2013-14	112	112	57	50.89
	2014-15	Sem. I	74	74	55	74.32
		Sem. II	69	69	56	81.15
	B.Sc.II	2011-12	26	26	26	100
2012-13		39	39	38	97.43	
2013-14		46	46	41	89.13	
2014-15		72	72	71	98.61	

	B.Sc.III	2011-12	27	27	23	85.18
		2012-13	29	29	27	93.10
		2013-14	39	39	39	100
		2014-15	46	46	45	97.82

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG - B.Sc.	100	87.09	88.63	77.58
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	Yes
Laboratories	Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Class tests / Surprise Tests, Library consultation, Assignments & Presentation, Power Point Presentations, Information through internet, Group Discussion.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none"> - Dedicated faculty members. - Co-operative management team. - Established lab. / infrastructure. - Effective monitoring system of students. - Exposure to the students for vocational courses. - Use of innovative technique for making teaching more interactive and effective. - Good environment for holistic development of students.
Weaknesses	<ul style="list-style-type: none"> - Requirement of one additional lab. - Lack of funds for further modernization of lab. - Lack of transportation facilities for student coming from nearby villages. - Lack of communication skills of students.
Opportunities	<ul style="list-style-type: none"> - Scope for setting of training and placement cell. - Scope for advanced infrastructural facilities. - Scope for smart classrooms.
Challenges	<ul style="list-style-type: none"> - Quality of new students specially from rural area is not good. - Students with diverse background and needs. - Recruitment of highly experienced faculty.
Future plans	<ul style="list-style-type: none"> - To motivate students to take part in seminars to widen their knowledge. - To arrange extension lectures by experts.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Chemistry
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG - B.Sc.
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.Sc. I, II Semester System
B.Sc.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	1	1
Assistant Professor	1 ½	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mr. Subhash Gupta	M.Sc., M.Phil., UGC (NET)	Associate Professor	Physical Chemistry	26	0
	Dr. Mukta Mutneja	M.Sc., Ph.D, UGC (NET)	Assistant Professor	Organic Chemistry	12	0
Temporary	Ms. Gurpreet Kaur	M.Sc., B.Ed.	Assistant Professor	-	4	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :**
33% (UG Theory Classes) & 33% (UG Practical Classes)
13. **Student – Teacher Ratio :**
70 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** 1 JLA
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
i. Ph.D : 1

- ii. M.Phil : 1
- iii. PG : 1
- 16. **Number of Faculty with ongoing projects from**
 - i. National : NIL
 - ii. International funding agencies and grants received : NIL
- 17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
- 18. **Research Centre/facility recognized by the University : NIL**
- 19. **Publications**
No. of Papers published in peer reviewed journals (national / international) :
 - 1 Research paper by Mr. Subhash Gupta in International Journal.
 - 2 Research papers by Dr. Mukta Mutneja in International Journals.**Books with ISBN / ISSN Numbers with details of publishers : NIL**
- 20. **Areas of consultancy and income generated : NIL**
- 21. **Faculty as members in National / International Committees / Editorial Board :**
 - a. National NIL
 - b. International NIL
 - c. Editorial Board NIL

22. Student Projects:

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

- 23. **Awards / Recognition received by faculty and students:**
NIL
- 24. **List of eminent academicians and scientists / visitors to the department:**
 - Mr. Y.P. Makkar (Retired Teacher)
- 25. **Seminars / conferences / Workshops organized & the source of funding:**
 - a. National NIL
 - b. International NIL
- 26. **Student profile programme / course wise:**

Name of the Course / programme		Applications received	Selected	Passed	Passed Percentage		
UG	B.Sc.I	2011-12	49	49	37	75.51	
		2012-13	55	55	41	74.54	
		2013-14	103	103	79	76.69	
		2014-15	Sem. I	68	68	53	77.94
			Sem. II	71	71	54	76.05
	B.Sc.II	2011-12	29	29	29	100	
		2012-13	39	39	38	97.43	
		2013-14	48	48	42	87.05	
		2014-15	67	67	60	89.55	
	B.Sc.III	2011-12	25	25	25	100	
2012-13		32	32	32	100		

		2013-14	39	39	38	97.43
		2014-15	47	47	47	100

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	96.15	88.88	77.55	85.45
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Class tests / Surprise Tests, Library consultation, Assignments & Presentation, Power Point Presentations, Information through internet.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none"> - Counseling the students for solving problem. - Hardworking, dedicated, experienced staff. - Strong focus on quality teaching. - Science Education Tours.
Weaknesses	<ul style="list-style-type: none"> - No conferences or workshops have been organized by the department. - Non-existence of PG classes.
Opportunities	<ul style="list-style-type: none"> - To create awareness about higher education. - Huge scope in teaching field.
Challenges	<ul style="list-style-type: none"> - To develop the overall personality of the students. - To overcome the weakness of our department.
Future plans	<ul style="list-style-type: none"> - To organize seminars and conferences. - To get research projects. - To introduce PG classes.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Botany
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG - B.Sc.
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.Sc. I, II Semester System
B.Sc.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	1	1
Assistant Professor	1	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mr. Raj Kumar Goyal	M.Sc., M.Phil.	Associate Professor	Embryological & Epidermal studies in Grasses	24	0
Temporary	Mr. Harpreet Singh	M.Sc.	Assistant Professor	Cytomorpho genetic studies in some wild plants	Fresh recruitment	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 33% (UG Theory Classes) & 33% (UG Practical Classes)
13. **Student – Teacher Ratio :**
15 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** 1 JLA
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. M.Phil : 1

- ii. PG : 1
16. **Number of Faculty with ongoing projects from**
 i. National : NIL
 ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :**
 PSCST (Funding Agency), Biodiversity Conservation (2013-14),
 Grant Received Rs. 16786/-
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) : NIL
Books with ISBN / ISSN Numbers with details of publishers : NIL
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
 a. National NIL
 b. International NIL
 c. Editorial Board NIL

22. Student Projects:

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students:**
 ▪ 1 award (Honoured as a 'Founder Member of Association of Biology Teachers' Colleges in 16th Annual Conferences at DAV College Chandigarh on 12-05-2013)
24. **List of eminent academicians and scientists / visitors to the department:**
 ▪ Mr. A.S. Makkar (Retired HOD)
 ▪ Dr. Renu Arora, DAV College, Abohar.
 ▪ Dr. Iqbal Singh Sandhu, DAV College, Abohar.
25. **Seminars / conferences / Workshops organized & the source of funding:**
 a. National NIL
 b. International NIL
26. **Student profile programme / course wise:**

Name of the Course / programme		Applications Received	Selected	Passed	Passed Percentage	
UG	B.Sc.I	2011-12	8	8	4	50
		2012-13	4	4	3	75
		2013-14	9	9	6	66.66
	2014-15	Sem. I	9	9	8	88.88
		Sem. II	9	9	9	100
B.Sc.II	2011-12	4	4	4	100	
	2012-13	4	4	4	100	
	2013-14	5	5	5	100	

		2014-15	5	5	4	80
	B.Sc.III	2011-12	3	3	3	100
		2012-13	4	4	4	100
		2013-14	3	3	3	100
		2014-15	3	3	3	100

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100%	NIL	NIL
	2012-13	100%	NIL	NIL
	2013-14	100%	NIL	NIL
	2014-15	100%	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	75	66.66	37.50	75
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Class Tests / Surprise Tests, Library consultation, Assignments & Presentation, Power Point Presentations, Models & Charts, Information through internet,

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- Dedicated faculty members.- Co-operative management team.- Established lab. / infrastructure.- Effective monitoring system of students.- Exposure to the students for vocational courses.- Use of innovative technique for making teaching more interactive and effective.- Good environment for holistic development of students.
Weaknesses	<ul style="list-style-type: none">- Lack of funds for further modernization of lab.- Lack of transportation facilities for student coming from nearby villages.- Lack of communication skills of students.
Opportunities	<ul style="list-style-type: none">- Scope for setting of training and placement cell.- Scope for advanced infrastructural facilities.- Scope for smart classrooms.
Challenges	<ul style="list-style-type: none">- Quality of new students specially from rural area is not good.- Students with diverse background and needs.
Future plans	<ul style="list-style-type: none">- To motivate students to take part in seminars to widen their knowledge.- To arrange extension lectures by experts.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Zoology
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** UG - B.Sc.
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system :**
UG
B.Sc. I, II Semester System
B.Sc.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	1	1
Assistant Professor	0	0	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mrs. Padam Pathela	M.Sc., M.Phil.	Associate Professor	Entomology	25	0
Temporary	-	-	-	-	0	0

11. **List of senior visiting faculty :**
 - Mr. Y.P. Makkar (Retired Teacher)
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 33% (UG Theory Classes) & 33% (UG Practical Classes)
13. **Student – Teacher Ratio :**
15 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** 1 JLA
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. M.Phil : 1
16. **Number of Faculty with ongoing projects from**
 - i. National : NIL
 - ii. International funding agencies and grants received : NIL

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) : NIL
Books with ISBN / ISSN Numbers with details of publishers : NIL
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
a. National NIL
b. International NIL
c. Editorial Board NIL

22. **Student Projects:**

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students: NIL**

24. **List of eminent academicians and scientists / visitors to the department:**

- Mr. Y.P. Makkar

25. **Seminars / conferences / Workshops organized & the source of funding:**

- a. National NIL
- b. International NIL

26. **Student profile programme / course wise:**

Name of the Course / Programme		Applications Received	Selected	Passed	Passed Percentage		
UG	B.Sc.I	2011-12	8	8	4	50	
		2012-13	4	4	3	75	
		2013-14	9	9	5	55.5	
		2014-15	Sem. I	9	9	8	88.88
			Sem. II	9	9	9	100
	B.Sc.II	2011-12	4	4	3	75	
		2012-13	4	4	4	100	
		2013-14	5	5	3	60	
		2014-15	5	5	4	80	
	B.Sc.III	2011-12	3	3	3	100	
		2012-13	4	4	4	100	
		2013-14	3	3	3	100	
		2014-15	3	3	3	100	

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100 %	NIL	NIL
	2012-13	100 %	NIL	NIL
	2013-14	100 %	NIL	NIL
	2014-15	100 %	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	75	66.66	37.50	75
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Class Tests / Surprise Tests, Library consultation, Assignments & Presentation, Power Point Presentations, Models & Charts, Information through internet,

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none"> - Counseling the students for solving problems. - Hardworking, dedicated and experienced staff. - Strong focus on quality teaching.
-----------	---

Weaknesses	- No conferences or workshop have been organized by the department.
Opportunities	- To create awareness about higher education. - Huge scope in teaching field.
Challenges	- To develop the overall personality of the students. - To overcome the weakness of our department.
Future plans	- To organize seminar & conferences. - To get research projects.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Commerce
2. **Year of Establishment :** 2009
3. **Name of Courses offered :** UG – B.Com.
4. **Name of Interdisciplinary courses and the departments involved:**
PGDCA
5. **Annual/semester/choice based credit system :**
UG
B.Com. I, II Semester System
B.Com.III Annual System
6. **Participation of the department in the courses offered by other departments :** NIL
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	0	0	3	2

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Perman-ent	Dr. Vineet Kumar	M.Com. (NET), MBA (NET), M.A. (Punjabi, NET), Ph.D (Punjabi)	Assistant Professor	Financial Marketing	10	0
	Mr. Ram Manoj Sharma	M.Com. (NET)	Assistant Professor	Accounting and Business Statistics	4	0
Temp-orary	Mrs. Rishma Sharma	M.Com.	Assistant Professor	-	3	0
	Ms. Bhawna	M.Com (NET)	Assistant Professor	-	7 Months	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** 50% (UG Theory Classes)
13. **Student – Teacher Ratio :**
43 : 1 (Approx.)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** 1 JLA

15. **Qualification of teaching faculty with D.Sc./D.Lit./ Ph.D/M.Phil./PG**
i. PG : 4
16. **Number of Faculty with ongoing projects from**
i. National : NIL
ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL**
18. **Research Centre/facility recognized by the University : NIL**
19. **Publications**
No. of Papers published in peer reviewed journals (national / international) : NIL
Books with ISBN / ISSN Numbers with details of publishers : NIL
20. **Areas of consultancy and income generated : NIL**
21. **Faculty as members in National / International Committees / Editorial Board :**
a. National NIL
b. International NIL
c. Editorial Board NIL
22. **Student Projects:**

a	Percentage of students who have done in-house projects including inter departmental / programmes	NIL
b	percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies	NIL

23. **Awards / Recognition received by faculty and students: NIL**
24. **List of eminent academicians and scientists / visitors to the department:**
 - Mr. Sony Goyal (IIM Ahmdabad)
 - Mr. S.K. Assija (CA)
 - Mr. Soni (Counselor, Institute of Company Secretaries of India)
25. **Seminars / conferences / Workshops organized & the source of funding:**
a. National NIL
b. International NIL
26. **Student profile programme / course wise:**

Name of the Course / Programme		Applications Received	Selected	Passed	Passed Percentage		
UG	B.Com. I	2011-12	67	67	57	85.07	
		2012-13	55	55	41	74.54	
		2013-14	68	68	36	52.94	
		2014-15	Sem. I	58	58	58	100
			Sem. II	54	54	54	100
	B.Com. II	2011-12	32	32	30	93.75	
		2012-13	64	64	53	82.81	
		2013-14	63	63	55	87.30	
		2014-15	42	42	39	92.85	
	B.Com. III	2011-12	27	27	26	96.29	
2012-13		39	39	35	89.74		

		2013-14	57	57	57	100
		2014-15	53	53	53	100

27. Diversity of Students: 2014-15

Name of the Course		% of students from the same state	% of students from other States	% of students from abroad
UG	2011-12	100 %	NIL	NIL
	2012-13	100 %	NIL	NIL
	2013-14	100 %	NIL	NIL
	2014-15	100 %	NIL	NIL

28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence : NIL

29. Student Progression:

Subject Progression	Against % enrolled			
	2011-12	2012-13	2013-14	2014-15
Those completed UG	68.42	35.87	85.07	76.81
Employed Campus Selection	NIL			
Other than campus recruitment	The college does not have any mechanism to track the students after completion of their degree. It is only through personal interaction that we come to know of their placements.			
Entrepreneurship / Self employment	The college does not have any mechanism to track the students after completion of their degree.			

30. Details of Infrastructural facilities:

Library	No
Internet facility for staff and students	Yes
Classrooms with ICT facility	No
Laboratories	No

31. Number of students receiving financial assistance from college, university, government or other agencies:

Refer 5.1.2 and 5.1.3 consolidated record of the college.

32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:

Same as at Sr. No. 24

33. Teaching methods adopted to improve student learning:

Chalk & Board, Lecture Method, Class Tests / Surprise Tests, Library consultation, Assignments & Presentation, Power Point Presentations, Information through internet,

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none"> - Counseling the students for solving problems. - Hardworking, dedicated and experienced staff. - Strong focus on quality teaching.
Weaknesses	<ul style="list-style-type: none"> - No conferences or workshop have been organized by the department. - Financial Crunch - Rural intake
Opportunities	<ul style="list-style-type: none"> - Huge scope in various fields such as Management in different disciplines, Chartered Accountancy, Company Secretary, Accountancy, Banking, Law, Psychology, Teaching CA & CS.
Challenges	<ul style="list-style-type: none"> - To overcome the weakness of our department.
Future plans	<ul style="list-style-type: none"> - To organize seminar & conferences. - To organize industrial visits. - To introduce PG classes.

EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department :** Library
2. **Year of Establishment :** 1968
3. **Name of Courses offered :** ---
4. **Name of Interdisciplinary courses and the departments involved:**
NIL
5. **Annual/semester/choice based credit system:** NIL
6. **Participation of the department in the courses offered by other departments :** N.A.
7. **Courses in collaboration with other universities, industries, foreign institutes :** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL
9. **Number of Teaching posts**

Designation	Covered		Uncovered	
	Sanctioned	Filled	Sanctioned	Filled
Professor	0	0	0	0
Associate Professor	0	0	0	0
Assistant Professor	1	1	0	0

10. **Faculty Profile with name, qualification, designation, specialization:**

	Name	Qualification	Designation	Specialization	Number of Years of Experience	No. of Ph.D Students guided for the last 4 years
Permanent	Mr. Deepak Aggarwal	M.Libs & Information Science (NET)	Librarian	-	18	0
Temporary	-	-	-	-	0	0

11. **List of senior visiting faculty :** NIL
12. **Percentage of lectures delivered/practical classes handled by temporary faculty :** N.A.
13. **Student – Teacher Ratio :** N.A.
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** 1 Library Restorer, 1 Peon
15. **Qualification of teaching faculty with D.Sc./D.Lit./Ph.D/M.Phil./PG**
 - i. PG : 1
16. **Number of Faculty with ongoing projects from**
 - i. National : NIL
 - ii. International funding agencies and grants received : NIL
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** NIL
18. **Research Centre/facility recognized by the University :** NIL

- 19. Publications**
No. of Papers published in peer reviewed journals (national / international) :
- 1 Research paper by Mr. Deepak Aggarwal
(in Book ISBN: 978-81-929322)
- Books with ISBN / ISSN Numbers with details of publishers : NIL**
- 20. Areas of consultancy and income generated : NIL**
- 21. Faculty as members in National / International Committees / Editorial Board :**
- | | | |
|--------------------|--|--|
| a. National | Member of Indian Association of
Teacher of
Library & Information Science | |
| b. International | NIL | |
| c. Editorial Board | NIL | |
- 22. Student Projects:**
- | | | |
|---|---|-----|
| a | Percentage of students who have done in-house projects including inter departmental / programmes | NIL |
| b | Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / Other agencies | NIL |
- 23. Awards / Recognition received by faculty and students: NIL**
- 24. List of eminent academicians and scientists / visitors to the department:**
- Dr. Surjit Pattar
 - Mr. Rishi Hirdepal Singh
 - Dr. Iqbal Singh Sandhu
 - Various inspection teams comprising of subjects experts and eminent academicians.
- 25. Seminars / conferences / Workshops organized & the source of funding:**
- | | |
|------------------|-----|
| a. National | NIL |
| b. International | NIL |
- 26. Student profile programme / course wise: N.A.**
- 27. Diversity of Students: 2014-15: N.A.**
- 28. How many students have cleared examinations such as NET, SLET, services National and state competitive GATE, Civil services, Defence: N.A.**
- 29. Student Progression: N.A.**
- 30. Details of Infrastructural facilities:**
- | | |
|--|-----|
| Library | Yes |
| Internet facility for staff and students | Yes |
| Classrooms with ICT facility | No |
| Laboratories | No |
- 31. Number of students receiving financial assistance from college, university, government or other agencies:**
Refer 5.1.2 and 5.1.3 consolidated record of the college.
- 32. Detail on student enrichment programmes (special lectures/workshops/ seminar) with external experts:**
Same as at Sr. No. 24
- 33. Teaching methods adopted to improve student learning: N.A.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Participation during NSS camp, Independence Day, Republic Day, Red Ribbon Club activities, National Voter's Day Celebration, Blood Donation Camps, Awareness Rallies against social evils and Environment conservation.

35. SWOC analysis of the department and Future plans:

Strengths	<ul style="list-style-type: none">- Dedicated Faculty Members.- Co-operative management team.- Rich collection.- Book bank facility to meritorious and needy students.- Motivating students to inculcate reading habits.
Weaknesses	<ul style="list-style-type: none">- Lack of funds for further modernization of library building.- Least automation of in-house operations of library.- Lack of E-resources and its utilization.- Lack of awareness about library and its services among some users.- Lack of communication skills of students.
Opportunities	<ul style="list-style-type: none">- Scope for advanced infrastructural facilities in library.- Availability of young, energetic minds.
Challenges	<ul style="list-style-type: none">- Provision of specialized, best services to users among the increasing number of surrounding colleges.
Future plans	<ul style="list-style-type: none">- Full automation of library and its in-house operations.- To conduct more user friendly programmes.

www.davcollegemalout.com

E-mail:- principaldavcmlt@gmail.com

Phone: 01637-262188 (General Office)

Ph./Fax: 01637-500988 (Principal Office)



D . A . V . C O L L E G E , M A L O U T - 1 5 2 1 0 7

Distt. Sri Muktsar Sahib (Punjab)
(Under D.A.V. College Managing Committee, New Delhi)
(Affiliated to Panjab University, Chandigarh)

Ref. No 10476

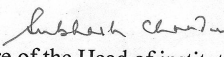
Date 20/02/16

Declaration by the Head of the Institution

I certify that data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.


Signature of the Head of institution
With seal

Principal
D.A.V. College, MALOUT.

Place: Malout

Date: 20/2/16

ops
for seen 2/9/14

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 8-320/2014 (CPP-I/C)



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHA DURSHAH ZAFAR MARG
NEW DELHI-110 002

August, 2014

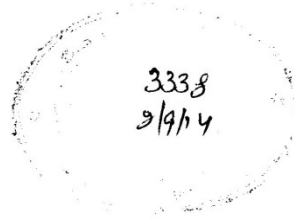
27 AUG 2014

The Principal,
D.A.V. College,
Malout – 152 107
Dist. Muktsar Sahib
Punjab

Sub: - Recognition of **D.A.V. College, Malout Mandi, District Muktsar** under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

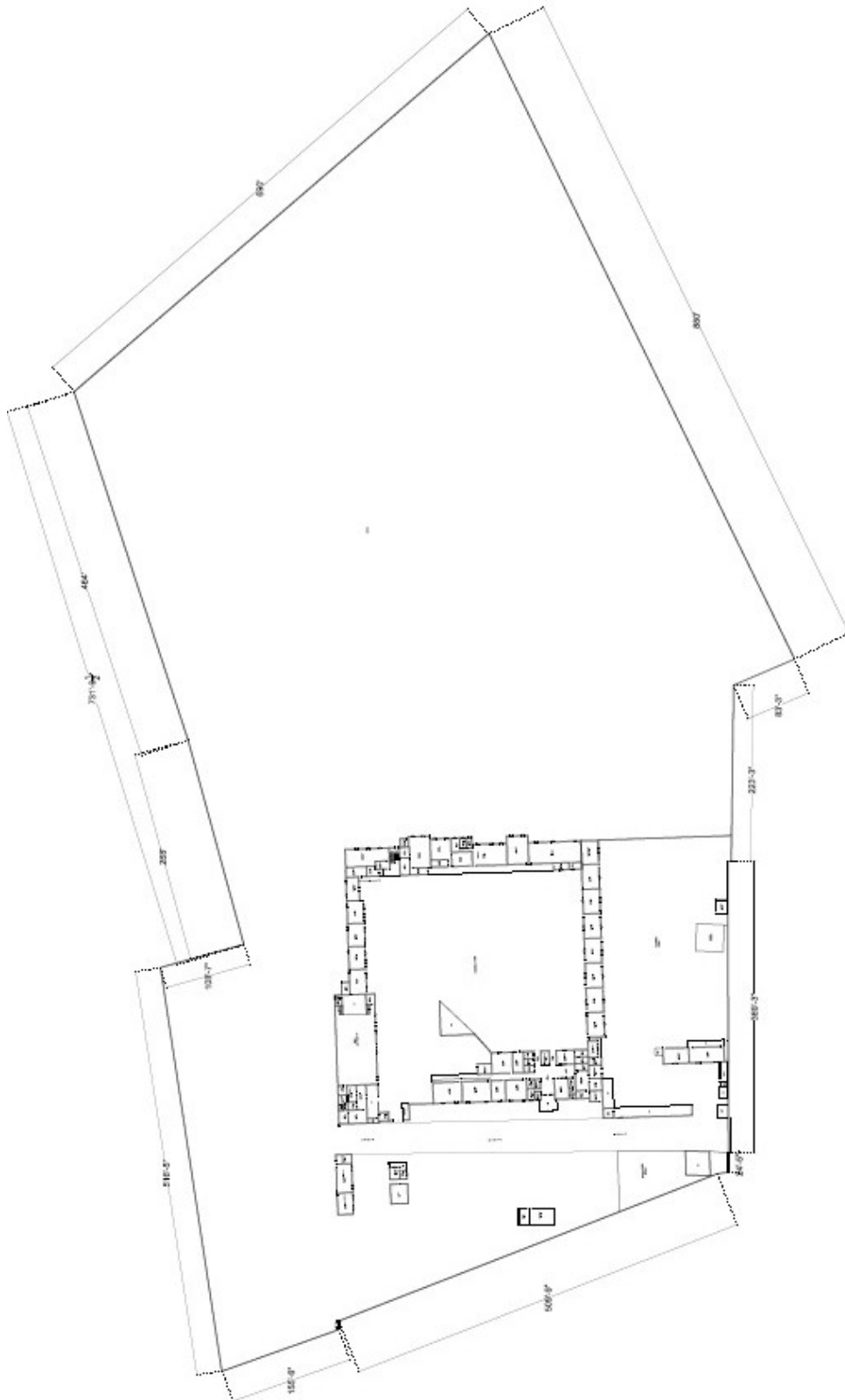
With reference to the letter no.7109 dated 13.08.2014 on the above subject, I am directed to say that the name of **D.A.V. College, Malout Mandi, District Muktsar** established in the year of **1968**, affiliated to **Punjab University, Chandigarh** is included in the list of Colleges maintained under Section **2(f) & 12(B)** of the UGC Act, 1956 under the head **Non-Government** College teaching upto **Bachelor's Degree**.



Yours faithfully,

Charan Dass
(Charan Dass)
Under Secretary

MASTER PLAN (D.A.V. COLLEGE, MALOUT)



INCOME EXPENDITURE REPORT (D.A.V. COLLEGE, MALOUT)

DAV COLLEGE, MALOUT (Covered Account)

Balance Sheet as on 31-03-2011

Previous Year Amount	Liabilities	Current Year Amount	Previous year Amount	Assets	Current year Amount
15004853.94	D.A.V. CMC N. Delhi C/A	22367233.94	0	CASH & BANK BALANCE	
5730000.00	LOAN ACCOUNT (Unsecured)		724797.57	Bank S.F./A.C. no-141	
8755765.00	Loan a/c (other fund)/ A.F	6992000.00		CURRENT ASSETS	0
	Loan A/C (MC)	8755765.00	4102074.00	Cheques in hand	
	Current Liabilities			LOAN & ADVANCE	6931170.00
2160.00	Adjusted P.F. (TS)	2160.00	4215.00	Advance Sh. Raj Kumar Goyal Lect.	
8074.00	Payable to NTS	41849.00		Sundry Debtors	4215.00
0.00	Payable to Staff	8877.00	36.00	Provident Fund Recoverable	36.00
0.00	Bank S.F. A/c No.-141	30791.43	325.00	Recoverable from MC	325.00
6219.00	Payable to Staff	31350.00	0.00	Excess of Expenditure Over Income	0.00
	LOAN & ADVANCE		0.00	Opening Balance(1.4.10)	26868166.13
2192541.76	Loan A/C (Main)	918101.76	26868166.13	Add : Excess Exp.Over	-5344216.00
				Income 10-11	32212382.13
31699613.7		39148128.13	31699613.7		39148128.13



SUPERINTENDENT/ Offg. Office Supdt.

As per attached report enclosed
For Jiwani Goyal & Co
Chartered Accountants

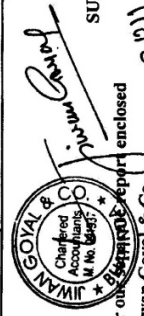
PRINCIPAL
Offg. Principal,
D.A.V. College Malout

(Jiwani Goyal)
F.C.A

DAV COLLEGE, MALOUT
(Covered Account)

Income & Expenditure for the year ending 31.3.2011

Previous year Amount	Expenditure	Current Year Amount	Previous year Amount	Income	Current year Amount
	<u>Establishment (TS-Cov)</u>			<u>Fees & Other Receipts</u>	
1847687.00	To Basic Pay	4709808.00	377120.00	By Tuition fee	491700.00
2068718.00	To D.A.	2484002.00	92895.00	By Admission fee	117325.00
35980.00	To M.A.	29951.00	12854.00	By Late admission fee	19355.00
207898.00	To H.R.A.	715780.00	0.00	By Fine	7150.00
479498.00	To P.F.	830337.00	15202310.00	By Pb. Govt. Grant	5191074.00
923861.00	To D.P.	0.00	330.00	By Re-Admission fee	0.00
	<u>Establishment (NTS-Cov)</u>			<u>Other Income</u>	
1018008.00	To Basic Pay	736568.00	1566.00	Interest	10592.00
1180164.00	To D.A.	1002526.00	60786.00	Freeship Grant	0.00
39650.00	To M.A.	22373.00	0.00	To Notice Period Salary	2797.00
114560.00	To H.R.A.	171694.00	0.00	By Excess of Exp over income	5344216.00
269435.00	To P.F.	285968.00			
509023.00	To D.P.	195202.00			
7053379.00	To Excess income over Expenditure	0.00			
15747861.00		11184209.00	15747861.00		11184209.00



As per our separate report enclosed
For Jivwan Goyal & Co.
Chartered Accountants
(Jivwan Goyal)
F.C.A.

Anil Kumar
SUPERINTENDENT/ Offg. Office Supdt.

[Signature]
PRINCIPAL
Offg. Principal,
D.A.V. College Malout

[Signature]
D.A.V.

DAV COLLEGE, MALOUT

(Covered Account)

Income & Expenditure for the year ending 31.3.2012

Previous year Amount	Expenditure	Current Year Amount	Previous year Amount	Income	Current year Amount
	Establishment (TS-Cov)			Fees & Other Receipts	
4709808.00	To Basic Pay	6787366.00	491700.00	By Tuition fee	561456.00
2484002.00	To D.A.	3963755.00	117325.00	By Admission fee	136290.00
29951.00	To M.A.	71748.00	19355.00	By Late admission fee	45000.00
715780.00	To H.R.A.	681479.00	7150.00	By Fine	6900.00
830337.00	To P.F.	1075145.00	5191074.00	By Pb. Govt. Grant	10470095.00
0.00	To D.P.		0.00	By Re-Admission fee	495.00
	Establishment (NTS-Cov)			Other Income	
736568.00	To Basic Pay	1687900.00	10592.00	Interest	8614.00
1002526.00	To D.A.	1031786.00	2797.00	To Notice Period Salary	0.00
22373.00	To M.A.	67136.00	5344216.00	By Excess of Exp over income	4561461.00
171694.00	To H.R.A.	152060.00			
285968.00	To P.F.	271936.00			
195202.00	To D.P.	0.00			
11184209.00		15790311.00	11184209.00		15790311.00

As per our separate report attached
 For: Naazinder K Garg & Co. * Chartered Accountants
 (C.A. Naazinder Kumar Garg)
 B.COM, DEM, FCA, DISA (ICAI)

And Kumar
 SUPERINTENDENT/ Offg. Office Supdt.

Subhash Chandra
 PRINCIPAL/CHAIRMAN

Principals
 D.A.V. College, Malout

Subhash Chandra

DAV COLLEGE, MALOUT
(Covered Account)

Balance Sheet as on 31-03-2012

Previous Year Amount	Liabilities	Current Year Amount	Previous year Amount	Assets	Current year Amount
22367233.94	D.A.V. CMC N. Delhi C/A	24893539.94	0	CASH & BANK BALANCE	
6992000.00	LOAN ACCOUNT (Unsecured)	7742000.00		Bank S.F./A.C. no-141	0.00
8755765.00	Loan a/c (other fund)/ A.F	14755765.00	6931170.00	CURRENT ASSETS	
	Loan A/C (MC)			Cheques in hand	
	Current Liabilities			LOAN & ADVANCE	11398408.00
2160.00	Adjusted P.F. (TS)	2160.00	4215.00	Advance Sh. Raj Kumar Goyal Lect.	
41849.00	Payable to NTS	41849.00		Sundry Debtors	4215.00
30791.43	Bank S.F. A/c No.-141	2500.00	36.00	Provident Fund Recoverable	36.00
31350.00	Payable to Staff	9551.43	325.00	Recoverable from MC	225.00
	LOAN & ADVANCE	31350.00	32212382.13	Excess of Expenditure Over Income	
			0.00	Opening Balance(1.4.11)	32212382.13
918101.76	Loan A/C (Main)	698011.76		Add - Excess Exp. Over	4561461.00
39148128.13		48176727.13	39148128.13	Income 11-12	36773843.13
					48176727.13

As per our separate report attached

For: Narinder K Garg & Co. Chartered Accountants



(C.A. Narinder Kumar Garg, Partner)

B.COM, DEM, FCA, DISA, B.Ed.

Principals SUPERINTENDENT/ Offg. Office Supdt.

Principals PRINCIPAL/CHAIRMAN

Principals DAV, College Malout

(Signature)

DAV COLLEGE, MALOUT
(Covered Account)

Balance Sheet as on 31-03-2014

Previous Year Amount	Liabilities	Current Year Amount	Previous year Amount	Assets	Current year Amount
30750707.94	D.A.V. CMC N. Delhi C/A	43529038.64	15195576.00	CURRENT ASSETS	
8042000.00	LOAN ACCOUNT (Unsecured)			Cheques in hand	25413043.00
16755765.00	Loan a/c (other fund)/ A.F	6817000.00		LOAN & ADVANCE	
2111371.76	Loan A/C (MTC)	27510765.00	4215.00	Advance Sh. Raj Kumar Gupta Lect.	4215.00
	Loan A/C (Main)	3010097.76	57108.00	Advance Ms. Gummala Sripa	0.00
	Current Liabilities			Sundry Debtors	
2160.00	Adjusted P.F. (1S)	2160.00	34457.00	Receivable from DAVCT&M	21745.00
6219.00	Payable (1S Staff)	6219.00	1054.00	New Delhi	784.00
2500.00	Payable to NTS	2500.00		CASH & BANK BALANCE	
248440.43	PNB S.F. A/c No-1417	0.00	0.00	Bank S.F. A/c No.-033701010001417	2078.17
31350.00	Payable to Staff	31350.00	42658104.13	Excess of Expenditure Over income	54415774.84
				Opening Balance(I.A.13)	17658104.13
				Add : Excess Exp.Over	11757170.70
				Income 13-14	
57950514.13		80909130.40	57950514.13		80909130.40

As per our separate report attached

For: L.K. Loomba & Co.
Chartered Accountants

(Signature)
Proprietor

Membership no. 082832

Dated: 25/03/2014

(Signature)
SUPERINTENDENT

(Signature)
PRINCIPAL
DAV College Malout

DAV COLLEGE, MALOUT
(Covered Account)

Income & Expenditure for the year ending 31.3.2014

Previous year Amount	Expenditure		Current Year Amount	Previous year Amount	Income		Current year Amount
	Establishment (TS-Cov)	To Basic Pay			Fees & Other Receipts	By Tuition fee	
6197629.00	To D.A.	13575063.00	798588.00	1047599.00			
3982728.00	To M.A.	5091744.00	190080.00	248160.00			
73823.00	To H.K.A.	70000.00	26000.00	32000.00			
758606.00	To P.F.	757045.00	15925.00	15710.00			
1003215.00	To D.P.	1987566.00	8214103.00	15710.00			
64485.00	Establishment (NIS-Cov)	67329.00		10234958.00			
1385107.00	To Basic Pay		9470.00				
858027.00	To D.A.	1358840.00		24274.30			
112173.00	To M.A.	1018340.00	0.00	27641.00			
172895.00	To H.K.A.	44000.00	5884261.00	12757170.70			
224229.00	To P.F.	169867.00					
307510.00	To Interim Relief	237719.00					
0.00	Other Allowances	0.00					
2438427.00		10000.00	24387513.00	15138427.00			
							24387513.00

As per our separate report attached

For: L.K Loomba & Co.

Chartered Accountants

Proprietor

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

Membership no. 082832

Date: 25/10/2014

Principals
SUPERINTENDENT

PRINCIPAL

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

082832

DAV COLLEGE, MALOUT

(Covered Account)

Balance Sheet as on 31-03-2015

Previous Year Amount	Liabilities	Current Year Amount	Previous year Amount	Assets	Current year Amount
43529038.64	D.A.V. CMC N. Delhi C/A	54622495.04		CURRENT ASSETS	
	LOAN ACCOUNT		25463043.00	Cheques in hand	34510416.00
	(Unsecured)			LOAN & ADVANCE	
6817000.00	Loan a/c (other fund)/ A.F	5637000.00		Advance Sh. Raj Kumar Goyal Lect.	0.00
27510765.00	Loan A/C (MC)	34203265.00	4215.00	Shareholders	
3010097.76	Loan A/C (Main)	6600805.76		Receivable from DAVCT&M, New Delhi	0.00
	Current Liabilities		23785.00	Receivable from MC A/C	0.00
2160.00	Adjusted P.F. (TS)	0.00	784.00	CASH & BANK BALANCE	
6219.00	Payable (TS Staff)	0.00		Bank S.F. A/c No-0337010100001417	35669.57
2500.00	Payable to NTS	0.00	2028.57	Excess of Expenditures Over Income	
31350.00	Payable to Staff	4215.00	55415274.83	Opening Balance (I.A.14)	66521695.23
				Add: Excess Exp.Over	11106420.40
				Income 14-15	
80909130.40		101067780.80	80909130.40		101067780.80

As per our separate report attached

For: L & Loomba & Co.
Chartered Accountants

(Signature)
Proprietor

Membership no. 082832

Dated: 28/08/15

(Signature)
SUPERINTENDENT

(Signature)
PRINCIPAL
D.A.V. COLLEGE, MALOUT

(Signature)
PRINCIPAL
D.A.V. COLLEGE, MALOUT

DAV COLLEGE, MALOUT


(Covered Account)

Income & Expenditure for the year ending 31.3.2015

Previous year Amount	Expenditure	Current Year Amount	Previous year Amount	Income	Current year Amount
	Establishment (NTS-Cov)			Fees & Other Receipts	
13575063.00	To Basic Pay	6307928.00	1047599.00	By Tuition fee	941592.00
5091744.00	To D.A.	5815099.00	248160.00	By Admission fee	205902.00
70000.00	To M.A.	57862.00	32000.00	By Late admission fee	24964.00
757045.00	To H.R.A.	721646.00	15710.00	By Fine	13655.00
1987566.00	To P.F.	1211664.00	10234958.00	By Pb. Govt. Grant	5911414.00
67329.00	To D.P.	0.00		Other Income	
	Establishment (NTS-Cov)		24274.30	Interest	7117.60
1358840.00	To Basic Pay	2315325.00	27641.00	Misc. Income	0.00
1018340.00	To D.A.	888427.00	12757170.70	By Excess of Exp over Income	11106420.40
44000.00	To M.A.	50725.00			
169867.00	To H.R.A.	371710.00			
237719.00	To P.F.	470679.00			
10000.00	Other Allowances	0.00			
24387513.00		18211065.00	24387513.00		18211065.00

Subhash Chandra
PRINCIPAL
 Principal
 D.A.V. College, Malout

Amal Kumar
SUPERINTENDENT

As per our separate report attached
 For G. & L. Chopra & Co.
 Chartered Accountants

 Proprietor

Membership no. 082832
 Dated: 28/08/15

Subhash

r

FEE STRUCTURE (D.A.V. COLLEGE, MALOUT)

Session 2011-12				
Class	Annual Fee	Uni. Exam Fee	College Sec	Total Fee
BAI	11204	1400	310	12914
BAI(Phy)	11624	1600	310	13534
BAI(Cas)	13004	1600	310	14914
BAI(Mui)	11624	1600	310	13534
BAII&III	10874	1100		11974
BAII &III(Phy)	11294	1300		12594
BAII &III(Cas)	12674	1300		13974
BAII & III(Mui)	11294	1300		12594
B.ComI	16178	1400	310	17888
B.ComII &III	16160	1100		17260
B.ScI(Med.)	14804	1700	310	16814
B.ScI(Non)	13604	1700	310	15614
B.ScII &III(Med.)	14474	1400		15874
B.ScII &III(Non.)	13274	1400		14674
BCAI	26590	2100	310	29000
BCAII &III	27200	1800		29000
PGDCA	16999	1100		18099
MAI &II(Hin)	14000	2000		16000
MAI &III(Eco)	14000	2000		16000

Session 2012-13				
Class	Annual Fee	Uni. Exam Fee	College Sec	Total Fee
BAI	11234	1530	310	13074
BAI(Phy)	11654	1730	310	13694
BAI(Cas)	13034	1730	310	15074
BAI(Mui)	11654	1730	310	13694
BAII&III	11104	1200		12304
BAII &III(Phy)	11524	1400		12924
BAII &III(Cas)	12904	1400		14304
BAII & III(Mui)	11524	1400		12924
B.ComI	16443	1530	310	18283
B.ComII &III	16623	1200	0	17823
B.ScI(Med.)	14834	1830	310	16974
B.ScI(Non)	13634	1830	310	15774
B.ScII &III(Med.)	14704	1500		16204
B.ScII &III(Non.)	13504	1500		15004
BCAI	26360	2330	310	29000
BCAII &III	27000	2000		29000
PGDCA	16000	1500		17500
MAI &II(Hin)	13800	2200		16000
MAI &III(Eco)	13800	2200		16000

Session 2013-14

Class	Annual Fee	Uni. Exam Fee	College Sec	Total Fee
BAI	12180	1530	310	14020
BAI(Phy)	12600	1730	310	14640
BAI(Cas)	13980	1730	310	16020
BAI(Mui)	12600	1730	310	14640
BAII&III	12820	1200		14020
BAII &III(Phy)	13240	1400		14640
BAII &III(Cas)	14620	1400		16020
BAII & III(Mui)	13240	1400		14640
B.ComI	18190	1530	310	20030
B.ComII &III	18830	1200	0	20030
B.Sci(Med.)	15780	1830	310	17920
B.Sci(Non)	14580	1830	310	16720
B.ScII &III(Med.)	16420	1500		17920
B.ScII &III(Non.)	15220	1500		16720
BCAI	26590	2100	310	29000
BCAII &III	27200	1800		29000
PGDCA	16900	1600		18500
MAI &II(Hin)	15500	2000		17500
MAI &III(Eco)	15500	2000		17500

Session 2014-15

Class	Annual Fee	Uni. Exam Fee	College Sec	Total Fee
BAI	13930	2310	320	16560
BAI(Phy)	14350	2660	320	17330
BAI(Cas)	15730	2660	320	18710
BAI(Mui)	14350	2660	320	17330
BAII&III	14580	1320		15900
BAII &III(Phy)	15000	1540		16540
BAII &III(Cas)	16380	1540		17920
BAII & III(Mui)	15000	1540		16540
B.ComI	18870	2340	320	21530
B.ComII &III	20210	1320		21530
B.Sci(Med.)	17530	2840	320	20690
B.Sci(Non)	16330	2840	320	19490
B.ScII &III(Med.)	18180	1650		19830
B.ScII &III(Non.)	16980	1650		18630
BCAI	26020	3660	320	30000
BCAII &III	27800	2200		30000
PGDCA	17740	1760		19500
MAI &II(Hin)				0
MAI &III(Eco)				0


UGC GRANTS (D.A.V. COLLEGE, MALOUT)

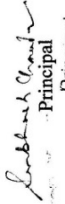
D.A.V. COLLEGE, MALOUT-152107

UGC development assistance for 11th plan period – statement for the amount received & utilized up to 30th of Sep. 2012

S. No.	Items	Grant Sanctioned for 11 th plan	Total Amount received		Amount Spent										Total amount spent 2007 to 2012	Amount spent in Excess	Unspent balance if any	Remarks
			GDG	MS	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015				
1	Books & Journals	200000	GDG	200000	0	42981	158169	148912	205094	47947	603103	3103	0	Grant yet to be received				
		500000	MS	400000	0													
2	Equipments	300000	GDG	300000	67730	4000	285163	401135	0	0	758028	58028	0	Grant yet to be received				
		500000	MS	400000	0	0	0	244823	0	0	244823	244823	0	Grant yet to be received				
3	Girls Washroom (Construction/ Extension/ Renovation),(Building)	500000	GDG	0	0	0	0	0	0	0	0	0	0	Grant yet to be received				
4	Career & Counseling	300000	MS	180000	0	0	0	40940	3300	137040	181280	1280	0	Grant yet to be received				
5	Maintains of Equipment	100000	GDG	100000	0	0	0	0	103376	0	103376	3376	0	Grant yet to be received				
6	Improvement of Facilities in existing premises	200000	GDG	38112	0	0	0	0	0	55893	55893	17781	0	Grant yet to be received				
		200000	MS	0	0	0	0	0	0	0	0	0	0					
7	Enhancement of Initiative for competence	200000	GDG	0	0	0	0	0	0	0	0	0	0					
8	Field work/Study Tours	100000	0	0	0	0	0	0	0	0	0	0	0					
9	College Backward Area (Identified District enclosed)	400000	0	0	0	0	0	0	0	0	0	0	0					
10	Equal opportunity Centre in Colleges	165000	0	30000	0	0	0	0	0	0	0	0	30000	Amount to be adjusted against excess amount spent by the college				
	Total	3665000		1648112	0	46981	443332	835810	311770	240580	1946503	328391	30000					

It is certified that the above mentioned grant have been utilized as per terms and conditions of the grant in conformity with 11th plan period.


 Chartered Accountants
 VIKAS & CO. CHARTERED ACCOUNTANTS
 110, GATE NO. 1, MALOUT, PUNJAB


 Principal
 D.A.V. College Malout